

MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING ELEMENTARY CONFERENCE ROOM 6:15 P.M. 8/20/13

MEMBERS PRESENT: KEITH BARHAM TODD MARTIN RONDA PLANT
JEANETTE NANCE HEATH MOORE

1. Meeting called to order by Keith Barham at 6:15 P.M.
2. Prayer by Todd Martin.

THE BOARD TOOK AT BREAK AT 6:16 P.M. AND RESUMED THE MEETING AT 6:47 P.M.

3. A motion was made by Jeanette Nance to approve the minutes of the regular school board meeting on July 15, 2013 and the special board meeting on August 8, 2013. Seconded by Ronda Plant. Vote 5-0 to approve.
4. A motion was made by Jeanette Nance to approve the financial report. Seconded by Todd Martin. Vote 5-0 to approve.
5. Angie Raney reported on the gym bleachers and fans. Costs are still being gathered to replace the gym seats. The decision to purchase fans and seats were tabled until more information can be gathered.
6. Angie Raney noted that approved PO# 42-0069 to 2TAC that was approved by the Board in July has changed vendors to CDW-G.
7. Angie Raney recommended rehiring Shawn Rayburn as the speech pathologist for the 2013-14 school year at a rate of \$65.00 per hour. A motion was made by Jeanette Nance and seconded by Heath Moore. Vote 5-0 to approve.
8. Angie Raney presented the Board with a list of fixed assets to removed from inventory. The items were as follows:

Tag #584	Smart Expression Cart	2004
Tag #342	Oven/Zephaire Blodgett	1994
Tag #278	Copier	2001
Tag #439	Apple Computer	2002
Tag #428	VCR Mini	2001
Tag #438	Laptop	2002
Tag #620	Computer	2004
Tag #244	Laptop	2000
Tag #619	Computer	2004
Tag #618	Laptop	2004

Tag #617	Laptop	2004
Tag #615	Laptop	2005
Tag #611	Computer	2004
Tag #610	Computer	2004
Tag #609	Computer	2004
Tag #607	Computer	2004
Tag #606	Computer	2004
Tag #277	Copier	2001
Tag #605	Computer	2004
Tag #112	Projector	1998
Tag #272	Camcorder	2000
Tag #637	Camera/Cabling/Wire	2005
Tag #627	55" TV-CIV	2005
Tag #515	Computer System	2004
Tag #634	Sony DVD/VCR Combo	2005
Tag #430	DRA 300ATX	2001
Tag #662	Video Camera	2006
Tag #598	Headphones/Scrambler	2004
Tag #663	Camcorder	2007
Tag #429	Digital Camera	2001
Tag #447	Videographer	2002
Tag #514	SCAN/Read System	2004
Tag #626	TKI Server	2006
Tag #513	Scan/Read System	2004
Tag #404	Copier	1997
Tag #442	Projector/In Focus	2002

All items are being disposed.

A motion was made by Heath Moore and seconded by Jeanette Nance. Vote 5-0 to approve.

9. Angie Raney announced that the school had been funded for E-rate to expand bandwidth.
10. Angie Raney asked permission to allow Jamie Gresham to act as volunteer coach with golf. No objections were made.
11. Angie Raney asked permission to sell Bus #5. A motion was made by Ronda Plant and seconded by Jeanette Nance. Vote 5-0 to approve.
12. Angie Raney recommended approving PO#: 42-0217 in the amount of \$9,569.23 to Spears Engineering for the final payment for the wastewater treatment plant. A motion was made by Jeanette Nance and seconded by Heath Moore. Vote 5-0 to approve.
13. Angie Raney asked on behalf of Mary Willmon for personal leave in the spring to take her mother to Israel. She will be taking leave without pay for three days. A motion was made by Todd Martin and seconded by Ronda Plant. Vote 5-0 to approve.

