

9. Due to two board members taking classes at the Community College the following meeting changes were made:

February 18 [Mon] at 6:00 P.M. changed to: **February 21 [Thurs] at 6:00 P.M.**
March 17 [Mon] at 6:00 P.M. changed to: **March 17 [Mon] at 7:00 P.M.**
April 21 [Mon] at 6:00 P.M. changed to: **April 21 [Mon] at 7:00 P.M.**

10. Mrs. Barbara Shirey presented the committees recommendation for Elementary Social Studies Textbook/Instructional Materials adoption. The committee recommended the Harcourt series.

Motion by Ronnie Freeman and seconded by Lynn Kimbell to approve the committee's recommendation for Elementary Social Studies textbook adoption. Vote 5 – 0 to approve.

11. Motion by Ronnie Freeman and seconded by Russell Womack to purchase the ASBA School Board Legal Liability Insurance Policy [Errors & Omissions Insurance] in the amount of \$3,819.00 for the policy period of 2/01/08 – 2/01/09. Vote 5 – 0 to approve.

12. The following bids were received to upgrade the electrical wiring in Mrs. Glass' computer lab in the FEMA Building:

South Ark. Electric Inc	\$2,750.00
Chris Townsend	
Hardee Electric	\$2,825.00

Motion by Ronnie Freeman and seconded by Keith Barham to accept the quote from South Ark. Electric Inc. in the amount of \$2,750.00 for electrical work in the computer lab. Vote 5 – 0 to approve.

13. Dickie Williams reported that the total K – 12 enrollment today is 481.

14. Russell Womack presented Steve Britton with a plaque received from the Arkansas ACT Council recognizing Spring Hill High School for having a significant increase in its ACT Composite score over the past five years while, at the same time, increasing the number of students taking the ACT assessment. Only about 4% of the high schools in Arkansas received this recognition.

Mr. Britton accepted this plaque on behalf of the faculty and staff of Spring Hill High School.

15. Russell Womack declared an executive session at 7:56 P.M. to discuss personnel matters.

The board returned to open session at 10:08 P.M. with Russell Womack stating that no action had been taken during executive session.

16. Motion by Ronnie Freeman and seconded by Keith Barham to extend Dickie Williams' contract as Superintendent by one year through the 2009-2010 school year. Vote 5 – 0 to approve.

17. Motion by Ronnie Freeman and seconded by Russell Womack to adjourn. Vote 5 – 0 to approve.

TIME: 10:09 P.M.

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING **HIGH SCHOOL LIBRARY** **7:00 P.M.** **2/25/08**

MEMBERS PRESENT: RUSSELL WOMACK RONNIE FREEMAN
 LYNN KIMBELL KEITH BARHAM
 JEANETTE NANCE

1. Meeting was called to order by Russell Womack at 7:12 P.M.
2. Prayer by Ronnie Freeman.
3. Motion by Ronnie Freeman and seconded by Lynn Kimbell to approve the minutes of the January 24, 2008 regular meeting. Vote 5 – 0 to approve.
4. Motion by Jeanette Nance and seconded by Ronnie Freeman to approve the January 2008 financial reports. Vote 5 – 0 to approve.
5. Dr. Charles Welch [Chancellor of UACCH] addressed the board and provided a power point presentation concerning the proposed sales tax increase for the construction of an auditorium at UACCH.
6. Dickie Williams and Tommy Poole discussed the cost of individual athletic awards. The position of our coaches is to do away with the individual athletic awards while continuing the practice of giving letterman awards.

Dickie Williams stated that this should be an administrative decision but wanted to make board members aware before announcing the change. He also indicated that individual awards would be given this year [2007-08] but not given beginning next year [2008-09]. This will be reflected in writing in the High School Student Handbook next year which will be approved by the board this summer.

7. Tommy Poole reported that ground work is being made to create a non-profit organization with the primary purpose of providing funds for the construction of bleachers, press box, and other facility upgrades needed at our football stadium. He also stated that the football concession stand will be taken over by this group with the proceeds providing an income stream in order to secure a bank loan(s) for the above projects.
8. Dickie Williams stated that the high school fire alarm system will be on the agenda for the meeting next month.

9. Dickie Williams reported that he had been in contact with Doug Arnold [architect] and that our elementary building plans were being submitted to the Division of Public School Academic Facilities either today or tomorrow. He also reported that he had received a complete set of the preliminary drawings that were being submitted. We are to review the plans and make any suggestions that we see fit to make. It's easier to make changes now rather than later.
10. Following a lengthy discussion of the maintenance agreement on our video security system offered by Arkansas State Security, Inc., the consensus of the board was not to approve the agreement. The main reason for declining was the high cost of the agreement and the lack of assurance in the agreement that the school would ever realize benefits equal to the cost.
11. Dickie Williams reported that the elementary enrollment today is 250 and the high school enrollment is 237. The total enrollment is 487.
12. Motion by Jeanette Nance and seconded by Russell Womack to approve the attached resolution which would allow the school to utilize Mr. Harold Freeman [Ronnie Freeman's father] as a substitute bus driver. Vote 5 – 0 to approve.
13. Russell Womack declared an executive session at 8:47 P.M. for the purpose of discussing personnel.

The board returned to open session at 9:43 P.M. with Russell Womack stating that no action had been taken during closed session.

