

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL  
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

**REGULAR MEETING**      **ELEMENTARY CONFERENCE ROOM**      **6:15 P.M.**      **1/17/11**

**MEMBERS PRESENT:**      RONNIE FREEMAN      TOMMY COLLINS  
   KEITH BARHAM      HEATH MOORE  
   JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:17 P.M.
2. Prayer by Heath Moore.

Dickie Williams asked board members to suspend the agenda in order to move the discussion and action on the FFA stock trailer to the top of the agenda.

3. Motion by Keith Barham and seconded by Tommy Collins to approve the quote from Delta Manufacturing, Inc [Newport, AR] for the purchase of a 24' stock trailer in the amount of \$7,090.00 plus \$64.00 for two [2] additional interior lights. Vote 5 – 0 to approve.
4. Motion by Jeanette Nance and seconded by Heath Moore to approve the minutes of the December 14 regular meeting. Vote 5 – 0 to approve.
5. Motion by Keith Barham and seconded by Tommy Collins to approve the December financial reports. Vote 5 – 0 to approve.
6. Dickie Williams reviewed the proposal by SAMCO to replace some portions of the concrete walkways including curbs and to repair other portions.

Dickie Williams also reported that Doug Arnold [Architect] recommended that you release all but \$50,000 of the remaining \$176,550.65 that is owed to SAMCO. The amount held back is because of issues with concrete walkways and curbs, walkway canopies [awnings], water meter and plumbing connections to portable building, and HVAC controls. Doug is also recommending that should you approve the proposal to repair the walkways that you ask for a three [3] year warranty from the date of completion of repairs.

Motion by Heath Moore and seconded by Tommy Collins to hold back \$125,000 of the amount owed to SAMCO plus the contingency amount, require SAMCO to repair a small portion of our walkway for the board to inspect before agreeing to accept the repair proposal, and if repair proposal is accepted to require a minimum of a three [3] year warranty from the date of repair completion. Vote 5 – 0 to approve.

7. The consensus of board members was to purchase a display cabinet for the elementary entrance hallway from Kevin Robinson Construction in the amount of \$997.80.
8. Motion by Keith Barham and seconded by Tommy Collins to accept the quote from South Arkansas Electric Inc to install three [3] lights around the Elementary School flag pole for materials and labor costs not to exceed \$2,100. Vote 5 – 0 to approve.
9. Dickie Williams reported that he has not been able to make contact with the appropriate individual with Terminix to further discuss termite contract concerns.
10. Dickie Williams reported that we had found and repaired several water leaks on the high school campus and that daily water usage had decreased to the 2,500 to 3,000 gallons/day range. However, the last couple of days the rate had increased back up to the 6,000 gal/day range. We will continue to monitor the situation and repair any leaks found.
11. Motion by Jeanette Nance and seconded by Keith Barham to accept the quote from BancorpSouth Insurance Services, Inc. for School Board Legal Liability Insurance in the amount of \$3,325.00 [General Liability Endorsement rider not included]. Vote 5 – 0 to approve.
12. The consensus of board member was to move the regular meeting in February back to Monday, February 21 from Monday, February 28.
13. Enrollment today is 499 with the Elementary School having 250 students and the High School having 249 students.
14. The Elementary Open House is scheduled this Sunday, January 23, from 2:00 – 4:00 P.M.
15. Dickie Williams reported that January is the ASBA Board Member Appreciation month. We plan to recognize our board members between the Sr Girls and Sr Boys basketball game on Friday, January 28.
16. Motion by Jeanette Nance and seconded by Keith Barham to give retroactive approval to the following purchases: Vote 5 – 0 to approve.

P.O. #11-0313	Integration Services Corporation	\$23,781.73
P.O. #11-0312	Integration Services Corporation	3,289.21
P.O. #11-0443	Florida Micro	2,939.11
P.O. #11-0444	Florida Micro	4,702.57
P.O. #11-0445	Apple Inc.	5,257.03
P.O. #11-0475	Apple Inc.	1,413.58
P.O. #11-0447	Datamax	2,074.28

P.O. #11-0448	Datamax	3,259.56
P.O. #11-0449	PC Mall Gov	1,986.48
P.O. #11-0450	PC Mall Gov	161.99
P.O. #11-0452	PC Mall Gov	496.62
P.O. #11-0514	PC Mall Gov	2,361.79

17. Motion by Jeanette Nance and seconded by Tommy Collins to approve the purchase of computers from White River Services in the amount of \$24,627.90 [P.O. #11-0535] and \$8,209.30 [P.O. #11-0536]. Vote 5 – 0 to approve.

18. Motion by Keith Barham and seconded by Heath Moore to accept the resignations of Mary Beck [Math Teacher] and Kelly Rigney [Language Arts Teacher] effective at the end of the current school year. Vote 5 – 0 to approve.

**AT 8:00 P.M., RONNIE FREEMAN STATED THAT THE BOARD WILL BE TAKING A BREAK PRIOR TO GOING INTO EXECUTIVE SESSION FOR THE PURPOSE OF EVALUATING THE SUPERINTENENT.**

**THE EXECUTIVE SESSION BEGAN AT 8:30 P.M. AND RETURNED TO REGULAR SESSION AT 9:20 P.M. WITH RONNIE FREEMAN STATING THAT NO ACTION HAD BEEN TAKEN DURING EXECUTIVE SESSION.**

19. Dickie Williams stated that he had requested the board not take action to extend his contract beyond its current length [June 30, 2012]. It is my intent at this time to retire on June 30, 2012. Should I decide not to retire I will ask the board to extend my contract for another year most likely in October of this year, otherwise I will submit my resignation at that time.

20. Motion to adjourn by Heath Moore and seconded by Tommy Collins. Vote 5 – 0 to approve.

**TIME: 9:22 P.M.**

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President

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Secretary

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Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL  
DISTRICT NO. 10

**MINUTES OF BOARD OF EDUCATION**

**REGULAR MEETING      ELEMENTARY CONFERENCE ROOM      6:15 P.M.      2/21/11**

**MEMBERS PRESENT:**      RONNIE FREEMAN      TOMMY COLLINS  
   KEITH BARHAM      HEATH MOORE  
   JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:15 P.M.
2. Prayer by Tommy Collins.
3. Motion by Keith Barham and seconded by Tommy Collins to approve the minutes of the January 17 regular board meeting. Vote 5 – 0 to approve.
4. Motion by Tommy Collins and seconded by Keith Barham to approve the January financial reports. Vote 5 – 0 to approve.
5. Dickie Williams reviewed a letter dated January 19 that Doug Arnold [architect] had sent to SAMCO Construction Co outlining the board's position concerning releasing only \$50,000 of the \$176,550.65 held as retainage. The letter also identified several specific concerns.

Dickie Williams then reviewed a letter dated February 3 from Carl Samuels [SAMCO owner] explaining his position concerning the remaining funds owed to SAMCO. Board members indicated that each had received a copy of the letter from Mr. Samuels.

Dickie Williams also reported that he had been informed that partnership funds could not be used to pay for furniture. We had written into the scope of our project a total of \$50,000 for furniture [furnishings]. The project was approved as written. We have \$51,358.57 in furniture expenditures that has been denied. This amount will have to be covered by the approximately \$58,000 that we have as a result of bond and post-dated warrant proceeds received in excess of the minimum required to fund our share of the partnership program [19.56473%] and interest earned on our investment.

Expected expenditures that were to be covered by the excess amount will now be shifted to partnership program expenditures.

6. Motion by Keith Barham and seconded by Tommy Collins to retroactively hire Tracy Light as a long-term certified substitute for Kelly Rigney beginning November 5, 2010 and to continue through the end of the school year. Daily

rate of pay is to be \$150/day beginning on the 31<sup>st</sup> consecutive day of substituting and then back paying the difference between \$150/day and the regular certified substitute pay of \$56/day [\$94/day] for the first thirty [30] days. Vote 5 – 0 to approve.

7. Mrs. Raney requested to make a change next year [2011-12] in the departmentalization structure of the 5<sup>th</sup> and 6<sup>th</sup> grades. Currently two [2] teachers are teaching all subject disciplines in each grade. With the change, the four [4] teachers will teach both 5<sup>th</sup> and 6<sup>th</sup> grade. One will teach all the science, one will teach all the math, one will teach all the social studies and literacy, and one will teach all the reading and spelling.

The consensus of board members were that they concurred with this change.

8. Dickie Williams reported that in late January we received \$150,226 in student growth funding. This amount represents 60% of the amount that we are scheduled to receive if our average daily membership [ADM] holds at approximately 511 students for the entire school year.

Dickie Williams reminded board members that we were scheduled to receive \$37,764 in declining enrollment money this school year. Since districts cannot receive both growth funds and declining enrollment funds in the same school year, we will not receive this amount as previously projected.

