

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING **HIGH SCHOOL LIBRARY** **6:00 P.M.** **01/20/09**

MEMBERS PRESENT: RONNIE FREEMAN RUSSELL WOMACK
LYNN KIMBELL KEITH BARHAM
JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:00 P.M.
2. Prayer by Russell Womack.
3. Motion by Lynn Kimbell and seconded by Russell Womack to approve the minutes of the December 15, 2008 meeting. Vote 5 – 0 to approve.
4. Motion by Russell Womack and seconded by Lynn Kimbell to approve the December 2008 financial reports. Vote 5 – 0 to approve.
5. Dickie Williams reported that our new elementary school building program is progressing on schedule at this time. The footings for phase 1 have been poured. The block layers are in the process of laying blocks on the footings to complete the foundation. The concrete slab will be poured after the foundation is complete.
6. Dickie Williams discussed a possible change order to rough-in plumbing in the Fine Arts Instruction Room on the opposite end of the room from the sinks that are currently planned. This is not a “have to” situation but would be good if some time in the future it is decided that water is needed in that part of the room. The cost of the change will be \$2,517.75.

Motion by Lynn Kimbell and seconded by Russell Womack to approve a change order for additional rough-in plumbing in the Fine Arts Instruction Room at a cost of \$2,517.75 contingent upon the approval for funding under the Partnership Program by the Arkansas Division of Public School Academic Facilities. Vote 5 – 0 to approve.

7. Motion by Jeanette Nance and seconded by Keith Barham to accept Mr. Lloyd Turner’s offer to relocate the fence on the south side of our new construction [approximately 273 feet] with Mr. Turner building the fence and providing the welder and the school providing the pipe. Vote 5 – 0 to approve.

NOTE: Russell Womack stated that he would donate twenty [20] sections of pipe for this project.

8. Dickie Williams reported that he had contacted a consultant [Ann Woker with Ecologic, Inc. in Little Rock] to help with specifications for the removal of asbestos from the buildings that are going to be demolished at the elementary school. He stated that he had talked to her before the Christmas vacation and had faxed her information concerning our Asbestos Management Plan. He also stated that he had talked to her immediately after returning from vacation but has not been able to make contact with her since. He will inform board members when he makes contact with Ms. Woker.

Ronnie Freeman declared a BREAK at 6:34 P.M. and the meeting resumed at 6:41 P.M.

9. Dickie Williams discussed a request by the Hope Lions Club to utilize our gym during Christmas vacation [2009] to host a basketball tournament to raise funds for scholarships for students in area schools. All board members were in agreement to honor this request.
10. Dickie Williams reported the enrollment today is 235 at the High School and 252 at the Elementary school for a total enrollment of 487.
11. Dickie Williams informed the board that between the Sr Girls and Sr Boys basketball game with Emmet on January 27, we will be announcing that a plaque will be placed in the gym lobby as a memorial to Cara Jones. The Jones family will be presented an identical plaque at that time.
12. Ronnie Freeman declared an executive session at 7:00 P.M. to discuss personnel.

The board returned to regular session at 8:54 P.M. with Ronnie Freeman stating that no action had been taken during closed session.

13. Motion by Russell Womack and seconded by Lynn Kimbell to extend Superintendent Dickie Williams' contract by one [1] year through the 2010-11 school year. Vote 5 – 0 to approve.

14. Motion by Jeanette Nance and seconded by Lynn Kimbell to adjourn. Vote 5 – 0 to approve.

TIME: 8:55 P.M.

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING **HIGH SCHOOL LIBRARY** **6:00 P.M.** **02/23/09**

MEMBERS PRESENT: RONNIE FREEMAN RUSSELL WOMACK
 LYNN KIMBELL KEITH BARHAM
 JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:00 P.M.
2. Prayer by Russell Womack.
3. Motion by Lynn Kimbell and seconded by Jeanette Nance to approve the minutes of the January 20, 2009 regular meeting. Vote 5 – 0 to approve.
4. Motion by Keith Barham and seconded by Russell Womack to approve the January 2009 financial reports. Vote 5 – 0 to approve.
5. Dickie Williams asked to move the discussion concerning the sewer [wastewater] system up on the agenda since Glen Spears [Spears Engineering of Texarkana, AR] was present and prepared to make a report to the board.