14. Upon the recommendation of Dickie Williams, a motion was made by Ronnie Freeman and seconded by Lynn Kimbell to accept the following resignations effective at the end of the school year. Vote 5 – 0 to approve.

a. Faye Miner	Self Contained Special Education Teacher
b. Elisa Martin	Librarian
c. Thomas Smith	Bus Driver
15. Upon the recommendation of Dickie Williams, a motion was made by Lynn Kimbell and seconded by Jeanette Nance to accept the resignation of Billie Jean Yocom [Cafeteria Worker] at the end of the current school year upon the receipt of her written resignation. Vote 5 – 0 to approve.
16. Upon the recommendation of Dickie Williams, a motion was made by Lynn Kimbell and seconded by Jeanette Nance to offer 2008-09 contracts to Dani Elledge [Elementary Principal] and Steve Britton [High School Principal]. Vote 5 – 0 to approve.

17. Motion by Lynn Kimbell and seconded by Russell Womack to adjourn. Vote 5 – 0 to approve.

TIME: 9:45

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING **HIGH SCHOOL LIBRARY** **7:00 P.M.** **3/17/08**

MEMBERS PRESENT: RUSSELL WOMACK RONNIE FREEMAN
 LYNN KIMBELL KEITH BARHAM
 JEANETTE NANCE

1. Meeting called to order by Russell Womack at 7:04 P.M.
2. Prayer by Ronnie Freeman.
3. Motion by Lynn Kimbell and seconded by Jeanette Nance to approve the minutes of the February 25, 2008 board meeting. Vote 5 – 0 to approve.
4. Motion by Jeanette Nance and seconded by Lynn Kimbell to approve the February 2008 financial reports. Vote 5 – 0 to approve.
5. Bill King [KLC Video Security] reported to the board that his firm has evaluated the High School fire alarm system and is estimating that the cost to bring everything up to code will be approximately \$30,000. He indicated that he has to get the plan approved by the local fire department as well as the state fire marshal. He also stated that he had a clarification question to discuss with the state fire marshal before finalizing a definite cost.

Mr. King will report back to the board at the regular meeting in April.

6. Dickie Williams reported that he had received an E-mail on Friday [March 14] from Roy Blackman [Arkansas Division of Public School Academic Facilities and Transportation] giving us approval to begin the next phase [Construction Document/Final Drawings Phase] of our partnership program.
7. Laura Kidd, representing the Spring Hill Basketball Association, gave a report concerning their PeeWee basketball program and the recently completed season.
8. Dickie Williams recommended approval of the 2008-09 School Calendar presented by the Personnel Policies Committee. He also stated that if by chance the number of days included is not sufficient to meet Standard requirements, that we would make adjustments.

Motion by Ronnie Freeman and seconded by Jeanette Nance to approve the 2008-09 School Calendar as presented. Vote 5 – 0 to approve.

9. Dickie Williams recommended the approval of the following High School Social Studies textbook adoptions as presented by the Social Studies Textbook committee:

7 th & 8 th Grade World History [Journey Across Time]	Glenco/McGraw Hill
Arkansas History]The Arkansas Journey]	Gibbs Smith, Publisher
Civics [Civics in Practice]	Holt
World History [Human Legacy]	Holt
Geography [World Geography Today]	Holt
U.S. History [The Americas'-Reconstruction to 21 st Century]	McDougal Littell

Motion by Lynn Kimbell and seconded by Keith Barham to approve the High School Social Studies textbooks adoptions as presented. Vote 5 – 0 to approve.

10. After discussion concerning continuing our practice of contracted services for custodial services verses hiring and utilizing our own personnel for custodial services, Dickie Williams recommended the employment of custodial personnel.

Motion by Russell Womack and seconded by Jeanette Nance to employ custodial personnel after our current services agreement expires. Vote 5 – 0 to approve.

11. After discussion, Dickie Williams recommended utilizing a third party administrator [Pro Benefits Group, Inc. of Hot Springs, AR] to administer our 403 B Tax Sheltered Annuity program.

Motion by Lynn Kimbell and seconded by Jeanette Nance to enter into an agreement with Pro Benefits Group, Inc. to be the third party administrator of our 403B Tax Sheltered Annuity program. Vote 5 – 0 to approve.

12. Dickie Williams reported that our enrollment today is 481 with 247 at the Elementary School and 234 at the High School.

13. At 8:24 P.M. Russell Womack declared an executive session after a short break to discuss employment of personnel.

The board returned to regular session at 9:36 P.M. with Russell Womack stating that no action had been taken during closed session.

14. The following personnel actions were taken upon the recommendation of Dickie Williams:

- a. Motion by Ronnie Freeman and seconded by Lynn Kimbell to accept Mae Kidd's [7th & 8th Grade Social Studies] resignation effective at the end of the current school year. Vote 5 – 0 to approve.
- b. Motion by Lynn Kimbell and seconded by Jeanette Nance to approve the attached list of certified personnel for the 2008-09 school year in their current position or other position as dictated by student schedule needs or best interests of Spring Hill School District. Vote 5 – 0 to approve.
- c. Motion by Ronnie Freeman and seconded by Jeanette Nance to set Angela Winfield's [LEA Supervisor] 2008-09 salary at \$60,000 which was approved by the superintendent;s of the Special Education Consortium. Vote 5 – 0 to approve.
- d. Motion by Ronnie Freeman and seconded by Lynn Kimbell to set the salary index for the Food Service Supervisor/Manager at .457136 beginning July 1, 2008. Vote 5 – 0 to approve.

15. Motion by Ronnie Freeman and seconded by Lynn Kimbell to adjourn. Vote 5 – 0 to approve.

TIME: 9:40 P.M.

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING **HIGH SCHOOL LIBRARY** **7:00 P.M.** **4/21/08**

MEMBERS PRESENT: RUSSELL WOMACK RONNIE FREEMAN
LYNN KIMBELL KEITH BARHAM
JEANETTE NANCE

1. Meeting called to order by Russell Womack at 7:08 P.M.
2. Prayer by Ronnie Freeman.
3. Bill King [KLC Video Security] reported that per discussions with State Fire Marshal's office personnel, his firm would be able to upgrade the high school fire alarm systems to bring them into compliance with state regulations. The cost of the upgrades will be \$29,467.58 plus sales tax. He stated that the quote included \$4,000 for an engineer fee to approve the plan. He also stated that he hoped this fee was more than sufficient. The total cost would be adjusted based upon the actual fee invoiced by the engineer.