9. Motion by Tommy Collins and seconded by Jeanette Nance to add the following statement to policy #4.39 – CORPORAL PUNISHMENT to be effective on July 1, 2011: ***In grades 7 – 12, the witness or the person administering corporal punishment shall be the same gender as the child being punished.*** Vote 5 – 0 to approve.
10. Motion by Heath Moore and seconded by Keith Barham to dispose of unserviceable technology equipment. A list of serial numbers will be attached to the minutes at a later date. Vote 5 – 0 to approve.
11. Dickie Williams recommended and board members concurred to make-up the remaining three [3] days missed due to inclement weather on June 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> as originally indicated on the approved 2010-11 school calendar.
12. Dickie Williams informed the board that after an official U.S. Census [2010] should a school district have 10% or more minority voting population the district must create five [5] to seven [7] zones of approximately equal voting population for electing school board members.

This requirement does not apply to Spring Hill since the minority population was 6.59% based upon the 2010 U.S. Census.

13. Dickie Williams informed the board that IRS rules require an overnight stay in order for a meal to be reimbursed without being taxed. However, if a meal is reimbursed without an overnight stay, the amount has to be included as income on the individual's W-2 Form.

14. Enrollment today was 509 with 260 at the elementary school and 249 at the high school.

**RONNIE FREEMAN DECLARD AN EXECUTIVE SESSION AT 7:40 P.M. FOR THE PURPOSE OF HIRING PERSONNEL.**

**THE BOARD RETURNED TO REGULAR SESSION AT 7:50 P.M. WITH RONNIE FREEMAN STATING THAT NO ACTION HAD BEEN TAKEN DURING EXECUTIVE SESSION.**

15. Motion by Jeanette Nance and seconded by Keith Barham to offer 2011-12 contracts to Angie Raney as Elementary Principal and to Steve Britton as High School Principal. Vote 5 – 0 to approve.

16. Motion by Heath Moore and seconded by Tommy Collins to adjourn. Vote 5 – 0 to approve.

**TIME: 7:52 P.M.**

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President

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Secretary

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Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL  
DISTRICT NO. 10

**MINUTES OF BOARD OF EDUCATION**

**REGULAR MEETING      ELEMENTARY CONFERENCE ROOM      6:15 P.M.      3/17/11**

**MEMBERS PRESENT:**      RONNIE FREEMAN      TOMMY COLLINS  
   KEITH BARHAM      JEANETTE NANCE

HEATH MOORE [*Arrived at 6:23 P.M.*]

1. Meeting called to order by Ronnie Freeman at 6:19 P.M.
2. Prayer by Ronnie Freeman.
3. Dickie Williams introduced Carl Samuels, owner of SAMCO Construction Company. Mr. Samuels discussed the issues surrounding the final payment of \$126,550.65 to SAMCO.

Dickie Williams is to contact Doug Arnold [Architect] to have him come down to review all items on the punch list[s] to determine which items, if any, that have not been corrected and then make a recommendation to the board as to a fair amount of money that should be held back until all items have been corrected.

4. Motion by Jeanette Nance and seconded by Heath Moore to approve the minutes of the February 21, 2011 board meeting. Vote 5 – 0 to approve.
5. Motion by Keith Barham and seconded by Tommy Collins to approve the February financial reports. Vote 5 – 0 to approve.
6. Dickie Williams asked the board for guidance as to where we should lay asphalt on the elementary parking lot. The board recessed at 7:20 P.M. to go to the parking lot, view outside construction work that is still in question, and point out the area that we plan to pour concrete slabs on the playground to provide a hardstand for children to play and exercise when the ground is wet and the location of planned pavilions. The board returned to the conference room at 7:43 P.M.
7. Dickie Williams reported that the corrected 2010 Federal Census indicates that Spring Hill School District has a 4.91% minority voting age population within the district's boundaries.
8. Dickie Williams presented a serial number list of technology equipment that was approved for disposal during the February board meeting. The equipment

was picked- up on March 8. The list has been attached to the minutes of the February board meeting.

9. Motion by Heath Moore and seconded by Tommy Collins to approve the 2011-12 school calendar as presented. Vote 5 – 0 to approve.

*NOTE: Dates of important school activities will be entered on the approved calendar.*

10. Motion by Heath Moore and seconded by Keith Barham to sign the licensing [marketing] agreement with Licensing Resource Group [LRG]. Vote 5 – 0 to approve.

*NOTE: This is a marketing arrangement between LRG, the Arkansas Activities Association [AAA], and the National Federation of High Schools [NFHS].*

11. Motion by Jeanette Nance and seconded by Keith Barham to approve the quote from ISCO in the amount of \$19,995 plus tax [no shipping charges] for computer equipment. Vote 5 – 0 to approve.

*NOTE: ISCO has a contract with the State of Arkansas for Dell computer Equipment and in addition ISCO is a member of the TAPS program. Therefore, additional quotes are not required.*

12. Dickie Williams presented a synopsis of proposed policy changes provided by our policy service.

A proposed policy [not required] dealing with vacation for 12-month personnel was discussed which consisted of wording from the proposed policy from our policy service incorporated into the wording of our current policy.

No action was taken on any policy changes.

13. Motion by Tommy Collins and seconded by Heath Moore to advertise for sealed bids for the sale of the old superintendent's house to be removed from the campus or torn down during the summer. Vote 5 – 0 to approve.
14. Motion by Jeanette Nance and seconded by Heath Moore to approve the elementary Literacy [Language Arts] textbook adoption [Houghton]. Vote 5 – 0 to approve.
15. Student enrollment today is 509 with 259 at the elementary school and 250 at the high school.



16. Motion by Keith Barham and seconded by Heath Moore to accept the retirement resignation of Barbara Shirey [5<sup>th</sup> grade teacher] effective at the end of the current school year. Vote 5 – 0 to approve.

17. Motion by Tommy Collins and seconded by Keith Barham to adjourn. Vote 5 – 0 to approve.

**TIME: 9:03 P.M.**

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President

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Secretary

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Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL  
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

SPECIAL MEETING      ELEMENTARY CONFERENCE ROOM      6:30 P.M.      4/5/11

MEMBERS PRESENT:      RONNIE FREEMAN      TOMMY COLLINS  
   KEITH BARHAM      HEATH MOORE  
   JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:36 P.M.
2. Prayer by Heath Moore.
3. Motion by Tommy Collins and seconded by Keith Barham to approve the School Choice Transfer Application [2011-12] request by Crystal Brown to transfer her daughter, Amira Scott who will be a kindergartner, from Hope School District. Vote 5 – 0 to approve.
4. Motion by Heath Moore and seconded by Jeanette Nance to make a payment of \$70,550.65 to SAMCO Construction, leaving a balance owed in the amount of \$56,000. Vote 5 – 0 to approve.
5. Motion by Keith Moore and seconded by Tommy Collins to approve Change Order #6 to the original construction contract with SAMCO Construction in the amount of \$3,453.68. Vote 5 – 0 to approve.

*NOTE: This change order consisted of four [4] items. Each item had been discussed with the board prior to the work being performed.*

6. Motion by Heath Moore and seconded by Keith Barham to approve the quote from George's Cabling in the amount of \$14,985 [tax and shipping included] for network upgrades on the High School Campus and the District Administrative Office with the cost being paid with ARRA funds. Vote 5 – 0 to approve.

*NOTE: DCS Telecom also provided a quote in the amount of \$15,425 plus tax and shipping.*

7. Motion by Jeanette Nance and seconded by Keith Barham to adopt Glenco/McGraw Hill as the publisher for grades 7 – 12 English Language Arts [7/1/2011 - 6/30/2017]. Vote 5 – 0 to approve.

**RONNIE FREEMAN DECLARED AN EXECUTIVE SESSION AT 6:48 P.M. FOR THE PURPOSE OF DISCUSSING THE HIRING OF PERSONNEL.**

**THE BOARD RETURNED TO REGULAR SESSION AT 7:19 P.M. WITH RONNIE FREEMAN STATING THAT NO ACTION HAD BEEN TAKEN DURING CLOSED SESSION.**

8. Motion by Keith Barham and seconded by Jeanette Nance to accept the resignation of Karen Sorrells as High School Principal's Secretary to be effective on April 14. Vote 5 – 0 to approve.
9. Motion by Tommy Collins and seconded by Jeanette Nance to accept the resignation of Kelley Dice as Golf Coach only to be effective at the end of the current school year. Vote 5 – 0 to approve.
10. Dickie Williams recommended the following personnel actions:
  - a. Motion by Tommy Collins and seconded by Heath Moore to hire Joshua Nix as a high school math teacher for the 2011-12 school year. Vote 5 – 0 to approve.
  - b. Motion by Jeanette Nance and seconded by Tommy Collins to hire all certified staff members per the attached list for the 2011-12 school year in their current position or other position as dictated by student schedule needs or best interests of Spring Hill School District. Vote 5 – 0 to approve.
11. Motion by Heath Moore and seconded by Keith Barham to pay the fees associated with Mary Harrison taking the PRAXIS exam[s] and the tuition for a three [3] hour Arkansas History course that is required in order for her to teach 7<sup>th</sup> & 8<sup>th</sup> grade level courses. Vote 5 – 0 to approve.