Mr. Spears outlined the problems that we are currently experiencing with our system in the fact that the system is not meeting Arkansas Department of Environmental Quality [ADEQ] output limits, mainly the nitrogen [ammonia] limits.

Mr. Spears did not recommend renovation of our current rock-reed system. He had doubts that renovation would be allowed by ADEQ. He indicated that the most cost effective wastewater plant would be a lagoon system with a sand filter. However, this would require at least 5 acres to build. The school does not have the acreage.

His recommendation is a mechanical system which is the most costly. His top end turn-key estimate is approximately \$329,000 to install. He indicated that the final cost would probably be somewhat less but did not believe that it could be reduced to half the amount. He also indicated that this system requires an operator with an Operator II License.

He also indicated that ADEQ has given us until March 4 to file a written plan of action to correct our problems. The board asked him to make contact with ADEQ to see if the due date could be moved back at least 60 days.

6. Dickie Williams reported that our current wastewater system requires an Operator I license. Greg Huckabee currently holds this license but must complete eighteen [18] hours of training by July 1 in order to renew his license. We have made arrangements for Greg to receive this training.

The operator requirement for our system changes to an Operator II license on January 1, 2010. We will make all efforts to get Greg qualified for this license by that date.

7. The building program is moving very well at this time. The concrete slab for phase 1 was poured on Friday, February 6. Due to rain, the block layers were not able to begin laying blocks until the following Wednesday. As of late this afternoon the interior blocks for the outside walls have been laid. The door frames for the interior walls have been delivered. They will begin laying blocks for the interior walls on Tuesday or Wednesday.

Dickie Williams recommended the approval of the following change orders:

- a. Motion by Russell Womack and seconded by Jeanette Nance to approve a change order to paint the exterior split-faced blocks on phase 1 and phase 2 construction at an additional cost of \$12,740.43. Vote 5 – 0 to approve.
 - b. Motion by Lynn Kimbell and seconded by Russell Womack to delete the rough-in electrical for electric blow hand dryers in restrooms with a savings of \$1,945.40. Vote 5 – 0 to approve.
8. Motion by Russell Womack and seconded by Lynn Kimbell to approve the proposal from Ecologic Environmental Services, Inc to provide consultant services to write specifications and to conduct the bidding process for the removal of asbestos in the elementary buildings that have to be demolished for phase 2 construction. This approval is retroactive to February 2, 2009. Vote 5 – 0 to approve.
 9. Motion by Jeanette Nance and seconded by Keith Barham to approve the attached resolution and Post-Issuance Compliance Policy Manual [Bond Issues]. Vote 5 – 0 to approve.
 10. Dickie Williams brought to the board a request from Coach Poole to pay a volunteer assistant baseball coach an amount equivalent to the stipend paid to the assistant softball coach.

Dickie Williams did not recommend the payment due to the fact that we have been in a conservative mode this year to cut back on expenditures and the fact that we have volunteers in other areas that are not paid.

The consensus of the board was not to approve this request.

11. Dickie Williams reported that the enrollment today was 484 with 249 at the elementary school and 235 at the high school.
12. Dickie Williams reported that donated work is being done on the hillside behind home plate at the softball field. He estimated that the value of the donated work is probably in the thousands of dollars. He indicated that in helping with the project he has approved the purchase of approximately \$1,000 worth of gravel. He also indicated that he was making arrangements for another load of SB-2 gravel at a cost of approximately \$500. The funds will come from activity funds generated by athletics.

At 7:20 P.M., Ronnie Freeman declared an executive session to discuss personnel after taking a break.

The board returned to open session at 8:14 P.M. with Ronnie Freeman stating that no action had been taken during closed session.

13. Dickie Williams recommended the following personnel actions:
 - a. Recommendation by Lynn Kimbell and seconded by Jeanette Nance to employ Dani Elledge as Elementary Principal for the 2009-10 school year. Vote 5 – 0 to approve.
 - b. Recommendation by Russell Womack and seconded by Keith Barham to employ Steve Britton as High School Principal for the 2009-10 school year. Vote 5 – 0 to approve.
14. Motion by Russell Womack and seconded by Lynn Kimbell to adjourn. Vote 5 – 0 to approve.