Dickie Williams stated that KLC Video Security was an approved vendor for the TAPS Program; therefore, eliminating the need of securing additional bids or quotes. He also recommended the approval of this work to be paid from the building fund [\$24,891.83] with the balance coming from the operating fund.

Motion by Ronnie Freeman and seconded by Lynn Kimbell to approve the above recommendation to bring the high school fire alarm systems into compliance with state regulations. Vote 5 – 0 to approve.

4. Motion by Ronnie Freeman and seconded by Jeanette Nance to approve the minutes of the March 17, 2008 regular board meeting. Vote 5 – 0 to approve.
5. Motion by Ronnie Freeman and seconded by Jeanette Nance to approve the March financial reports. Vote 5 – 0 to approve.
6. Dickie Williams reported that Doug Arnold [Architect] stated last week that by the end of this week he plans to submit the final plans of our elementary school project for approval. The plans will have to be approved by the State Health Department, the State Fire Marshal, State Building Services concerning handicapped accessibility, and the Division of Academic Facilities. We are hoping the approval will be gained within two weeks after submittal. If approval is delayed it will be by the State Fire Marshal or by the Division of Academic Facilities. We are still hoping to be able to take bids in May with a start date in early June.

7. Jan Rhodes presented our three year [2009-2012] technology plan and Dickie Williams recommended approval.

Motion by Lynn Kimbell and seconded by Jeanette Nance to approve the District's Technology Plan [2009-2012] as presented. Vote 5 – 0 to approve.

8. Jan Rhodes reported that she had received six quotes to purchase 26 computers for a new computer lab at the elementary school to replace the old IMPAC lab. The best quote was from TKI/SAGE in the amount of \$811.28/unit including tax, delivery, and setup.

Dickie Williams recommended the approval of the above quote. He also stated that 6 units would be purchased with Title VI-b funds, 7 units from Vending Machine funds in the Activity Fund, and the remaining units are included in the ACSIP plan.

Motion by Lynn Kimbell and seconded by Keith Barham to purchase 26 computers from TKI/Sage in the amount of \$811.28/unit. Vote 5 – 0 to approve.

9. Dickie Williams recommended adding a one [1] year experience increment to the teacher salary schedule effective on July 1, 2008. The increase will extend our salary schedule to a 26 year schedule.

Motion by Lynn Kimbell and seconded by Jeanette Nance to add a one year experience increment to the teacher salary schedule effective on July 1, 2008. Vote 5 – 0 to approve.

10. As a result of an increase in Education Excellence Trust Fund monies this year, Dickie Williams recommended adding \$600 to the base salaries on the Teacher Salary Schedule.

Motion by Lynn Kimbell and seconded by Jeanette Nance to add \$600 to the base salaries on the Teacher Salary Schedule effective for the current school year. Vote 5 – 0 to approve.

11. Dickie Williams presented for approval Job Descriptions for the following classified positions:

Maintenance-Building and Grounds Worker
Custodian
District Treasurer/Lead Bookkeeper
District Bookkeeper

Motion by Lynn Kimbell and seconded by Jeanette Nance to approve Job Descriptions for the above positions as presented. Vote 5 – 0 to approve.

12. Dickie Williams stated that the auditor conducted the exit conference [2006-07 audit] on Friday, April 18.

The District had one [1] audit finding that dealt with segregating financial accounting duties among appropriate employees in an effort to reduce the risk of a material misstatement of financial statements due to fraud or error.

The District had two [2] supplemental audit findings. One concerned two items that had been entered twice on our equipment inventory, and the other concerned one item that had not been entered on the equipment inventory. The supplemental findings were corrected at the time the errors were discovered.

Dickie Williams also reported that he had responded to the audit finding and the supplemental findings in writing to David Terrell as required.

13. Dickie Williams gave each member an e-mail received today concerning the average cost of a lunchroom meal nationwide. This item will be on the agenda next month in order to consider increasing the price of a paid meal in our lunchroom.
14. Russell Womack declared an executive session at 8:13 P.M. for the purpose of discussing the employment of personnel

The board returned to open session at 9:37 P.M. with Russell Womack stating that no action had been taken during closed session.

Dickie Williams recommended the approval of the attached list of classified personnel for employment for the 2008-09 school year in their current position or other position as dictated by student schedule needs or best interests of Spring Hill School District.

Motion by Lynn Kimbell and seconded by Jeanette Nance to approve the above recommendation. Vote 5 – 0 to approve.

15. Dickie Williams recommended the purchase of two [2] Smart Board Systems in the amount of \$6,979.00 per the quote received from Video Reality. Video Reality is authorized vendor of the TAPS Program; therefore, additional quotes or bids are not necessary to comply with state bidding requirements.

Motion by Ronnie Freeman and seconded by Lynn Kimbell to approve the above recommendation. Vote 5 -0 to approve.

16. Motion by Russell Womack and seconded by Ronnie Freeman to adjourn. Vote 5
– 0 to approve.

TIME: 9:40 P.M.