*NOTE: In order for the school to absorb the loss of two [2] teaching positions, Mary Harrison was asked and she agreed to teach two [2] classes at the 7<sup>th</sup> & 8<sup>th</sup> grade level which she is not currently certified. The testing and course work is required for her to gain certification. Payment will be by reimbursement with proper documentation upon the successful completion of the test[s] and course work.*

12. Motion by Heath Moore and seconded by Jeanette Nance to adjourn. Vote 5 – 0 to approve.

**TIME: 7:25 P.M.**

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President

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Secretary

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Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL  
DISTRICT NO. 10

**MINUTES OF BOARD OF EDUCATION**

**REGULAR MEETING**      **ELEMENTARY CONFERENCE ROOM**      **6:15 P.M.**      **4/18/11**

**MEMBERS PRESENT:**      RONNIE FREEMAN      JEANETTE NANCE  
   KEITH BARHAM      TOMMY COLLINS

HEATH MOORE [*Arrived at 6:28 P.M.*]

1. Meeting called to order by Ronnie Freeman at 6:20 P.M.
2. Prayer by Tommy Collins.
3. Motion by Tommy Collins and seconded by Keith Barham to approve the minutes of the March 17 regular meeting and the April 5 special called meeting. Vote 4 – 0 to approve.

*HEATH MOORE ARRIVED AT 6:28 P.M.*

4. Motion by Keith Barham and seconded by Jeanette Nance to approve the March financial reports. Vote 5 – 0 to approve.
5. Dickie Williams reported that the \$70,550.65 payment to SAMCO Construction that had been approved by the board has been mailed. The balance owed to SAMCO is \$56,000.00.
6. Dickie Williams reported that two [2] quotes had been received for adding the seven [7] rooms in the remaining old building on the elementary campus to the intercom system. The quote from Business Communications Systems [BCS] in Texarkana was \$2,987.00 plus tax. The quote from Triple-S Alarm Co., Inc. in Little Rock was \$3,248.98 including tax.

The BCS quote included an outside speaker for the playground [approximately \$200.00 item] which was not included in the Triple-S quote. Therefore the superintendent recommended approval of the BCS quote.

Motion by Keith Barham and seconded by Heath Moore to approve the BCS quote for the intercom in the old elementary building. Vote 5 – 0 to approve.

7. Dickie Williams reported that only one [1] quote had been received for the concrete work on the elementary playground. We will attempt to get additional quotes before the next meeting.

8. Motion by Keith Barham and seconded by Tommy Collins to approve the recommended revision to the Athletic Awards policy. Vote 5 – 0 to approve.
9. Dickie Williams reported that we had received the Initial Accreditation Report. The elementary school had no discrepancies. The high school had several discrepancies listed. Mr. Britton has responded in writing with documentation to clear each of the discrepancies. We anticipate that the Final Accreditation Report will reflect no discrepancies.
10. Dickie Williams reported that we received our Abstract of 2010 Assessments – Tax to be Collected in 2011. Our total 2010 assessment is \$12,581,385 which is up \$206,375 from our 2009 assessment of \$12,375,010.

Our total 2008 assessment was \$12,914,257.

11. Motion by Jeanette Nance and seconded by Tommy Collins to approve the current Teacher Salary Schedule for the 2011-12 school year with no changes. Vote 5 – 0 to approve.
12. Dickie Williams reported that total enrollment today was 510 with 261 at the elementary school and 249 at the high school.

Dickie Williams also reported that the average daily membership [ADM] for the first three [3] quarters was 505.71. This number will be used to calculate our State Aide for the 2011-12 school year. *NOTE: The ADM used to calculate the 2010-11 funding was 469.34.*

13. Motion by Jeanette Nance and seconded by Keith Barham to approve the following new or updated non-personnel policies to become effective on July 1. Vote 5 – 0 to approve.

- 1.14 Meeting Agenda
- 1.18 District Audits [New Policy]
- 7.12 Expense Reimbursement
- 7.191 Service Animals in District Facilities [New Policy – Required]

14. Motion by Jeanette Nance and seconded by Heath Moore to approve the following new or updated personnel policies to become effective on July 1. Vote 5 – 0 to approve.

- 3.8 Certified Personnel Sick Leave
- 8.5 Classified Personnel Sick Leave
- 3.20 Certified Personnel Reimbursement of Travel Expenses
- 8.14 Classified Personnel Reimbursement of Travel Expenses
- 3.26 Certified Personnel Sexual Harassment [Required]

- 8.20 Classified Personnel Sexual Harassment [Required]
- 3.35 Certified Personnel Benefits
- 3.38 Certified Personnel Responsibilities Governing Bullying [Required]
- 8.26 Classified Personnel Responsibilities Governing Bullying [Required]
- 3.41 Certified Personnel Video Surveillance and other Monitoring
- 8.29 Classified Personnel video Surveillance and other Monitoring
- 3.45 Certified Personnel Social Networking and Ethics [New}
- 8.37 Classified Personnel Social Networking and Ethics [New]
- 3.46 Vacation Time for 240 Day Certified Personnel
- 8.38 Vacation Time for 240 Day Classified Personnel
- 9.50 Vacation Time for 240 Day Employees
- 3.47 Certified Depositing Collected Funds [New]
- 8.39 Classified Depositing Collected Funds [New]

**AT 7:38 P.M. RONNIE FREEMAN DECLARD AN EXECUTIVE SESSSION, AFTER TAKING A BREAK, TO DISCUSS THE HIRING OF PERSONNEL. THE EXECUTIVE SESSION BEGAN A 8:10 P.M.**

**THE BOARD RETURNED TO REGULAR SESSION AT 9:13 P.M. WITH RONNIE FREEMAN STATING THAT NO ACTION HAD BEEN TAKEN DURING EXECUTIVE SESSION.**

15. Dickie Williams recommended the following personnel actions:

- a. Motion by Tommy Collins and seconded by Keith Barham to hire Renay May as High School Principal's Secretary to be effective on Wednesday, April 20. Vote 5 – 0 to approve.
- b. Motion by Jeanette Nance and seconded by Heath Moore to hire all classified personnel per the attached list for the 2011-12 school year in their current position or other position as dictated by student schedule needs or best interests of Spring Hill School District. Vote 5 – 0 to approve.
- c. Motion by Keith Barham and seconded by Jeanette Nance to hire Tracy Light for the 2011-12 school year to teach 7<sup>th</sup> grade and/or 8<sup>th</sup> grade science and to be in charge of the JEDI remedial program. This is four [4] periods/day including a preparation period with three [3] periods being paid with district funds and one [1] period paid with federal funds. Vote 5 – 0 to approve.

16. Motion by Heath Moore and seconded by Tommy Collins to adjourn. Vote 5 – 0 to approve.

**TIME: 9:15 P.M.**

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President

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Secretary

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Superintendent





grade Science, one [1] period for the JEDI Program, and one [1] preparation period which is a total of four [4] periods per day. Vote 5 – 0 to approve.

4. Motion by Tommy Collins and seconded by Heath Moore to adjourn. Vote 5 – 0 to approve.

**TIME: 7:27 P.M.**

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President

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Secretary

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Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL  
DISTRICT NO. 10

**MINUTES OF BOARD OF EDUCATION**

**REGULAR MEETING      ELEMENTARY CONFERENCE ROOM      6:15 P.M.      5/16/11**

**MEMBERS PRESENT:**      RONNIE FREEMAN      JEANETTE NANCE  
   KEITH BARHAM      TOMMY COLLINS

HEATH MOORE *[Arrived at 6:30 P.M.]*

1. Meeting called to order by Ronnie Freeman at 6:15 P.M.
2. Prayer by Tommy Collins
3. Motion by Tommy Collins and seconded by Jeanette Nance to approve the minutes of the April 18, 2011 regular meeting and the minutes of the May 5, 2011 special meeting. Vote 4 – 0 to approve.
4. Motion by Jeanette Nance and seconded by Keith Barham to approve the April financial reports. Vote 4 – 0 to approve.

**HEATH MOORE ARRIVED AT THIS TIME [6:30 P.M.].**

5. Dickie Williams introduced Glen Spears [Engineer] who reviewed our preliminary plans and the process of building a new Wastewater Treatment Facility. The projected completion date will be late summer 2012. In addition, the contract for services with Spears Engineering was reviewed.

The district has received approval from the Arkansas Division of Public School Academic Facilities for a Partnership Program that will pay slightly over 81% of the construction costs which is estimated to be approximately \$400,000.

Motion by Keith Barham and seconded by Jeanette Nance to approve the engineering contract with Spears Engineering and to wave the \$1,000,000 recommended Professional Liability Insurance requirement and to accept the \$250,000 Professional Liability Insurance coverage that Spears Engineering currently carries, and with the contract being subject to approval by the Arkansas Division of Public School Academic Facilities. Vote 5 – 0 to approve.

6. Motion by Heath Moore and seconded by Keith Barham to approve the quote from Southwest Sporting Goods, Inc in the amount of \$8,782.41 plus tax and shipping for football equipment and supplies to be received and billed after July 1. Vote 5 – 0 to approve.

*NOTE: Kessler's Team Sports submitted a quote of \$9,161.00 plus tax and shipping.*

7. Motion by Tommy Collins and seconded by Keith Barham to accept the quote from Alvin Eatman in the amount of \$9,800.00 for a 40' X 80' concrete slab and a 26' X 19' concrete slab plus a 4' X 35 ' and a 5" X 18" connecting walkway on the elementary playground. Vote 5 – 0 to approve.