TIME: 8:15 P.M.

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING **HIGH SCHOOL LIBRARY** **6:00 P.M.** **03/16/09**

MEMBERS PRESENT: RONNIE FREEMAN RUSSELL WOMACK
 LYNN KIMBELL KEITH BARHAM
 JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:00 P.M.
2. Prayer by Ronnie Freeman.
3. Motion by Russell Womack and seconded by Jeanette Nance to approve the minutes of the February 23, 2009 regular board meeting. Vote 5 – 0 to approve.
4. Motion by Lynn Kimbell and seconded by Russell Womack to approve the February 2009 financial reports. Vote 5 – 0 to approve.
5. Glen Spears [Spears Engineering] presented and explained several possible package units that would meet ADEQ [Arkansas Department of Environmental Quality] wastewater discharge requirements. He also stated that he had not had much luck in finding a possible funding source[s]. He mentioned that he and Dickie Williams had discussed the possibility of applying for funding through a Partnership Program with the Arkansas Division of Public School Academic Facilities. However, the process of securing an approved Partnership Program would most likely push the installation date back to the summer of 2012. Glen stated that securing the Partnership Program was probably our best source of funding. He was informed by ADEQ personnel to submit a proposal to them by the deadline date [April 4] regardless of the anticipated completion date. They will then review the proposal and should the timing not be acceptable, they will advise and give us time to re-submit our proposal.

Motion by Lynn Kimbell and seconded by Jeanette Nance to have Glen Spears submit a proposal to ADEQ on behalf of Spring Hill School District proposing that we would apply for funding through the Partnership Program [Arkansas Division of Public School Academic Facilities] to fund a mechanical wastewater treatment facility to be completed during the summer of 2012. Vote 5 – 0 to approve.

6. Dickie Williams reported that our construction program had been moving along very rapidly until last Wednesday when the rains began. Had it not rained, all the interior walls probably would have been in place by today. Hopefully the block layers will be able to get back to work tomorrow.

7. Dickie Williams stated that he and Doug Arnold [architect] had opened bids on Thursday, March 12 for cabinets to be installed in the new elementary buildings [phase 1 and phase 2]. He stated that the request for bids was properly advertised and that four [4] contractors requested bid packets. However, we received one [1] bid. The bid was submitted by D.G. Martin & Associates of Beebe, AR in the amount of \$71,400.00. Doug recommended the approval of this bid.

Motion by Jeanette Nance and seconded by Lynn Kimbell to award the bid to provide cabinets for the new elementary school [phase 1 and phase 2] to D.G. Martin & Associates [Beebe, AR] in the amount of \$71,400.00. Vote 5 – 0 to approve.

8. Dickie Williams reported that our request for bids for asbestos removal at the elementary school had been properly advertised. Anne Woker [Ecologic Inc.] had conducted a walk through on Friday for asbestos removal contractors. There were five [5] contractors present. Bids will be opened at 1:00 P.M. on Wednesday, March 18.
9. Dickie Williams reported that the State of Arkansas lowered the maximum amount paid per mile for the use of personal vehicles from .45/mile to .42/mile effective on March 1. School personnel were notified of this change on February 27 via a memo to school employees.
10. Dickie Williams reported that the total enrollment today was 493, with 256 at the elementary school and 237 at the high school.
11. Dickie Williams informed the board that we had a number of obsolete computers and various other tech equipment that had very little to no salvage value that we need to have picked-up for disposal. He stated there was a proper way of disposal and that we would have to find a proper facility for disposal or find an approved company to pick up the equipment for disposal.

The board concurred with the disposal of this equipment by the proper process.

12. Dickie Williams reported that we would be making several high dollar ACSIP plan purchases in the near future. Technically when the board approved the plan, the authority to make purchases was also given. However, any purchases over \$5,000, Mr. Williams will inform the board via e-mail prior to the actual purchase. We then will get retroactive approval for the purchase at the next meeting if required.
13. Dickie Williams recommended the following purchase from Video Reality. Since Video Reality is a vendor under the TAPS program, additional quotes are not required.