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING **HIGH SCHOOL LIBRARY** **6:00 P.M.** **5/19/08**

MEMBERS PRESENT: RUSSELL WOMACK RONNIE FREEMAN
 LYNN KIMBELL KEITH BARHAM
 JEANETTE NANCE

1. Meeting called to order by Russell Womack at 6:03 P.M.
2. Prayer by Ronnie Freeman.
3. Motion by Lynn Kimbell and seconded by Ronnie Freeman to approve the minutes of the April 21, 2008 meeting. Vote 5 – 0 to approve.
4. Motion by Jeanette Nance and seconded by Lynn Kimbell to approve the April 2008 financial reports. Vote 5 – 0 to approve.
5. Dickie Williams reported that our architect [Doug Arnold] had submitted the Construction Documents Drawings and Specifications to the four agencies on April 30. Nothing else can be done until we gain approval from each agency.

The next phase is the Bid or Negotiation Phase. We will most likely have to take bids for at least one month. Once bids are opened and tabulated by the architect and superintendent, it may be necessary to negotiate to some extent. The board will be involved with any negotiation and to give approval or the awarding of the bid.

A bid opening date will be scheduled. As a board member, you are invited to attend. The bids will be taken under advisement. Over the next several days, the architect will review the bids to insure that all specifications and requirements are met. At the next regular board meeting or a special meeting, the architect and I will make a recommendation for your consideration.

RUSSELL WOMACK LEFT THE MEETING ROOM AT 6:24 P.M. TURNING THE MEETING OVER TO THE VICE-PRESIDENT, LYNN KIMBELL.

6. Upon the recommendation of Dickie Williams, a motion was made by Ronnie Freeman and seconded by Keith Barham to increase across the board the paid meal price [breakfast and lunch] by \$.25 beginning next school year. Vote 4 – 0 to approve.

7. After a short discussion concerning Personnel Policy changes, the consensus was to bring this item back on the June agenda.
8. Dickie Williams reviewed the summer work schedule. The number of hours worked each day are increased in order to work 35 hours per week in four days [Monday – Thursday] rather than the normal five day week. Since July 4 is on Friday, we will take Thursday, July 3 off for the holiday. This schedule will begin on June 2 and end on August 8.
9. Dickie Williams reported that we had just received the 2007-08 Accreditation Status Report.

The elementary school received an ACCREDITED status.

The high school received an ACCREDITED-CITED status. This was due to several teachers working on an ALP [Alternate Licensing Plan].

10. Dickie Williams reported that the 3 QTR AVERAGE ADM was 479.75. Last year this average was 539.33.

Total enrollment today was 475 with the elementary school having 244 and the high school having 231.

11. Lynn Kimbell declared an executive session to discuss the hiring of personnel after a short break at 6:45 P.M.

RUSSELL WOMACK RETURNED TO THE MEETING AT 6:46 P.M.

The board returned to open session at 8:15 P.M. with Russell Womack stating that no action had been taken during closed session.

12. Motion by Lynn Kimbell and seconded by Jeanette Nance to approve the purchase of football equipment and supplies in the amount of \$5,614.25 from Southwest Sporting Goods. Vote 5 – 0 to approve.
13. Dickie Williams recommended the following personnel actions:
 - a. Motion by Lynn Kimbell and seconded by Ronnie Freeman to hire Ashley Nicole Martin as a custodian. Vote 5 – 0 to approve.
 - b. Motion by Jeanette Nance and seconded by Lynn Kimbell to hire Charitka Ann Hill as a custodian. Vote 5 – 0 to approve.
 - b. Motion by Ronnie Freeman and seconded by Jeanette Nance to hire Susan Elaine Butler as the Library Media Specialist. Vote 4 – 1 to approve with Lynn Kimbell casting the nay vote.

14. Motion by Russell Womack and seconded by Ronnie Freeman to adjourn. Vote 5 – 0 to approve.

TIME: 8:19 P.M.

President

Secretary

Superintendent

- 3.8 Certified Personnel Sick Leave
- 8.5 Non-Certified Employees Sick Leave

Motion: Lynn Kimbell Second: Ronnie Freeman Vote: 5 – 0

- 3.11 Certified Personnel Personal and Professional Leave
- 8.7 Non-Certified Personnel Personal and Professional Leave

Motion: Jeanette Nance Second: Ronnie Freeman Vote: 5 - 0

- 3.12 Certified Personnel Responsibilities in Dealing with Sex Offenders on Campus
- 8.8 Non-Certified Personnel Responsibilities in Dealing with Sex Offenders on Campus

Motion: Jeanette Nance Second: Ronnie Freeman Vote: 5 – 0

- 3.28 Certified Personnel Computer Use Policy
- 8.22 Non-Certified Personnel Computer Use Policy

Motion: Lynn Kimbell Second: Jeanette Nance Vote: 5 – 0

- 3.32 Certified Personnel Family Medical Leave
- 8.23 Non-Certified Personnel Family Medical Leave

Motion: Jeanette Nance Second: Keith Barham Vote: 5 – 0

- 3.40 Certified Personnel Duty to Report Child Abuse, Maltreatment or Neglect
- 8.34 Non-Certified Personnel who are Mandatory Reporters Duty to Report Child Abuse, Maltreatment, or Neglect

Motion: Jeanette Nance Second: Lynn Kimbell Vote: 5 – 0

- 3.41 Certified Personnel Video Surveillance
- 8.29 Non-Certified Personnel Video Surveillance

Motion: Jeanette Nance Second: Ronnie Freeman Vote: 5 – 0

Russell Womack declared a short break at 6:30 and reconvened the meeting at 6:50.

- 8. Dani Elledge and Steve Britton gave reports for their respective schools concerning the Spring Benchmark and ACTAAP testing.

9. Motion by Lynn Kimbell and seconded by Ronnie Freeman to approve the July 1 Risk Management premium provided by the ASBA. Vote 5 – 0 to approve.