14. A motion was made by Jeanette Nance and seconded by Heath Moore to renew the ASBA membership for 2013-14. Vote 5-0 to approve.
15. Angie Raney gave member their school board training hours needed to be in compliance with the law. Training will be available this fall.
16. Angie Raney presented one bid for the old special education house that was for sale. Only one bid was received. It was for \$200.00 from Japheth May. A motion was made by Ronda Plant and seconded by Todd Martin to accept the bid. Vote 5-0 to approve.

KEITH BARHAM LEFT THE MEETING AT 7:29 P.M.

17. A resolution was presented to allow Barham Glass to be used as a vendor for the district. The owner of Barham Glass, Ronnie Barham, is Keith Barham's father. Resolution attached. A motion was made by Ronda Plant and seconded by Heath Moore. Vote 4-0 to approve.

KEITH BARHAM RETURNED TO THE MEETING AT 7:31 P.M.

18. Angie Raney reviewed the FY12 Audit Report with the Board members. She went over the audit reportable findings and supplemental findings.

She noted two [2] findings that dealt with segregation of financial accounting responsibilities and Greenlee Sheetmetal Financial Interest.

In addition, there were thirteen [13] supplemental findings that were not considered to be at the material weakness level. Each of the thirteen [13] supplemental findings required a written response to Legislative Audit. Each item was discussed with the board.

19. As a recommendation from the auditor, Angie Raney made a public disclosure to the Board that Jeanette Nance is an employee of First Bank and works in the payroll department. First Bank is the financial institution used by the school. No one had a concern with her employment in the payroll department.
20. Angie Raney revealed that during the 2013-14 school year, the basketball concession stand had a shortage. It was found when she was comparing revenues and expenditures. The Division of Legislative Audit was called in to investigate the matter and they came to the same conclusion. In addition, they made some recommendations on how to keep tighter controls on the finances when operating the concession stand. After discussion, it was decided to find another club or some parents to help run the concession stand. Coach Laura Kidd would be over the finances to be used for the basketball team.
21. The following policies were proposed to the Board as an update from ASBA:

- 1.2 Board Organization
- 1.5 Duties of the Secretary
- 1.6 Board Member Voting
- 1.9 Policy Formulation
- 1.14 Meeting Agenda
- 7.5F2 Food Service Commodities Bidder Affidavit
- 7.10 Public Use of School Buildings
- 7.11 Use of School Funds for Non-School Related Purposes
- 7.12 Expense Reimbursement
- 7.21 Naming School Facilities

A motion was made to adopt all policies EXCEPT for 7.10 by Jeanette Nance and seconded by Heath Moore. Vote 5-0 to approve. Angie Raney will gather more information about policy 7.10 for the next meeting.

- 22. Angie Raney gave a report on the new ESEA Accountability Report. She stated that the school was on Needs Improvement in Math and Literacy at both the elementary and the high school.

KEITH BARHAM DECLARED AN EXECUTIVE SESSION AT 8:49 P.M. FOR THE PURPOSE OF DISCUSSING EMPLOYEMENT OF PERSONNEL.

THE BOARD RETURNED TO REGULAR OPEN SESSION AT 10:07 P.M. WITH KEITH BARHAM STATING THAT NO ACTION HAD BEEN TAKEN DURING EXECUTIVE SESSION.

- 23. Angie Raney recommended accepting the resignation of Marcus Murphy pending the hiring of a replacement. A motion was made by Jeanette Nance and seconded by Ronda Plant. Vote 5-0 to approve.
- 24. Angie Raney asked to approve PO#: 42-0242 to CDWG for laptops. A motion was made by Jeanette Nance and seconded by Heath Moore. Vote 5-0 to approve.
- 25. Angie Raney recommended approving an addendum to the handbook that would replace the current cafeteria rules and be replaced by those presented. A motion was made by Jeanette Nance and seconded by Ronda Plant. Vote 5-0 to approve.
- 26. Motion was made to adjourn by Heath Moore and seconded by Todd Martin. Vote 5-0 to approve.

TIME: 10:13 p.m.

President

Secretary

Superintendent