Motion by Lynn Kimbell and seconded by Keith Barham to purchase four [4] Smart Boards with installation from Video Reality in the amount of \$17,534.76. Vote 5 – 0 to approve.

RONNIE FREEMAN DECLARD AN EXECUTIVE SESSION AT 7:10 P.M. TO DISCUSS PERSONELL AFTER TAKING A SHORT BREAK.

THE BOARD RETURNED TO OPEN SESSION AT 8:17 P.M. WITH RONNIE FREEMAN STATING THAT NO ACTION HAD BEEN TAKEN DURING CLOSED SESSION.

14. Dickie Williams recommended the following personnel actions:

- a. Motion by Russell Womack and seconded by Lynn Kimbell to employ the attached list of certified personnel for the 2009-10 school year in their current position or other position as dictated by student schedule needs or best interests of Spring Hill School District. Vote 5 – 0 to approve.
- b. Motion by Jeanette Nance and seconded by Keith Barham to approve the resignation of Brenda Kidd as District Treasurer/Bookkeeper effective March 31, 2009 pending the receipt of her written resignation no later than March 31. Vote 5 – 0 to approve.
- c. Motion by Jeanette Nance and seconded by Russell Womack to appoint Kay Still via Certificate of Appointment as Interim District Treasurer effective April 1, 2009 pending the receipt of Brenda Kidd's written resignation as District Treasurer/Bookkeeper no later than March 31. Vote 5 – 0 to approve.
- d. Motion by Lynn Kimbell and seconded by Jeanette Nance to approve the attached resolution verifying that a District Treasurer had been appointed in accordance with A.C.A. 6-13-701 pending the receipt of Brenda Kidd's written resignation as District Treasurer/Bookkeeper no later than March 31. Vote 5 – 0 to approve.
- e. Motion by Russell Womack and seconded by Jeanette Nance to move Kay Still to the District Treasurer/Bookkeeper pay index [.66] during the time she is serving as the Interim District Treasurer pending the receipt of Brenda Kidd's written resignation as District Treasurer/Bookkeeper no later than March 31. Vote 5 – 0 to approve.

15. Motion by Lynn Kimbell and seconded by Russell Womack to adjourn. Vote 5
– 0 to approve.

TIME: 8.22 P.M.

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

SPECIAL MEETING HIGH SCHOOL LIBRARY 6:00 P.M. 04/07/09

MEMBERS PRESENT: RONNIE FREEMAN RUSSELL WOMACK
 LYNN KIMBELL KEITH BARHAM
 JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:00 P.M.
2. Prayer by Ronnie Freeman.

Dickie Williams suggested and the board concurred to conduct the meeting in open session rather than in closed session.

3. The purpose of this meeting was to insure that the board and the superintendent were in agreement concerning the process of permanently filling two vacant key positions. After much discussion, the consensus of the board was to advertise the two open positions, Elementary Principal and District Treasurer/Lead Bookkeeper, with the statement that applications will be taken until the position(s) is filled.
4. Motion by Lynn Kimbell and seconded by Russell Womack to adjourn. Vote 5 – 0 to approve.

TIME: 7:27 P.M.

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING HIGH SCHOOL LIBRARY 6:00 P.M. 04/20/09

MEMBERS PRESENT: RONNIE FREEMAN RUSSELL WOMACK
 LYNN KIMBELL KEITH BARHAM
 JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:00 P.M.
2. Prayer by Russell Womack.
3. Motion by Lynn Kimbell and seconded by Russell Womack to approve the minutes of the March 16, 2009 regular board meeting and the April 7, 2009 special board meeting. Vote 5 – 0 to approve.
4. Motion by Jeanette Nance and seconded by Russell Womack to approve the March financial reports. Vote 5 – 0 to approve.
5. Laura Kidd made a report to the board concerning the peewee basketball program.
6. Instead of a report to the board concerning the elementary building program, the board recessed at 6:15 P.M. to take a tour of the new construction. The board reconvened in the library at 6:35 P.M.
7. Dickie Williams reported that with a letter written by Glen Spears [Engineer] we had responded to ADEQ concerning [1] their Compliance Inspection letter dated February 11, 2009 and [2] our plans to correct over the long term our failure to meet discharge limits. The letter was actually sent to ADEQ on Monday, April 6. Neither Glen Spears nor I have received any further correspondence with ADEQ concerning this matter since that date.
8. Dickie Williams reported that the following bids for asbestos removal from buildings at the Elementary School had been received:

Ward's Asbestos Removal Inc.	Mabelvale, AR	\$11,280.00
Snyder Environmental & Construction Inc.	Morrilton, AR	\$12,618.00
Environmental Protection Associates	Little Rock, AR	\$12,951.00
Controlled Environmental Solutions, Inc.	Russellville, AR	\$15,281.00
Parker Environmental	Alexander, AR	\$17,875.00

Motion by Lynn Kimbell and seconded by Keith Barham to accept the low bid of \$11,280.00 submitted by Ward's Asbestos Removal Inc. Vote 5 – 0 to approve.

9. Dickie Williams reported that he, Lynn Kimbell, and Steve Britton had attended a Department of Education meeting in North Little Rock on April 10 concerning Stimulus funds. He reported that a tremendous amount of Federal monies would be coming down to school districts as a result of this program. Initially there will be three [3] categories of monies; IDEA [Special Education], Title 1, and Stabilization. There will be a fourth category to be distributed later for Technology.

The allocations for each school district was supposed to have been posted via a Commissioner's Memo on last Friday. As of this afternoon it had not been posted.

When we do receive the allocation, we will form a committee[s] to make recommendations on the expenditure. The funds will have to be expended rather rapidly and wisely.

10. Motion by Jeanette Nance and seconded by Russell Womack to approve the 2009-10 school calendar as presented. Vote 5 – 0 to approve.
 11. Initial approval of Personnel Policies Changes:
 - a. Motion by Lynn Kimbell and seconded by Russell Womack to approve the changes to Policy 3.5 – Vacation Time for 12 Month Employees; Policy 8.33 – Noncertified Personnel Vacation Time; and Policy 9.5 – Vacation Pay for 12 Month Employees [see attached]. Vote 5 – 0 to approve.
 - b. Motion by Russell Womack and seconded by Jeanette Nance to approve the changes to the following policies and/or new policies [see attached]:
 - 3.1 Certified Personnel Salary Schedule
 - 3.5 Certified Personnel Contract – Return
 - 3.34 Certified Personnel Cell Phone Use
 - 3.42 Release of Student's Free and Reduced Price Meal Eligibility Information [**NEW POLICY**]
 - 3.43 Duty of Licensed Employees to Maintain License in Good Standing [**NEW POLICY**]
 - 8.25 Noncertified Personnel Cell Phone Use
 - 8.35 Release of Students Free and Reduced Price Meal Eligibility Information [**NEW POLICY**]
- Vote 5 – 0 to approve.
12. Motion by Keith Barham and seconded by Jeanette Nance to establish a \$625 stipend for Assistant Baseball Coach. Vote – 2-3 with Ronnie Freeman, Russell Womack and Lynn Kimbell voting NAY. Motion failed.

13. Total student enrollment today is 493 with 257 students at the Elementary School and 236 students at the High School.
14. Dickie Williams reported that Kelsey Glass was recently named a winner in the state FBLA competition. As a result, she will be representing Arkansas at the national competition in Anaheim California during the month of June. Tammy Glass, FBLA sponsor, will accompany her on this six [6] day trip. The total cost will be approximately \$1,300 each, with the FBLA paying Kelsey's expenses. Mrs. Glass will be receiving Professional Development credit for attending the conference. It is my plans to pay her expenses with District Professional Development funds. Board members agreed with this expenditure.
15. Dickie Williams reported that we would begin allowing field trips. He also stated that the number of field trips would be closely monitored and a free pass to go anywhere at anytime would not be given.
16. Dickie Williams suggested and the board concurred to pay the lunch supervision aides out of District funds rather than Food Service funds beginning next school year.
17. Dickie Williams gave a short review of the Gains Index that is being used by the Department of Education on the District Report Card that is being mailed out this year.
18. Dickie Williams reminded the board that at the appropriate time the School District should identify or make some type of memorial in memory of Mrs. Dani Elledge.