NOTE: THE PREMIUMS WERE:

BUILDING AND CONTENTS	\$18,070
VEHICLES	4,081
MOBILE EQUIPMENT	250

10. Dickie Williams asked the board to give retroactive approval to the following purchases of technology equipment:

Ck #52888 Intergration Services Corporation	\$ 3,216.83
Ck #52889 Intergration Services Corporation	4,563.15
Ck #52898 Sage Software Healthcare, Inc	15,952.70
Ck #52912 Video Reality	13,958.00

Motion by Lynn Kimbell and seconded by Jeanette Nance to give retroactive approval to the above purchases. Vote 5 – 0 to approve.

11. Motion by Ronnie Freeman and seconded by Jeanette Nance to approve the prepared estimated 2009 – 10 Proposed Budget. Vote 5 – 0 to approve.
12. Dickie Williams recommended approval of the following professional services agreements to provide services for our special need students:

Shawn Rayburn, M.S. CCC-SLP	Speech Pathology
Liles Therapy Inc.	Occupational Therapy
Arkansas Transition Services	Transition Services

Motion by Ronnie Freeman and seconded by Lynn Kimbell to approve the above agreements. Vote 5 – 0 to approve.

13. Student handbooks will be on the July regular board meeting agenda.
14. Dickie Williams brought to the board's attention the following concerns that are currently being reviewed and corrected:
- The lack of appropriate water pressure, mainly in the restrooms at the football concession stand.
 - We have problems with our wastewater facility. The ammonia level is normally high but was extremely elevated at the last sample. We have contacted Spears Engineering Company to give us recommendations to correct the problem.

- c. We still have a water leak in the long hallway of the gym. I will try to get in touch with Mr. Powell one more time to try to get the leak corrected. I have the name of a person in Texas that stated that he could fix the leak and would charge for materials only.

Russell Womack declared an executive session at 8:17 P.M. to discuss personnel. The board returned to open session at 8:41 P.M. with Russell Womack stating that no action had been taken.

15. Dickie Williams recommended the following personnel action:

Motion by Ronnie Freeman and seconded by Lynn Kimbell to offer a 2008 – 09 contract to Russell Glass to teach three periods of science plus a preparation period. Vote 5 – 0 to approve.

16. Motion by Ronnie Freeman and seconded by Russell Womack to adjourn. Vote 5 – 0 to approve.

TIME 8:44 P.M.

President

Secretary

Superintendent

10. Motion by Ronnie Freeman and seconded by Lynn Kimbell to approve the tuition agreement with Hope School District to provide Alternative Learning Environment services at Garland Learning Center. Vote 5 – 0 to approve.

11. Motion by Lynn Kimbell and seconded by Jeanette Nance to approve the bread bid submitted by IBC. Vote 5 – 0 to approve.

NOTE: No other bid received.

12. Motion by Ronnie Freeman and seconded by Jeanette to approve the milk bid submitted by Borden. Vote 5 – 0 to approve.

NOTE: Coleman also submitted a bid.

13. Russell Womack declared an executive session at 8:10 P.M. to discuss personnel.

The board returned to open session at 8:40 P.M. with Russell Womack stating that no action had been taken during closed session.

14. Dickie Williams recommended the following personnel action:

a. Motion by Russell Womack and seconded by Jeanette to accept the unwritten resignation of Lisa Merryman as a Special Education Aide. Vote 5 – 0 to approve.

b. Motion by Lynn Kimbell and seconded by Jeanette Nance to hire Darla Neely as a Special Education Aide. Vote 5 – 0 to approve.

15. Russell Womack made the following statement and then a motion that was seconded by Keith Barham:

Mr. Williams will be eligible for Military TRICARE health insurance on August 10; therefore, he will discontinue his participation in the School Employees Health Insurance program on October 1. August will be the last month that the District will provide the current \$231.00/mo [\$131.00 per state regulation and \$100.00 per district policy] matching on his behalf.

Since health benefits are a part of his compensation package, I move that beginning in September the current \$231.00 per month paid as health insurance matching be added to Mr. Williams' annual contract salary [\$2,310 for the remainder of the 2008-09 and then \$2,772 annually].

Vote 5 – 0 to approve.

16. Motion by Russell Womack and seconded by Ronnie Freeman to adjourn. Vote 5
– 0 to approve.

TIME: 8:43 P.M.

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING **HIGH SCHOOL LIBRARY** **6:00 P.M.** **8/18/08**

MEMBERS PRESENT: RUSSELL WOMACK RONNIE FREEMAN
 LYNN KIMBELL KEITH BARHAM
 JEANETTE NANCE

1. Meeting called to order by Russell Womack at 6:06 P.M.
2. Prayer by Ronnie Freeman.
3. Doug Arnold [Architect] suggested changes to our original Elementary School construction plans in order to go through the bid process again, hopefully to receive a bid within our original budget. Major recommendations were:
 - a. Eliminate the asphalt parking lot at this time with the intent to complete at a later date.
 - b. Eliminate the bus drive at this time with the intent to complete at a later date.
 - c. Eliminate the enclosed walkway between the two new buildings.
 - d. Make changes in the H/VAC system.
 - e. Change type of flooring in PE room.
 - f. Take cabinetry, tack and marker boards, and technical cabling out of plans and bid separately.
 - g. Reduced amount of walkway covers.
 - h. Change front of existing building [yellow metal building] from split-faced block to metal panels and do not paint remainder of this building.
 - i. Other miscellaneous changes that will reduce cost but not decrease the integrity of the facility.

The consensus of the board was to allow Doug to make the above changes and to prepare the documents for bidding.

4. Russell Womack declared a break at 7:06 P.M. and reconvened at 7:35 P.M.
5. Motion by Ronnie Freeman and seconded by Lynn Kimbell to approve the minutes of the July 24, 2008 special meeting and the July 22, 2008 regular meeting. Vote 5 – 0 to approve.
6. Motion by Ronnie Freeman and seconded by Lynn Kimbell to approve the July financial reports. Vote 5 – 0 to approve.