*NOTE: We also received a quote from Ronald Stout in the Amount of \$11,503.00 and a quote from David Bass Concrete, Inc in the amount of \$15,092.10.*

8. Motion by Keith Barham and seconded by Tommy Collins to rescind the action taken during the April 18 [Board Minutes item #6] approving the quote of \$2,987.00 plus tax by Business Communication Systems [BCS] to install intercom equipment in the old elementary building. Vote 5 – 0 to approve.

Motion by Heath Moore and seconded by Keith Barham to approve the revised quote to include an outside speaker presented by Triple S Alarm Co in the amount of \$3,281.46 including tax. Vote 5 – 0 to approve.

9. Dickie Williams reviewed the FINAL Accreditation Report for the 2010-11 school year. The high school and the elementary each received an ACCREDITED status for the school year.
10. Motion by Tommy Collins and seconded by Keith Barham to accept the School Choice Transfer request [2011-12 school year] for the two children [Wesley 4<sup>th</sup> grade and Colton 8<sup>th</sup> grade] of Rachel and Charlie Featherston from the Hope School District. Vote 5 – 0 to approve.
11. Dickie Williams reviewed a proposal from SubTeach USA to provide substitutes during the 2011-12 school year. Additional information was requested by board members.
12. Dickie Williams reviewed the summer work schedule.
13. Motion by Heath Moore and seconded by Jeanette Nance to approve the changes and updates to the following Student and Curriculum policies as recommended by our policy service. Vote 5 – 0 to approve.

- 4.2 ENTRANCE REQUIREMENTS
- 4.3 COMPULSORY ATTENDANCE REQUIREMENTS
- 4.7 ABSENCES
- 4.23 TOBACCO AND TOBACCO PRODUCTS
- 4.26 GANGS AND GANG ACTIVITY
- 4.27 STUDENT SEXUAL HARRASSMENT
- 4.43 BULLYING
- 4.45 SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS FOR THE CLASSES OF 2010-11, 2011-12, 2012-13

- 4.45.1 SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS FOR THE CLASS OF 2013-14 AND ALL CLASSES THEREAFTGER.
- 4.48 VIDEO SURVEILLANCE AND OTHER STUDENT MONITORING
- 5.12 PROMOTION/RETENTION/COURSE CREDIT K-12 SCHOOLS
- 5.15 GRADING
- 5.16 GRADUATION REQUIREMENTS FOR THE CLASSES OF 2010-11, 2011-12 AND 2013-14
- 5.16.1 GRADUATION REQUIREMENTS FOR THE CLASS OF 2013-14 AND ALL CLASSES THEREAFTER

14. Motion by Keith Barham and seconded by Tommy Collins to approve the following changes and updates to Personnel policies as recommended by our policy service. Vote 5 – 0 to approve.

- 3.1 CERTIFIED PERSONNEL SALARY SCHEDULE
- 3.6 CETTIFIED PERSONNEL EMPLOYEE TRAINING
- 3.38 CERTIFIED PERSONNEL RESPONSIBILITIES GOVERNING BULLYING
- 8.26 NONCERTIFIED PERSONNEL RESPONSIBILITIES GOVERNING BULLYING

*NOTE: CHANGES TO THE FOLLOWING POLICIES DO NOT REQUIRE BOARD APPROVAL.*

- 3.40 *CERTIFIED PERSONNEL DUTY TO REPORT CHILD ABUSE, MALTREATMENT OR NEGLECT*
- 8.34 *NONCERTIFIED PERSONNEL WHO ARE MANDATORY REPORTERS DUTY TO REPORT CHILD ABUSE, MALTREATMENT OR NEGLECT*

15. Enrollment today is 512 with 263 at the elementary school and 249 at the high school.

**RONNIE FREEMAN DECLARD AN EXECUTIVE SESSION AT 8:14 P.M. FOR THE PURPOSE OF HIRING PERSONNEL.**

**THE BOARD RETURNED TO REGULAR SESSION AT 8:48 P.M. WITH RONNIE FREEMAN STATING THAT NO ACTION HAD BEEN TAKEN DURING EXECUTIVE SESSION.**

16. Motion by Keith Barham and seconded by Heath Moore to employ Suzanne Plyler as a Title 1 Para-Professional for the 2011-12 school year. Vote 5 – 0 to approve.

17. Motion by Heath Moore and seconded by Jeanette Nance to employ Brooke Fisher as a NSLA Para-Professional for the 2011-12 school year. Vote 5 – 0 to approve.
18. Motion by Tommy Collins and seconded by Keith Barham to give the additional responsibility of Parent Coordinator to Priscilla Ellis for the 2011-12 school year to be paid from Title 1 funds. Vote 5 – 0 to approve.
19. Motion by Heath Moore and seconded by Keith Barham to adjourn. Vote 5 – 0 to approve.

**TIME: 8:51 P.M.**

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President

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Secretary

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Superintendent

KA MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL  
DISTRICT NO. 10

**MINUTES OF BOARD OF EDUCATION**

**REGULAR MEETING**      **ELEMENTARY CONFERENCE ROOM**      **6:15 P.M.**      **6/20/11**

**MEMBERS PRESENT:**      RONNIE FREEMAN      TOMMY COLLINS  
   JEANETTE NANCE      HEATH MOORE

KEITH BARHAM [*Arrived at 6:27 P.M.*]

1. Meeting called to order by Ronnie Freeman at 6:18 P.M.
2. Prayer by Heath Moore.
3. Motion by Jeanette Nance and seconded by Tommy Collins to approve the minutes of the May 16 regular meeting and the May 31 special meeting. Vote 4 – 0 to approve.

**KEITH BARHAM ARRIVED AT 6:27 P.M.**

4. Motion by Tommy Collins and seconded by Jeanette Nance to approve the May financial reports. Vote 5 – 0 to approve.
5. Dickie Williams reported that SAMCO has personnel on site this week working to correct the issues identified with the concrete walkways at the elementary school. Punch list items that have not been corrected will also be addressed while they are on site.

Doug Arnold drew up the specifications for asphalt work on the elementary parking lot. Bids are to be opened on Thursday, June 23. If bids are satisfactory we will probably need to have a called meeting next week to award a contract.

The concrete slabs for the playground will be poured after July 1. We will need approximately 90 yards of fill dirt for the 40' X 80' slab.

6. As requested last month, Dickie Williams stated that he attempted to determine our administrative cost dealing with handling our substitute program. The best that could be determined, the amount saved by turning over our substitutes to SubTeach USA would be very little if any. Therefore, his recommendation is to not contract with SubTeach USA this year.

Some of the other schools in our Coop area may contract with SubTeach USA this year. If the program is successful and cost effective in other area schools, we may consider this option sometime in the future.

7. Dickie Williams reviewed the Audit Report for the year ending June 30, 2010. He noted that one [1] finding was noted that dealt with segregation of financial accounting responsibilities.

In addition, there were twelve [12] supplemental findings that were not considered to be at the material weakness level. Each of the twelve [12] supplemental findings required a written response to Legislative Audit. Each item was discussed with the board.

8. Motion by Heath Moore and seconded by Tommy Collins to approve the quote of \$1,927 provided by Hostetler Roofing Co. to repair roof leaks along the long corridor in the gym. Vote 5 – 0 to approve.
9. Motion by Jeanette Nance and seconded by Keith Barham to approve the attached 2012-13 Proposed Budget. Vote 5 – 0 to approve.
10. Motion by Tommy Collins and seconded by Jeanette Nance to approve the quote for insurance coverage with the ASBA Risk Management Program in the total amount of \$27,262 [Buildings & Contents \$23,619; Vehicles \$3,325; and Mobile Equipment \$318]. Vote 5 – 0 to approve.
11. Motion by Tommy Collins and seconded by Heath Moore to increase paid lunch prices by .05 bringing the elementary paid lunch to \$1.30 and \$1.55 at the high school. Vote 5 – 0 to approve.
12. Motion by Keith Barham and seconded by Tommy Collins to approve a Professional Services Agreement with Liles Therapy to provide OT and COTA therapy during the 2011-12 school year. Vote 5 – 0 to approve.
13. Dickie Williams recommended the following actions concerning School Choice Transfers:
  - a. Motion by Keith Barham and seconded by Jeanette Nance to deny the School Choice Transfer request by Cheri Pierce on behalf of her 1<sup>st</sup> grade child, Eli Pierce, due to the fact that pursuant to the School Choice Act Caucasian children cannot School Choice transfer from the Lafayette County School District to the Spring Hill School District. Vote 5 – 0 to approve.
  - b. Motion by Tommy Collins and seconded by Jeanette Nance to approve the School Choice Transfer request by Wendy Hill on behalf of her children, Lexy Anne McNiel [K]; Laney Adeline McNiel [K]; Mikhayla McNiel [1<sup>st</sup>], from Prescott School District. Vote 5 – 0 to approve.
  - c. Motion by Jeanette Nance and seconded by Heath Moore to approve the School Choice Transfer request by Ashok. K. Thakar on behalf of his 8<sup>th</sup>

grade child, Nidhi. A. Thakar, from the Hope School District.. Vote 5 – 0 to approve.