Ronnie Freeman declared a short recess at 7:26 P.M. with the board returning to the library at 7:46 P.M.

Ronnie Freeman declared an executive session at 7:47 P.M. for the purpose of hiring personnel.

The board returned to open session at 8:46 P.M. with Ronnie Freeman stating that no action had been taken during closed session.

19. The following personnel actions were taken upon the recommendation of the Superintendent:
 - a. Motion by Lynn Kimbell and seconded by Jeanette Nance to hire the attached list of classified personnel for the 2009-10 school year in their current position or other position as dictated by student schedule needs or best interests of Spring Hill School District. Vote 5 – 0 to approve.

- b. Motion by Keith Barham and seconded by Russell Womack to accept Darla Neely's resignation as a Special Education Aide at the end of the current school year. Vote 5 – 0 to approve.
- c. Motion by Russell Womack and seconded by Lynn Kimbell to accept Ashley Martin's resignation as a Custodian effective on May 25, 2009. Vote 5 – 0 to approve.
- d. Motion by Russell Womack and seconded by Keith Barham to hire Angela Raney as the Elementary Principal beginning July 1. Vote 5 – 0 to approve.

20. Motion by Russell Womack and seconded by Lynn Kimbell to adjourn. Vote 5 – 0 to approve.

TIME: 8:48 P.M.

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

SPECIAL MEETING HIGH SCHOOL LIBRARY 6:00 P.M. 04/28/09

MEMBERS PRESENT: RONNIE FREEMAN RUSSELL WOMACK
 LYNN KIMBELL KEITH BARHAM
 JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:02 P.M.
2. Prayer by Ronnie Freeman.
3. Ronnie Freeman declared an executive session at 6:03 P.M. to discuss the hiring of personnel.

The board returned to open session at 7:33 P.M. with Ronnie Freeman stating that no action had been taken during closed session.

4. Dickie Williams recommended the following personnel actions:
 - a. Motion by Jeanette Nance and seconded by Ronnie Freeman to employ Mrs. Lacy Britt as the Business Education teacher on a 200 day contract and to assume the responsibility as Yearbook Sponsor beginning July 1. Vote 3 – 2 to approve with Lynn Kimbell and Keith Barham voting nay.
 - b. Motion by Russell Womack and seconded by Jeanette Nance to employ Kay Still as the District Treasurer effective July 1. Vote 5 – 0 to approve.
 - c. Motion by Jeanette Nance and seconded by Keith Barham to increase the District Treasurer index to a level that would make Kay Still's next year salary approximately \$29,500. Vote 4 – 1 to approve with Lynn Kimbell voting nay.

**NOTE: THE INDEX IS CALCULATED TO BE .720562.
THIS WILL HAVE TO BE VOTED ON AGAIN AT THE
NEXT MEETING IN ORDER FOR IT TO BECOME
EFFECTIVE ON JULY 1.**

- d. Motion by Keith Barham and seconded by Russell Womack to pay Jan Rhodes [Technology Coordinator] her daily rate of pay for days worked during the summer outside her contract dates. Vote 5 – 0 to approve.
- 5. Motion by Ronnie Freeman and seconded by Russell Womack to adjourn. Vote 5 – 0 to approve.

TIME: 7:38 P.M.

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING **HIGH SCHOOL LIBRARY** **6:00 P.M.** **05/18/09**

MEMBERS PRESENT: RONNIE FREEMAN KEITH BARHAM
LYNN KIMBELL
JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:00 P.M.
2. Prayer by Ronnie Freeman.
3. **EXPULSION HEARING:**

Dickie Williams recommended that student # 290600317, a tenth grade student, be expelled for the remainder of the current semester with the stipulation that upon his return that his placement will be at the Garland Learning Center in Hope.

NOTE: RUSSELL WOMACK ARRIVED AT 6:28 P.M.