7. Dani Elledge and Steve Britton made reports on the Adequate Yearly Progress [AYP] for their respective school. The reports are based on the Spring 2008 state testing program. Neither of our schools is on School Improvement in any area at this time.
8. Motion by Lynn Kimbell and seconded by Keith Barham to increase the price of extra milk by .10 from .25/carton to .35/carton. Vote 5 – 0 to approve.
9. Motion by Lynn Kimbell and seconded by Jeanette Nance to increase the non-certified substitute pay from \$45/day to \$46/day in order to comply with the recently increased federal minimum wage law. Vote 5 – 0 to approve.
10. Motion by Ronnie Freeman and seconded by Lynn Kimbell to approve the 07-08 contract addendums for those employees earning more than their contracted salary. Vote 5 – 0 to approve. NOTE: THIS IS RETROACTIVE TO JULY 31, 2008.
11. Dickie Williams reported that the enrollment today was 229 at the Elementary School and 245 at the High School for a total of 474. We are surprised at these figures because we expected to have in excess of 500 today.
12. Motion by Ronnie Freeman and seconded by Lynn Kimbell to approve the attached resolution asking the Hempstead County Election Commission to open no polling places for the September school election in the Spring Hill School District so that all voting will be by absentee and early voting in the County Clerk's office. Vote 5 – 0 to approve
13. Motion by Lynn Kimbell and seconded by Ronnie Freeman to purchase ten [10] Asus EEE PC computers with Windows operating system for \$439/unit plus tax and shipping from Sourceland Inc. Vote 5 – 0 to approve.
14. Dickie Williams advised the board that we need to install a fence at the Special Education Building. He estimated the cost to be well under the amount required by policy for approval by the board. The cost will be paid by the Title VI-b program.
15. Russell Womack declared an executive session at 8:40 P.M. to discuss personnel. The board returned to open session at 9:10 P.M. with Russell Womack stating that no action had been taken during closed session.
16. Dickie Williams recommended the following personnel actions:
 - a. Motion by Ronnie Freeman and seconded by Lynn Kimbell to hire Danny Dougan as a bus driver. Vote 5 – 0 to approve.

- b. Motion by Russell Womack and seconded by Keith Barham to reduce Mr. Jerry Hendrick's contract, per Mr. Hendrick's written request, from 129 days to 90 days. Vote 5 – 0 to approve.

17. Motion by Lynn Kimbell and seconded by Jeanette Nance to approve a Professional Services Agreement with Michelle Bittle to provide homebound instruction [after regular school hours] for a total of four [4] hours/week at the rate of \$30.00/hr. to be paid from Title VI-b funds. Vote 5 – 0 to approve.

18. Motion by Lynn Kimbell and seconded by Ronnie Freeman to adjourn. Vote 5 – 0 to approve.

TIME: 9:12 P.M.

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING **HIGH SCHOOL LIBRARY** **6:00 P.M.** **9/15/08**

MEMBERS PRESENT: RUSSELL WOMACK RONNIE FREEMAN
 LYNN KIMBELL KEITH BARHAM
 JEANETTE NANCE

1. Meeting called to order by Russell Womack at 6:08 P.M.
2. Prayer by Russell Womack.
3. Motion by Lynn Kimbell and seconded by Ronnie Freeman to approve the minutes of the August 18, 2008 board meeting. Vote 5 – 0 to approve.
4. Motion by Ronnie Freeman and seconded by Keith Barham to approve the financial reports for the month of August. Vote 5 – 0 to approve.
5. Dickie Williams reported that Doug Arnold [Architect] indicated that he should have our revised building plans prepared in order to advertise for bids around October 1. We will have to advertise for at least thirty days.

Assuming we receive a bid that we can accept and allowing the contractor thirty days to begin work, construction should begin around December 1. This timing should allow for the completion of phase 1 by the end of May or in June. This will also allow for demolition and moving into the new building while our students are not in school.

6. Dickie Williams reviewed the status of the annual six hours of required board member training. The rules states that should a board member gain more than six hours in any given year, the excess can be carried forward for up to three years. As a result, Russell Womack, Lynn Kimbell, and Jeanette Nance have met the minimum requirement for 2008. Ronnie Freeman will need a minimum of 3 hours by December 31. Keith Barham will need a minimum of 1 hour by December 31 to meet the requirement of completing a total of 9 hours by the end of the first full calendar year following his appointment to the board in September 2007.
7. The October meeting date coincides with the ASBA Regional meeting scheduled for October 20. The consensus of the board was to move the meeting to Monday, October 27. NOTE: Changed to October 21

[Dickie Williams will check with Lindy Franks [Coop Director] to insure that this date does not conflict with any possible changes in the dates scheduled for board member training at the COOP].

8. Motion by Ronnie Freeman and seconded by Lynn Kimbell to offer a Professional Services Agreement to Jeaneane Allen at \$30.00/hr to provide four hours per week of Special Education homebound instruction to one student. Vote 5 – 0 to approve.

NOTE: Last month the board approved a Professional Services Agreement with Michelle Bittle to provide this service. However, the arrangement did not work out.

9. Dickie Williams reviewed long term soft drink contract proposals provided by Pepsi and Coca Cola. The Pepsi proposal was recommended for approval.

Motion by Lynn Kimbell and seconded by Jeanette Nance to approve the five year exclusive soft drink proposal provided by Pepsi. Vote 5 – 0 to approve.