- d. Motion by Jeanette Nance and seconded by Tommy Collins to approve the School Choice Transfer request by Martha Calzada on behalf of her 4<sup>th</sup> grade child, Aldo Joel Calzada, from the Hope School District. Vote 5 – 0 to approve.
- e. Motion by Jeanette Nance and seconded by Heath Moore to approve the School Choice Transfer request by Tomas Jimenez on behalf of his Kindergarten child, Christian Jimenez, from the Hope School District.
- f. Motion by Jeanette Nance and seconded by Heath Moore to approve the School Choice Transfer request by Jessica Oller on behalf of her Kindergarten child, Carson Lynn Oller, from the Hope School District. Vote 5 – 0 to approve.
- g. Motion by Jeanette Nance and seconded by Heath Moore to approve the School Choice Transfer request by Rebecca Akin on behalf of her Kindergarten child, Kyzer Akin, from the Hope School District. Vote 5 – 0 to approve.

14. Motion by Keith Barham and seconded by Tommy Collins to approve changes to the following list of non-personnel policies as recommended by the ASBA Policy Service personnel. Vote 5 – 0 to approve.

POLICY 1.11 – BOARD MEMBER TRAINING  
POLICY 1.16 – DUTIES OF BOARD DISBURSING OFFICER  
POLICY 5.3 -- CURRICULUM DEVELOPMENT  
POLICY 5.4 -- STAFF DEVELOPMENT PROGRAM  
POLICY 5.11 – PROMOTION/RETENTION/COURSE CREDIT FOR  
? – 12 SCHOOLS  
POLICY 5.20 – DISTRICT WEB SITE  
POLICY 5.26 – ALTERNATIVE LEARNING ENVIRONMENTS  
POLICY 6.5 -- VISITORS TO THE SCHOOLS  
POLICY 7.2 -- ANNUAL OPERATING BUDGET  
POLICY 7.3 -- MILLAGE RATE  
POLICY 7.6 -- ACTIVITY ACCOUNT  
POLICY 7.9 -- PROPERTY INSURANCE

**HEATH MOORE LEFT THE BOARD ROOM AT THIS TIME.**

15. Motion by Tommy Collins and seconded by Keith Barham to name Tracy Moore as the High School Cheerleader Sponsor. Vote 4 – 0 to approve.

**HEATH MOORE RETURNED TO THE BOARD ROOM AT THIS TIME.**



16. Dickie Williams reported that the enrollment on the last day of school was 513 with 265 at the elementary school and 248 at the high school.

**RONNIE FREEMAN DECLARD AN EXECUTIVE SESSION AT 7:38 P.M. FOR THE PURPOSE OF HIRING PERSONNEL.**

**THE BOARD RETURNED TO REGULAR OPEN SESSION AT 7:52 P.M. WITH RONNIE FREEMAN STATING THAT NO ACTION HAD BEEN TAKEN DURING EXECUTIVE SESSION.**

17. Motion by Keith Barham and seconded by Jeanette Nance to employ Darla Neely as the K – 12 Art Teacher. Vote 5 – 0 to approve.
18. Motion by Jeanette Nance and seconded by Keith Barham to adjourn. Vote 5 – 0 to approve.

**TIME: 8:14 P.M.**

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President

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Secretary

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Superintendent



- c. Motion by Keith Barham and seconded by Tommy Collins to employ Toni Santifer as a high school math teacher. Vote 5 – 0 to approve.
- d. Motion by Keith Barham and seconded by Tommy Collins to employ Jerry McMaster for an additional three [3] periods per day to teach additional 7<sup>th</sup> and 8<sup>th</sup> grade classes and a Career Orientation class. Vote 5 – 0 to approve.

*NOTE: With this action Mr. McMaster will now be teaching a full load with five [5] classes paid from district funds, and one [1] period paid from federal funds [JEDI].*

- 6. Motion by Jeanette Nance and seconded by Keith Barham to adjourn. Vote 5 – 0 to approve.

**TIME: 6:40 P.M.**

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President

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Secretary

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Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL  
DISTRICT NO. 10

**MINUTES OF BOARD OF EDUCATION**

**REGULAR MEETING      ELEMENTARY CONFERENCE ROOM      6:15 P.M.      7/21/11**

**MEMBERS PRESENT:**      RONNIE FREEMAN      TOMMY COLLINS  
   KEITH BARHAM      HEATH MOORE  
   JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:16 P.M.
2. Prayer by Ronnie Freeman.
3. Motion by Tommy Collins and seconded by Heath Moore to approve the minutes of the June 20 regular meeting and the June 29 special meeting. Vote 5 – 0 to approve.
4. Motion by Jeanette Nance and seconded by Keith Barham to approve the July financial reports. Vote 5 – 0 to approve.
5. Dickie Williams reported that SAMCO is apparently finished with the concrete work. However, installation of dampers is not complete, door locks on the 5<sup>th</sup> and 6<sup>th</sup> grade classrooms are not complete, gas and water has not been connected to the portable building, and septic tank issues have not been corrected. Contact with SAMCO will be made next week concerning these issues.

Wiley Calhoon Company has been working to prepare the base for the parking lot. Asphalt should be laid next week.

The concrete work on the playground should be completed next week.

6. Motion by Tommy Collins and seconded by Keith Barham to approve Change Order #1 [Asphalt] in the amount of \$1,707.87 for soil cement and geotextile fabric.

**HEATH MOORE LEFT THE BOARD ROOM AT THIS TIME.**

7. Motion by Keith Barham and seconded by Tommy Collins to rescind action taken during the June 20 meeting [item #15] concerning naming Tracy Moore as the Senior Cheerleader Sponsor. Vote 4-0 to approve.

Motion by Tommy Collins and seconded by Jeanette Nance to approve the attached resolution as required by A.C.A. 6 – 24 -105(b) concerning

employment of a school board member's family member. Vote 4 – 0 to approve.

Motion by Keith Barham and seconded by Jeanette Nance to name Tracy Moore as the High School Cheerleader Sponsor. Vote 4 – 0 to approve.

**HEATH MOORE RETURNED TO BHE BOARD ROOM AT THIS TIME.**

8. Motion by Keith Barham and seconded by Tommy Collins to reject the School Choice Transfer application presented by Bonnie Hamilton on behalf of her 10<sup>th</sup> grade son, Austin Hamilton due to the fact that under the School Choice laws, a Caucasian child cannot transfer from Hope School District to Spring Hill School District. Vote 5 – 0 to approve.
9. Motion by Keith Barham and seconded by Tommy Collins to reject the School Choice Transfer application presented by Kathy Thirdgill on behalf of her 9<sup>th</sup> grade son, Steven Caple Jr, due to the fact that the School Choice Transfer document was hand delivered to the District's Administrative Office on July 5. The School Choice law states that application must be filed in the non-resident district or postmarked no later than July 1 of the year in which the applicant would begin the fall semester at the non-resident district. Vote 5 – 0 to approve.
10. Motion by Keith Barham and seconded by Jeanette Nance to approve the attached resolution authorizing the Hempstead County Election Commission to not open the Spring Hill Polling Place and to conduct all voting by absentee and early voting, **provided** there is only one candidate for the school director position. Vote 5 – 0 to approve.
11. Motion by Jeanette Nance and seconded by Tommy Collins to accept the bid from Borden to provide milk to the cafeteria for the 2011-12 school year. *NOTE: One [1] bid received.* Vote 5 – 0 to approve.
12. Motion by Keith Barham and seconded by Jeanette Nance to accept the bid from Interstate Brands Corporation [IBC] to provide bread to the cafeteria for the 2011-12 school year. *NOTE: One [1] bid received.* Vote 5 – 0 to approve.
13. Motion by Jeanette Nance and seconded by Keith Barham to approve the 2011-12 ASBA membership fee in the amount of \$1,250. Vote 5 – 0 to approve.
14. Motion by Jeanette Nance and seconded by Heath Moore to approve the Elementary Student Handbook as presented. Vote 5 – 0 to approve.

15. Motion by Heath Moore and seconded by Jeanette Nance to approve the High School Student Handbook as presented. Vote 5 – 0 to approve.
16. Motion by Heath Moore and seconded by Jeanette Nance to approve Purchase Order #12-0080 in the amount of \$7,729.04 to Educator's Book Depository for the purchase of instructional materials. Vote 5 – 0 to approve.
17. Motion by Jeanette Nance and seconded by Tommy Collins to increase the hourly rate for Remediation Tutoring from \$30/hr to \$40/hr. Vote 5 – 0 to approve.
18. Motion by Jeanette Nance and seconded by Keith Barham to pay \$500 of the \$1,500 fee associated with the National Board Certification program for two [2] of our certified employees that have applied to participate in the program. *NOTE: To be paid from Title 2-a funds.* Vote 5 – 0 to approve.