After additional discussion, the following motion was made to modify the original recommendation:

Motion by Ronnie Freeman and seconded by Keith Barham to expel student #290600317 for the remainder of the current semester, upon his return his placement will be at the Garland Learning Center in Hope for at least one semester and during this time his behavior and performance will be evaluated and at such time satisfactory progress has been made, he will then be allowed to return to Spring Hill High School. Vote 4 – 1 with Jeanette Nance voting against the motion.

4. Motion by Lynn Kimbell and seconded by Russell Womack to approve the minutes of the April 20, 2009 regular meeting and the April 28, 2009 special meeting. Vote 5 – 0 to approve.
5. Motion by Russell Womack and seconded by to approve the April financial reports. Vote 5 – 0 to approve.
6. Dickie Williams reported that our building program is behind schedule. The number of working days missed due to bad weather is approaching fifty [50]. The roof should be completed tomorrow. The heat and air sub-contractor arrived today. Weather should not be a limiting factor for the completion of Phase 1.

7. Dickie Williams reported that he had received two [2] quotes for the purchase of marker boards and tack boards:

SAMCO Construction	\$24,806.97	[Turn-Key Including Installation – Phase 1 and Phase 2]
MISSCO Contract Sales	\$ 7,595.20	[Installation not Included - Phase 1]
	\$7,595.20	[Installation not Included – Phase 2]

Motion by Lynn Kimbell and seconded by Russell Womack to accept the quote from MISSCO Contract Sales for marker boards and tack boards. Vote 5 – 0 to approve.

8. Dickie Williams presented a quote from Ward’s Asbestos Removal, Inc. in the amount of \$3,000 to remove the floor tile in the G/T building. The mastic [glue] contains asbestos. After discussion, the consensus of board members was not to remove the asbestos at this time.
9. Motion by Russell Womack and seconded by Keith Barham to approve the following ACSIP Plan purchases:

P.O. #09-0558	CDW-G*	\$ 2,570.00
P.O. #09-0559	CDW-G*	2,570.00
P.O. #09-0610	Video Reality*	25,881.25
P.O. #09-0621	IS Corporation**	7,163.22
P.O. #09-0622	IS Corporation**	5,969.35
P.O. #09-0623	IS Corporation**+	1,323.17

Vote 5 – 0 to approve.

NOTE: * TAPS Program – Does Not Require Additional Quotes
 ** State Contract – Does Not Require Additional Quotes
 + To Be Paid By Special Education Consortium

10. Motion by Lynn Kimbell and seconded by Jeanette Nance to approve the second reading of Personnel Policy changes as presented during the April 20, 2009 regular meeting to become effective on July 1, 2009. Vote 5 – 0 to approve.

11. Motion by Russell Womack and seconded by Jeanette Nance to approve the second reading of the increase in the District Treasurer pay index [.66 to .720562] as approved during the April 28, 2009 special meeting. Vote 4 – 1 to approve with Lynn Kimbell voting against the motion.
12. Dickie Williams gave a brief update on the plans for spending Stimulus Funds. All certified staff members have been given the opportunity to make suggestions for fund expenditure. A plan will be developed within the next couple of weeks. Key staff members have attended Department of Education meetings concerning the logistics of developing a plan and the expenditure of these funds.
13. Dickie Williams presented the final Accreditation Status Report for the 2008-09 school year. The elementary school received an ACCREDITED status while the High School received an ACCREDITED-CITED status. One teacher at the High School was working under an Alternative Licensing Plan [ALP] at the time the final status report was made. That teacher has now completed all requirements for certification.
14. Motion by Russell Womack and seconded by Jeanette to raise the daily pay of a non-certified substitute to \$51/day and a certified substitute to \$56/day beginning with the 2009-10 school year. Vote 5 – 0 to approve.
15. Dickie Williams presented the summer work schedule that has been used the past three [3] summers which completes the thirty five [35] hour work week in four [4] days. Board members did not object to the schedule as presented.
16. Dickie Williams reported the total enrollment today was 488 with 255 students at the Elementary School and 233 students at the High School.
17. Dickie Williams reported that Wesley Barnes, an FFA student, has earned the Arkansas State Farmer Degree.
18. Dickie Williams reminded the board that the Annual School Election would be on September 15, 2009. The time frame for filing petitions as a candidate for the school board was June 17 to July 17. The 2010-11 estimated budget of expenditures will be presented during the June board meeting.
19. Ronnie Freeman declared an executive session to discuss the hiring of personnel at 7:18 P.M. after taking a short break. The closed session actually began at 7:46 P.M.