10. The ACSIP plan is not ready for approval at this time. Since we will have a called meeting prior to the end of the month to approve the annual budget, the ACSIP plan will be presented at that time.
11. Dickie Williams recommended and board members agreed to schedule the Annual Report to the Public with our October board meeting.
12. Dickie Williams and Barbara Shirey reviewed a proposed policy from the PPC that would reimburse teachers for the \$100.00 fee associated with renewing a Standard five year teaching certificate [copy attached]. He recommended approval.

Motion by Ronnie Freeman and seconded by Jeanette Nance to approve the proposed policy as described above. Vote 5 – 0 to approve.

NOTE: A proposed personnel policy presented by the PPC requires a minimum of two board meetings to be approved. Assuming the proposed policy is approved in both meeting, in order for the policy to go into effect this school year, the PPC will have to conduct an election on the proposed policy and have a majority vote of ALL certified personnel.

The second board meeting will be at the time of the called meeting to approve the budget.

13. Dickie Williams read a document identified as Children’s Internet Protection Act Compliance [copy attached]. This is a requirement to receive e-rate funds. By reviewing this document in a public meeting we will have complied with this requirement. He recommended approval by the board.

Motion by Lynn Kimbell and seconded by Jeanette Nance to approve the above document. Vote 5 – 0 to approve.

14. Total enrollment today is 477 with the Elementary School having 235 and the High School having 242.

15. Motion by Lynn Kimbell and seconded by Russell Womack to adjourn. Vote 5 – 0 to approve.

TIME: 7:02 P.M.

President

Secretary

Superintendent

Motion by Lynn Kimbell and seconded by Keith Barham to enter into an agreement with SWACMHC as our school based mental health provider. Vote 5 – 0 to approve.

7. Motion by Russell Womack and seconded by Ronnie Freeman to adjourn. Vote 5 – 0 to approve.

TIME: 7:04 P.M.

President

Secretary

Superintendent

Russell Womack opened the floor for nominations for **President**. Ronnie Freeman was nominated by Russell Womack. Lynn Kimbell moved that the nominations cease. Russell Womack called for a vote to elect Ronnie Freeman as President. Vote 5 – 0 to approve.

Ronnie Freeman assumed the duties of President at this time.

Ronnie Freeman opened the floor for nominations for **Vice President**. Lynn Kimbell was nominated by Russell Womack. Jeanette Nance moved that the nominations cease. Ronnie Freeman called for the vote to elect Lynn Kimbell as Vice President. Vote 5 – 0 to approve.

Ronnie Freeman opened the floor for nominations for **Secretary**. Jeanette Nance was nominated by Lynn Kimbell. Russell Womack moved that the nominations cease. Ronnie Freeman called for the vote to elect Jeanette Nance as Secretary. Vote 5 – 0 to approve.

Ronnie Freeman opened the floor for nominations for **Disbursing Officer**. Russell Womack nominated Jeanette Nance. Lynn Kimbell moved that the nominations cease. Ronnie Freeman called for the vote to elect Jeanette Nance as Disbursing Officer. Vote 5 – 0 to approve.

Dickie Williams recommended that the remaining four board members be elected as Alternate Disbursing Officers.

Motion by Lynn Kimbell and seconded by Russell Womack to elect the four remaining board members [Ronnie Freeman, Lynn Kimbell, Russell Womack, Keith Barham] as **Alternate Disbursing Officers**. Vote 5 – 0 to approve.

Dickie Williams stated that by Arkansas statute the Superintendent is the Ex Officio Financial Secretary of the Board. Some auditors will occasionally ask that the superintendent to be officially appointed by the board to this position each year. Therefore, he recommended that the superintendent be re-appointed to this position.

Motion by Lynn Kimbell and seconded by Russell Womack to re-appoint Dickie Williams [Superintendent] as the **Ex Officio Financial Secretary** of the Board. Vote 5 – 0 to approve.

9. Motion by Russell Womack and seconded by Jeanette Nance to purchase the ASBA & Educational Benefits, Inc. Business Trip Insurance in the amount of \$275 plus \$10.50 for our three part-time bus drivers. Vote 5 – 0 to approve.

10. Upon the request of Dickie Williams, Ronnie Freeman declared an executive session at 6:48 P.M. to discuss personnel.

The board returned to regular open session at 7:27 with Ronnie Freeman stating that no action had been taken during closed session.

11. Motion by Jeanette Nance and seconded by Lynn Kimbell to grant a leave under the Family Medical Leave Act [FMLA] to Kelly Rigney for the next 30 calendar days. Vote 5 – 0 to approve.

NOTE: The maximum leave under this act is twelve [12] weeks per year of unpaid leave.

12. Motion by Russell Womack and seconded by Jeanette Nance to accept the resignation of Ellen Burke as Lunch Duty Aide at the end of her duty today. Vote 5 – 0 to approve.

13. Dickie Williams reported that the enrollment today is 241 at the Elementary School and 243 at the High School for a total enrollment of 484.

14. Lynn Kimbell stated that she plans to attend the ASBA Annual Meeting in Little Rock on December 3 – 5. Jeanette Nance stated that she would try to attend.

15. Motion by Lynn Kimbell and seconded by Russell Womack to adjourn. Vote 5 – 0 to approve.

TIME: 7:44 P.M.

President

Secretary

Superintendent

Since there were no visitors present, Dickie Williams recommended that the board not go into executive session.

5. Dickie Williams made the following personnel recommendations:

5a. Motion by Russell Womack and seconded by Lynn Kimbell to employ Danny Dougan to fill the recently vacated two hour/day Lunch Duty Aide position retroactive to Monday, November 3. Vote 5 – 0 to approve.

5b. Motion by Jeanette Nance and seconded by Russell Womack to offer a Professional Services Agreement to Rae Dowda to provide Registered Nurse [RN] supervisory services for the district's LPN. Vote 5 – 0 to approve.