**RONNIE FREEMAN DECLARD AN EXECUTIVE SESSION AT 8:30 P.M. TO DISCUSS THE EMPLOYMENT OF PERSONNEL.**

**THE BOARD RETURNED TO OPEN SESSION AT 9:02 P.M. WITH RONNIE FREEMAN STATING THAT NO ACTION HAD BEEN TAKEN DURING EXECUTIVE SESSION.**

19. Motion by Jeanette Nance and seconded by Tommy Collins to adjourn. Vote 5 – 0 to approve.

**TIME: 9:03 P.M.**

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President

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Secretary

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Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL  
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

SPECIAL MEETING      ELEMENTARY CONFERENCE ROOM      6:15 P.M.      5/31/11

MEMBERS PRESENT:      RONNIE FREEMAN      TOMMY COLLINS  
   KEITH BARHAM      HEATH MOORE  
   JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:17 P.M.
2. Prayer by Ronnie Freeman.
3. Motion by Tommy Collins and seconded by Jeanette Nance to **correct item #18 of the January 17, 2011 minutes** to reflect that Kelly Rigney's resignation was effective on January 17, 2011 rather than at the end of the school year. Vote 5 – 0 to approve.
4. Motion by Tommy Collins and seconded by Heath Moore to write Ann Hill's 2011-12 contract as the high school custodian as six [6] hours per day for 240 days. Vote 5 – 0 to approve.
5. Motion by Keith Barham and seconded by Tommy Collins to accept Teresa Chandler's resignation as K – 12 Art Teacher to be effective at the end of the school year. Vote 5 – 0 to approve.
6. Motion by Keith Barham and seconded by Heath Moore to employ Kay King as K – 12 Counselor on a 210 day contract for the 2011-12 school year. Vote 5 – 0 to approve.
7. Motion by Jeanette Nance and seconded by Heath Moore to adjourn. Vote 5 – 0 to approve.

**TIME: 6:31 P.M.**

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President

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Secretary

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Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL  
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING      ELEMENTARY CONFERENCE ROOM      6:15 P.M.      08/15/11

MEMBERS PRESENT:      RONNIE FREEMAN      TOMMY COLLINS  
   KEITH BARHAM      HEATH MOORE  
   JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:15 P.M.
2. Prayer by Tommy Collins.
3. Motion by Tommy Collins and seconded by Keith Barham to approve the minutes of the July 21, 2011 meeting after substituting a correctly worded resolution concerning action taken to name a board member's family member as Sr High Cheerleader Sponsor [item #7]. Vote 5 – 0 to approve.
4. Motion by Jeanette Nance and seconded by Heath Moore to approve the July financial reports. Vote 5 – 0 to approve.
5. Dickie Williams reported that the dampers have been installed and that he "assumes" the work is complete.

He also reported that the concrete work by Ace Eatman has been completed and he has been paid. However, the dumpster pad needs to be two [2] feet wider and that he had contacted Ace concerning this additional work.

Wiley Calhoon Company, Inc has also been paid for the asphalt work.

6. After a lengthy discussion, Jeanette Nance made a motion to pay SAMCO Construction Company \$59,453.67 [amount requested], however, the motion died due to the lack of a second.
7. Motion by Keith Barham and seconded by Jeanette Nance to accept the quote by D & S Carpet [Ashdown, AR] in the amount of \$1,034.61 to install vinyl floor tile and cove base in both restrooms in the gym lobby. Vote 4 – 1 to approve with the negative vote cast by Tommy Collins.

*NOTE: M.A.C. Construction [Arkadelphia, AR] provided a quote in the amount of \$1,275.00.*

8. Motion by Jeanette Nance and seconded by Tommy Collins to rescind action taken last month [item #10] approving a resolution that would allow the County



Clerk to not open any polling places on election day and for all voting to be by early voting and absentee voting in the Clerk's Office. Vote 5 – 0 to approve.

9. Motion by Jeanette Nance and seconded by Tommy Collins to approve the attached resolution that will authorize the County Clerk to not open any polling places on election day and that all voting will be done in the Clerk's Office by early voting or absentee voting. Vote 5 – 0 to approve.
10. Motion by Keith Barham and seconded by Jeanette Nance to approve the attached list of student policy updates and new policies provided by the ASBA Policy Service. Vote 5 – 0 to approve.
11. Motion by Heath Moore and seconded by Tommy Collins to accept the quote from LaGrone Williams Hardware [Hope, AR] in the amount of \$2,2867.98 for the purchase of electrical tools for the Agri Department. Vote 5 – 0 to approve.

*NOTE: Tool Central [Jonesboro, AR] provided a quote of \$2,153.58 which did not include the paint gun.*

*Home Depot [Texarkana, TX] provided a quote of \$2448.92 plus tax.*

12. Motion by Keith Barham and seconded by Tommy Collins to terminate the Professional Services Agreement with Rae Hammonds to provide RN supervisory services after a thirty [30] day notice as provided in the terms of the current agreement. Vote 5 – 0 to approve.
13. Motion by Heath Moore and seconded by Tommy Collins to approve a Professional Services agreement with Emma Bissell to provide RN supervisory services under the same terms as our current agreement. Vote 5 – 0 to approve.
14. Dickie Williams provided each member with a copy of their ASBA transcript concerning the required board member training.
15. 2010-11 Contract Addendum will be an agenda item for the next board meeting.
16. First day attendance was a total of 572 students with 295 at the elementary school and 277 at the high school.
17. Motion by Keith Barham and seconded by Jeanette Nance to approve and to authorize Angie Raney to move ARRA budget amounts into different budget categories as necessary. Vote 5 – 0 to approve.
18. Motion by Tommy Collins and seconded by Jeanette Nance to approve a tuition agreement with Hope School District to provide Alternative Learning

Environment [ALE] at Garland Learning Center during the 2011-12 school year. Vote 5 – 0 to approve.

**RONNIE FREEMAN DECLARD A SHORT BREAK AT 7:39 P.M.**

**RONNIE FREEMAN DECLARED AN EXECUTIVE SESSION AT 7:48 P.M. FOR THE PURPOSE OF HIRING PERSONNEL AND TO CONSIDER INDIVIDUALS TO BE APPOINTED TO THE SCHOOL BOARD.**

**THE BOARD RETURNED TO REGULAR SESSION AT 8:30 P.M. WITH RONNIE FREEMAN STATING THAT NO ACTION HAD BEEN TAKEN DURING EXECUTIVE SESSION.**

19. Dickie Williams recommended the following personnel actions:

- a. Motion by Jeanette Nance and seconded by Tommy Collins to hire Brooke Fisher as a Kindergarten teacher. Vote 5 – 0 to approve.
- b. Motion by Keith Barham and seconded by Heath Moore to hire Teresa Whatley as a paraprofessional. Vote 5 – 0 to approve.

20. Motion by Heath Moore and seconded by Tommy Collins to adjourn. Vote 5 – 0 to approve.

**TIME 8:32 P.M.**

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President

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Secretary

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Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL  
DISTRICT NO. 10

**MINUTES OF BOARD OF EDUCATION**

**REGULAR MEETING      ELEMENTARY CONFERENCE ROOM      6:30 P.M.      9/19/11**

**MEMBERS PRESENT:**      RONNIE FREEMAN      TOMMY COLLINS  
   KEITH BARHAM      HEATH MOORE  
   JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:33 P.M.
2. Prayer by Ronnie Freeman.
3. Motion by Keith Barham and seconded by Tommy Collins to approve the minutes of the August 15, 2011 regular meeting. Vote 5 – 0 to approve.
4. Motion by Keith Barham and seconded by Jeanette Nance to approve the August financial reports. Vote 5 – 0 to approve.
5. Dickie Williams reported that SAMCO has addressed some of the concerns that were discussed at the meeting last month.

Charges by Walker Heat & Air [sub-contractor] for the installation of fire dampers in the air ducts [Phase 2] seems to be excessive and probably cannot be justified. Doug Arnold is in agreement with this assessment.

Morgan Plumbing [sub-contractor] has not addressed the issues with the septic tank they installed clogging-up causing the lines in the buildings to back-up. This issue has been reported to SAMCO several times since last spring.

The consensus of the board is to not make further payment to SAMCO until these issues are resolved.

6. Motion by Jeanette Nance and seconded by Heath Moore to retroactively [to June 2011] approve the attached 2010-11 contract addendum for employees that were paid an amount greater than the amount reflected on their contracts. Vote 5 – 0 to approve.
7. The consensus of board members was to make the following changes in board meeting dates due to regular meeting dates conflicting with the school calendar.