5c. Motion by Russell Womack and seconded by Jeanette Nance to employ Kathy Rothwell as a long-term substitute for Kelly Rigney at \$150/day retroactive to Tuesday, November 4. Vote 5 – 0 to approve.

6. Motion by Lynn Kimbell and seconded by Russell Womack to adjourn. Vote 5 – 0 to approve.

TIME: 7:31 P.M.

President

Secretary

Superintendent

7. Dickie Williams made the following recommendation:

Upon Kelly Rigney's request and with proper medical documentation, I recommend that you extend her FMLA leave for the remainder of the twelve week period allowed by FMLA guidelines.

Motion by Lynn Kimbell and seconded by Russell Womack to approve the recommendation. Vote 5 – 0 to approve.

8. Dickie Williams reported that Policy 3.19.1 – Reimbursement Fee – Renewal of Standard Five Year Teaching Certificate was unanimously approved by our certified staff on October 27, 2008. As a result the policy became effective immediately.
9. Dickie Williams explained to the board that a resolution needed to be approved for the establishment of a 457 Deferred Compensation Plan for Public Schools [resolution attached]. This is a requirement by our third party administrator, Pro Benefits, to be able to handle our 403B plan without a cost to the school nor the participating employee. There are no current employees enrolled in a 457 plan. However, a future employee may want to transfer a 457 plan into our plan.

Motion by Russell Womack and seconded by Keith Barham to approve the 457 Deferred Compensation Plan for Public Schools resolution. Vote 5 – 0 to approve.

10. Motion by Lynn Kimbell and seconded by Russell Womack to approve the purchase of the Arkansas School Boards Associations' School Board Legal Liability Insurance Policy [Midwest Risk Management] for the period of February 1, 2009 – February 1, 2010 in the amount of \$3,819.00. Vote 5 – 0 to approve.
11. Dickie Williams reported that enrollment today is 244 at the elementary school and 240 at the high school for a total enrollment of 484.
12. Ronnie Freeman declared an executive session at 7:12 P.M. to discuss Personnel.

The board returned to open session at 8:22 P.M. with Ronnie Freeman stating that no action had been taken during closed session.

13. Motion by Jeanette Nance and seconded by Russell Womack to adjourn.
Vote 5 – 0 to approve.

TIME: 8:23 P.M.

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING **HIGH SCHOOL LIBRARY** **6:00 P.M.** **12/15/08**

MEMBERS PRESENT: RONNIE FREEMAN RUSSELL WOMACK
LYNN KIMBELL KEITH BARHAM
JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:00 P.M.
2. Prayer by Russell Womack.
3. Wayne Clark, father of Zachary Clark, addressed the board requesting a waiver of the unexcused absence limit that results in the loss of credit as stated in our high school attendance policy.

The board took no action; therefore following the policy as written.

4. Motion by Lynn Kimbell and seconded by Jeanette Nance to approve the minutes of the November 17 regular meeting. Vote 5 – 0 to approve.
5. Motion by Jeanette Nance and seconded by Russell Womack to approve the November financial reports. Vote 5 – 0 to approve.
5. Dickie Williams presented a change order as recommended by Doug Arnold [Architect] to add “flowable fill” to the foundation of our Phase 1 construction. It has been determined that it would be more cost effective to use this method than to take out all the bad soil and replace with appropriate type and quality soil.

Motion by Russell Womack and seconded by Keith Barham to approve Change Order #1 to add flowable fill to the foundation of Phase 1 construction at a cost of \$11, 282. Vote 5 – 0 to approve.

6. Dickie Williams advised the board that we should hire a consultant to draw up bid specifications for the removal of asbestos from the elementary buildings that are to be demolished. The consensus of the board was to proceed with obtaining a consultant for this purpose.
7. Dickie Williams stated that he has to respond to a Commissioner’s Memo by December 19 concerning board member fiscal year 2008 training. He reported that unofficially Ronnie Freeman, Russell Womack, and Keith Barham completed seven [7] hours each; Lynn Kimbell completed 18.5 hours; and Jeanette Nance completed four [4] hours but has at least thirteen [13] carryover hours from 2006 and 2007.

8. Motion by Russell Womack and seconded by Lynn Kimbell to approve the annual renewal of the ASBA's School Board Legal Liability Insurance Policy through Midwest Risk Management in the amount of \$3,819.00 to be effective on February 1, 2009. Vote 5 – 0 to approve.
9. Dickie Williams advised the board that the regular meetings in January and February fall on school holidays. The consensus of the board was to move the January meeting from Monday, January 19 to Tuesday, January 20 and to move the February meeting from Monday, February 16 to Monday, February 23.
10. Motion by Russell Womack and seconded by Lynn Kimbell to change the January 22 Parent/Teacher Conference to February 19 and to move the April 2 Parent/Teacher Conference to April 30. Vote 5 – 0 to approve.
11. Dickie Williams reported that the enrollment today was 247 at the Elementary School and 236 at the High School for a total of 483.
12. Dickie Williams made a report on athletic expenditures to date that included expenditures from the Teacher Salary Fund, Operating Fund, and Activity Funds. He also reported that he would be signing a purchase order tomorrow for baseball and softball equipment in the amount of approximately \$3200.
13. The board took a short break at 7:15 P.M. and then at 7:33 P.M. Ronnie Freeman declared an executive session to discuss personnel.

The board reconvened in open session at 7:56 P.M. with Ronnie Freeman stating that no action had been taken during closed session.
14. Motion by Jeanette Nance and seconded by Russell Womack to adjourn. Vote 5 – 0 to approve.

TIME: 7:57 P.M.

President

Secretary

Superintendent