November 21	Change to: Thursday, November 10
December 19	Change to: Monday, December 12
January 16	Change to: Monday, January 23
February 20	Change to: Monday, February 13
March 19	Change to: Monday, March 12

8. Dickie Williams informed board members there would be two [2] three [3] hour sessions of board member training scheduled at the Southwest Arkansas Educational Cooperative. The dates are Tuesday, October 25 and Monday, November 28.
9. Motion by Tommy Collins and seconded by Jeanette Nance to remove the chain-link fence located along the highway in front of the elementary school. Vote 5 – 0 to approve.
10. Motion by Tommy Collins and seconded by Jeanette Nance to provide up to \$10,000 to cover expenses associated with completing the elementary playground project including the purchase of pea gravel and dirt. Vote 5 – 0 to approve.
11. Motion by Jeanette Nance and seconded by Keith Barham to hire Rhonda Tewalt as a long term certified substitute for Laura Zimmerman to be paid \$150/day beginning the thirty-first [31<sup>st</sup>] consecutive day and then to back pay her \$54.00/day back to the first day [difference between \$150/day and the regular certified substitute pay of \$56/day]. Vote 5 – 0 to approve.
12. Motion by Jeanette Nance and seconded by Tommy Collins to approve a Professional Services Agreement with Shawn Rayburn to provide Speech Pathology services during the 2011-12 school year. Vote 5 – 0 to approve.
13. Motion by Jeanette Nance and seconded by Tommy Collins to approve revisions to the 2010-11 IDEA ARRA budget as requested. Vote 5 – 0 to approve.
14. Motion by Jeanette Nance and seconded by Keith Barham to approve the 2011-12 Special Education budget and statement of assurances as presented. Vote 5 – 0 to approve.
15. Motion by Heath Moore and seconded by Jeanette Nance to approve the 2011-12 ACSIP Plan as presented. Vote 5 – 0 to approve.
16. Dickie Williams stated that the 2011-12 Annual Financial Report and Budget [AFRB] was not ready to present at this meeting. The board will meet at 6:15 P.M. on Monday, September 26 to consider the AFRB.
17. The consensus of board members was to present the Annual Report to the Public in conjunction with the October 17<sup>th</sup> regular board meeting.
18. Dickie Williams reported that the enrollment today was 580 with 291 at the elementary school and 289 at the high school.

**AT 7:52 P.M., RONNIE FREEMAN DECLARED AN EXECUTIVE SESSION FOR THE PURPOSE OF HIRING PRSONNEL.**

**THE BOARD RETURNED TO OPEN SESSION AT 8:17 P.M. WITH RONNIE FREEMAN STATING THAT NO ACTION HAD BEEN TAKEN DURING EXECUTIVE SESSION.**

19. Dickie Williams recommended the following personnel actions:

- a. Motion by Tommy Collins and seconded by Keith Barham to name Donna Dowdy as the District's Parent Coordinator with the stipend to be paid from Title 1 funds. Vote 5 – 0 to approve.

***HEATH MOORE LEFT THE BOARD ROOM AT THIS TIME.***

- b. Motion by Keith Barham and seconded by Tommy Collins to accept the resignation of Tracy Moore as the School Nurse and Jr High and Sr High Cheerleader Sponsor effective on September 23. Vote 4 – 0 to approve.
- c. Motion by Tommy Collins and seconded by Jeanette to pay Tracy Moore the full Jr and Sr Cheerleader stipends since most of the work has been accomplished at this time. Vote 4 – 0 to approve.

***HEATH MOORE RETURNED TO THE BOARD ROOM AT THIS TIME.***

- d. Motion by Keith Barham and seconded by Tommy Collins to hire Amanda Stout as a full time cafeteria worker. Vote 5 – 0 to approve.
  - e. Motion by Tommy Collins and seconded by Heath Moore to hire Amy Curtis as a part time [4 hours/day] cafeteria worker. Vote 5 – 0 to approve.
20. At this time, Jeanette Nance read Ronnie Freeman's resignation as a board member to be effective immediately.

**AS VICE-PRESIDENT, KEITH BARHAM ASSUMED THE CHAIRMAN'S RESPONSIBILITIES.**

Motion by Heath Moore and seconded by Tommy Collins to accept Ronnie Freeman's immediate resignation from the board. Vote 4 – 0 to approve.

**AT 8:26 P.M. KEITH BARHAM DECLARED AN EXECUTIVE SESSION TO DISCUSS THE MERITS OF CANDIDATES UNDER CONSIDERATION FOR APPOINTMENT TO THE VACANT SCHOOL BOARD POSITION.**

**THE BOARD RETURNED TO OPEN SESSION AT 8:50 P.M. WITH KEITH BARHAM STATING THAT NO ACTION HAD BEEN TAKEN DURING THE EXECUTIVE SESSION.**

21. Motion by Tommy Collins and seconded by Jeanette Nance to appoint Mary Ronda Plant as a board member to serve until the next regular school election [September 2012] and then, if so desired, to file as a candidate for the remaining four [4] years of the term.  
Vote 4 – 0 to approve.
  
22. Motion by Heath Moore and seconded by Tommy Collins to adjourn.  
Vote 4 – 0 to approve.

**TIME: 8:53 P.M.**

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President

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Secretary

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Superintendent



qualified to dispense medications. We do have a number of students that are taking various medications.

8. Dickie Williams gave the board a copy of a letter from an attorney representing SAMCO Construction Company.

We are currently holding between \$75,000 and \$80,000 owed to SAMCO. However, we have issues with the septic tank installed by SAMCO that have not been resolved. SAMCO has been advised of our concerns several times since last spring. In addition, we have concerns with the amount being charged for the installation of dampers in the air ducts in the Phase 2 building. This issue has also been brought to the attention of SAMCO.

SAMCO believes the amount we are holding is excessive and that perhaps holding \$1,000 would be more appropriate.

*NOTE: Spring Hill School District does not deny an amount in the above mentioned range is owed to SAMCO, and has never refused to pay the contracted amount. However, the position of the School District is that when the work is completed to our satisfaction, the funds will be paid.*

Dickie Williams was advised by the board to contact the ASBA attorney [Paul Blume] to seek advice.

9. Dickie Williams presented and reviewed the Annual Financial Report and Budget [AFRB] with board members.

*NOTE: The AFRB is the Annual Financial Report for the 2010-11 school year and the budget for the 2011-12 school year.*

Motion by Tommy Collins and seconded by Jeanette Nance to approve the AFRB. Vote 5 – 0 to approve.

10. Motion by Heath Moore and seconded by Jeanette Nance to adjourn. Vote 5 – 0 to approve.

**TIME: 8:20 P.M.**

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President

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Secretary

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Superintendent



A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL  
DISTRICT NO. 10

**MINUTES OF BOARD OF EDUCATION**

**REGULAR MEETING      ELEMENTARY CONFERENCE ROOM      6:15 P.M.      10/17 /11**

**MEMBERS PRESENT:**      KEITH BARHAM      TOMMY COLLINS  
HEATH MOORE      RONDA PLANT  
JEANETTE NANCE

1. Meeting called to order by Keith Barham at 6:21 P.M.
2. Prayer by Heath Moore.
3. The **ANNUAL REPORT TO THE PUBLIC** was presented by Angie Raney [Elementary Principal], Steve Britton [High School Principal], and Dickie Williams [Superintendent].
4. Motion by Heath Moore and seconded by Jeanette Nance to approve the minutes of the September 19, 2011 regular meeting and the September 26, 2011 special meeting. Vote 5 – 0 to approve.
5. Motion by Tommy Collins and seconded by Heath Moore to approve the September financial reports. Vote 5 – 0 to approve.
6. Motion by Jeanette Nance and seconded by Tommy Collins to make final payment to SAMCO in the amount of \$73,683.06. Vote 5 – 0 to approve.

*NOTE: See attached e-mail sent to Doug Arnold [architect] on October 18 outlining conditions for making final payment.*

7. Dickie Williams and Angie Raney reported on the status of the elementary playground. We are waiting on delivery of a piece of equipment donated by Richard Elledge. This piece will be installed as soon as possible after delivery.

8. **BOARD REORGANIZATION:**

- a. **President:**      Jeanette Nance nominated Keith Barham.

Motion by Jeanette Nance and seconded by Ronda Plant to elect Keith Barham as President by acclamation. Vote 5 – 0 to approve.

- b. **Vice President:** Heath Moore was nominated by Tommy Collins.

Motion by Tommy Collins and seconded by Jeanette Nance to elect Heath Moore as Vice President by acclamation. Vote 5 – 0 to approve.

- c. Secretary: Jeanette Nance was nominated by Keith Barham.  
Motion by Keith Barham and seconded by Ronda Plant to elect Jeanette Nance as Secretary by acclamation. Vote 5 – 0 to approve.
- d. Disbursing Officer: Jeanette Nance was nominated by Ronda Plant.  
Motion by Ronda Plant and seconded by Tommy Collins to elect Jeanette Nance as the Primary Disbursing Officer by acclamation. Vote 5 – 0 to approve. *Note: By Resolution*
- e. Alternate Disbursing Officer: Motion by Jeanette Nance and seconded by Heath Moore to elect the remaining board members [Keith Barham, Tommy Collins, Heath Moore, and Ronda Plant] as Alternate Disbursing Officers. Vote 5 – 0. *Note: By Resolution*
- f. Ex- Officio Financial Secretary: Motion by Tommy Collins and seconded by Jeanette Nance to elect Dickie Williams as Ex-Officio Financial Secretary. Vote 5 – 0 to approve. *Note: By Resolution*
- g. District Treasurer: Motion by Jeanette Nance and seconded by Tommy Collins to elect Kay Still as District Treasurer. Vote 5 – 0 to approve. *Note: By Resolution*
9. Motion by Tommy Collins and seconded by Heath Moore to remove Ronnie Freeman from our bank signature card and to add Ronda Plant to the signature card. Vote 5 – 0 to approve.

**KEITH BARHAM LEFT THE BOARD ROOM AT THIS TIME. HEATH MOORE ASSUMED THE CHAIR POSITION.**

10. Motion by Ronda Plant and seconded by Tommy Collins to approve the attached resolution in order to continue to do business with Barham Glass. Vote 4 – 0 to approve.

**KEITH BARHAM RETURNED TO THE BOARD ROOM AND ASSUMED THE CHAIR POSITION.**

11. Motion by Tommy Collins and seconded by Jeanette Nance to approve the \$100,000 Business Trip Accidental Death and Dismemberment Insurance policy sponsored by the ASBA and serviced by Educational Benefits, Inc. in the amount of \$275 plus bus driver option. Vote 5 – 0 to approve.

12. Enrollment today was 572 with 290 at the elementary school and 282 at the high school.
13. Motion by Heath Moore and seconded by Jeanette Nance to pay an invoice to Arkansas State Security Inc. for video security repair in the amount of \$5,328.75. Vote 5 – 0 to approve.
14. Dickie Williams reported that Blackmon Oil Company, Glenwood, AR, submitted Spring Hill High School to Exxon Mobil Fuels Marketing for an Educational Alliance Grant in the amount of \$500 to be used for math and/or science. We should know within a week or so if we will be receiving the grant.

**KEITH BARHAM DECLARED AN EXECUTIVE SESSION AT 7:53 PM. FOR THE PURPOSE OF HIRING PERSONNEL.**

**THE BOARD RETURNED TO OPEN SESSION AT 8:35 P.M. WITH KEITH BARAHM STATING THAT NO ACTION HAD BEEN TAKEN DRUING EXECUTIVE SESSION.**

15. Motion by Tommy Collins and seconded by Heath Moore to employ Marsha Townsend [RN] retroactively to October 4, 2011 as the school nurse. Vote 5 – 0 to approve.
16. Motion by Tommy Collins and seconded by Heath Moore to accept the resignation of Dickie Williams as superintendent to be effective at the end of this school year on June 30, 2012. Vote 5 – 0 to approve.
17. Motion by Heath Moore and seconded by Tommy Collins to adjourn. Vote 5 – 0 to approve.

**TIME: 8:40 P.M.**

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President

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Secretary

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Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL  
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING      ELEMENTARY CONFERENCE ROOM      6:15 P.M.      11/17 /11

MEMBERS PRESENT:      KEITH BARHAM      TOMMY COLLINS  
   JEANETTE NANCE      RONDA PLANT

HEATH MOORE *[Absent]*

1. Meeting called to order by Keith Barham at 6:15 P.M.
2. Prayer by Tommy Collins.
3. Motion by Jeanette Nance and seconded by Tommy Collins to approve the minutes of the October 17<sup>th</sup> board meeting. Vote 4 – 0 to approve.
4. Motion by Jeanette Nance and seconded by Ronda Plant to approve the October financial reports. Vote 4 – 0 to approve.
5. Dickie Williams reported that the final payment of \$73,683.06 to SAMCO Construction was mailed on Wednesday of this week.

Dickie Williams also reported that the final total cost of the elementary school construction project was \$4,085,579.05.

6. It was reported last month that David Blackmon, president of Blackmon Oil Co in Glenwood, AR, had nominated Spring Hill High School for a \$500 Exxon Mobil Educational Alliance Grant. Official notification that we would receive the grant was received on October 18. Blackmon Oil Company owns and operates the Exxon T Mart located at Hwy 29 and I 30 in Hope.
7. Motion by Tommy Collins and seconded by Jeanette Nance to approve the Minority Teacher and Administrator Recruitment Plan as presented. Vote 4 – 0 to approve.
8. Dickie Williams reported that Spring Hill School District would receive a supplemental payment of an additional \$3,191 in Jobs money which is a part of ARRA funds.

Motion by Ronda Plant and seconded by Tommy Collins to utilize the \$3,191 of Jobs money for substitute pay. Vote 4 – 0 to approve.

9. Motion by Ronda Plant and seconded by Jeanette Nance to give a \$550 bonus [non-recurring revenue] to be paid prior to the Christmas Holidays to all certified personnel and to all classified personnel that are contracted to work for a minimum of twenty [20] hours per week. Those classified personnel working less than twenty [20] hours per week will be paid a prorated amount based upon the actual hours they work per week and the required twenty [20] hours. In order to be eligible for the bonus the individual must be employed at the time the board approved the bonus and must have been contracted to the district on or before August 15, 2011. Vote 4 – 0 to approve.

10. Motion by Jeanette Nance and seconded by Tommy Collins to accept the quote of \$3,331.00 from George's Cabling to install network cabling in the High School Library for a computer lab. Vote 4 – 0 to approve.
11. Motion by Tommy Collins and seconded by Jeanette Nance to approve the Children's Internet Protection Act [CIPA] compliance and assurance statement as presented. Vote 4 – 0 to approve.
12. Motion by Jeanette Nance and seconded by Tommy Collins to approve the Tax Rollback Computation as calculated by the County Clerk. Vote 4 – 0 to approve.
13. Dickie Williams reported that both the Elementary School And the High School met all requirements for Annual Yearly Progress [AYP] as required by the Federal No Child Left Behind Act.
14. Motion by Tommy Collins and seconded by Jeanette Nance to give retroactive approval to P.O. #12-0428 to Bytespeed in the amount of \$14,826.98; P.O. #12-0492 to Bytespeed in the amount of \$7,010.88; and P.O. #12-0493 to Bytespeed in the amount of \$7,577.68. All P.O.'s were for technology equipment and supplies. Vote 4 – 0 to approve.
15. Motion by Jeanette Nance and seconded by Ronda Plant to approve P.O. #12-0500 to Apple in the amount of \$40,241.93 for technology equipment and supplies. Vote 4 – 0 to approve.
16. Attendance today was 572 with 291 at the elementary school and 281 at the high school.
17. The required public meeting associated with the Ten Year Facilities Plan will be held in conjunction with the board meeting on January 23.
18. Dickie Williams reminded the board of the three [3] hour board member training scheduled at the COOP on Nov 28.
19. Motion by Tommy Collins and seconded by Jeanette Nance to adjourn. Vote 4 – 0 to approve.

**TIME: 7:22 P.M.**

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President

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Secretary

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Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL  
DISTRICT NO. 10

**MINUTES OF BOARD OF EDUCATION**

**REGULAR MEETING      ELEMENTARY CONFERENCE ROOM      6:15 P.M.      12/12 /11**

**MEMBERS PRESENT:**              KEITH BARHAM                      TOMMY COLLINS  
   HEATH MOORE                      RONDA PLANT

JEANETTE NANCE [*Absent*]

1. Meeting called to order by Keith Barham at 6:39 P.M.
2. Prayer by Tommy Collins.
3. Motion by Tommy Collins and seconded by Heath Moore to approve the minutes of the November 17, 2011 board meeting. Vote 4 – 0 to approve.
4. Motion by Heath Moore and seconded by Tommy Collins to approve the November financial reports. Vote 4 – 0 to approve.
5. Motion by Ronda Plant and seconded by Tommy Collins to approve the purchase of baseball equipment/supplies from Southwest Sporting Goods, Inc. in the amount of \$2,539.81 plus tax and shipping [P.O. #12-0591]. Vote 4 – 0 to approve.
6. Motion by Heath Moore and seconded by Tommy Collins to approve the purchase of softball equipment/supplies from Southwest Sporting Goods, Inc. in the amount of \$2,852.97 plus tax and shipping [P.O. #12-0592]. Vote 4 – 0 to approve.
7. Motion by Heath Moore and seconded by Ronda Plant to approve the purchase of science tables, student chairs and a teacher's chair from Workplace Resource in the amount of \$7,366.89 plus tax and shipping [P.O. #12-0590]. Vote 4 – 0 to approve.
8. Dickie Williams gave each board member a copy of the Statement of Financial Interest for the 2011 calendar year to be filed with the County Clerk's office no later than January 31, 2012.
9. Dickie Williams reported that we have an employee that is interested in sponsoring the Jr High Cheerleaders but not the Sr High Cheerleaders. Mr. Britton has approached a different employee concerning sponsoring the Sr High group. This individual is considering the position.

10. Enrollment today is 566 with 288 at the elementary school and 278 at the high school.

**KEITH BARHAM DECLARED AN EXECUTIVE SESSION AT 7:10 P.M. FOR THE PURPOSE OF CONSIDERING THE MERITS OF SUPERINTENDENT APPLICANTS.**

**THE BOARD RETURNED TO OPEN SESSION AT 8:40 P.M. WITH KEITH BARHAM STATING THAT NO ACTION HAD BEEN TAKEN DURING EXECUTIVE SESSION.**

11. Motion by Heath Moore and seconded by Tommy Collins to adjourn. Vote 4 – 0 to approve.

**TIME: 8:40 P.M.**

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President

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Secretary

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Superintendent