The board returned to open session at 7:58 P.M. with Ronnie Freeman stating that no action had been taken during closed session.

20. Dickie Williams made the following personnel recommendations:

- a. Motion by Russell Womack and seconded by Jeanette Nance to move Carolyn Hicks back into her old position as Compute Lab Aide/ELLA Para-professional. Vote 5 – 0 to approve.
- b. Motion by Lynn Kimbell and seconded by Russell Womack to accept the resignation of Trish Ivers as Special Education Teacher effective on May 29. Vote 5 – 0 to accept.
- c. Motion by Russell Womack and seconded by Lynn Kimbell to accept the resignation of Danny Dougan as Lunch Duty Aide effective at the end of the school year. Vote 5 – 0 to approve.
- d. Motion by Jeanette Nance and seconded by Russell Womack to employ Tanya Dougan as the entry level Administrative Office Assistant. Vote 5 – 0 to approve.

21. Motion by Ronnie Freeman and seconded by Russell Womack to adjourn. Vote 5 – 0 to approve.

TIME: 8:02 P.M.

President

Secretary

Superintendent

7. The following quote was received for construction of forty three [43] cabinets to be used to stow student backpacks in the elementary hallway:

KEVIN ROBINSON ASHDOWN, AR \$145.00 ea = \$6235 + tax

Motion by Lynn Kimbell and seconded by Keith Barham to accept the above quote. Vote 4 – 0 to approve.

8. Dickie Williams, Angie Raney, Jan Rhodes, and Steve Britton reported to the board our proposed allocation for expenditure of Stimulus Funds. The report did not include expenditure for Special Education Stimulus Funds. A full proposal will be presented at the July meeting. All Stimulus Funds must be budgeted at the time the plan is presented for approval by the Arkansas Department of Education.
9. Dickie Williams read a letter received in response to our plan that was presented to the Arkansas Department of Environmental Quality [ADEQ] in April to correct our ammonia nitrogen and fecal coliform levels released from our wastewater system. ADEQ did not accept our plan mainly due to our proposed time table, which was considered to be unacceptable.

We must now submit an acceptable plan by June 24, 2009.

10. Motion by Jeanette Nance and seconded by Lynn Kimbell to approve the 2010-11 Proposed Budget of Expenditures as presented. Vote 4 – 0 to approve.
11. Dickie Williams recommended the following 2009-10 Special Education Professional Services Agreements:
 - a. Motion by Lynn Kimbell and seconded by Keith Barham to approve the Professional Service Agreement with Liles Therapy Inc. Vote 4 – 0 to approve.
 - b. Motion by Keith Barham and seconded by Lynn Kimbell to approve the Professional Service Agreement with Arkansas Transition Services. Vote 4 – 0 to approve.
 - c. Motion by Jeanette Nance and seconded by Lynn Kimbell to approve the Professional Service Agreement with Rainbow of Challenges, Inc./Training Center. Vote 4 – 0 to approve.

12. Motion by Jeanette Nance and seconded by Keith Barham to approve the following ACSIP Plan purchases:

a.	P.O. #09-0626	Bytespeed	\$8,932.48	Title 1
b.	P.O. #09-0687	Video Reality	\$2,140.13	NSLA
c.	P.O. #09-0688	CDW-G	\$11,765.49	NSLA/Title 1

Vote 4 – 0 to approve.

13. Motion by Jeanette Nance and seconded by Lynn Kimbell to approve the following Personnel Policy Changes:

- a. 3.6 – Certified Personnel Employee Training
- b. 3.28 – Certified Personnel Computer Use Policy
- c. 3.31 – Drug Free Workplace – Certified Personnel
- d. 3.44 – Certified Personnel Workers’ Compensation [NEW]
- e. 8.22 – Noncertified Personnel Computer Use Policy
- f. 8.28 – Drug Free Workplace – Noncertified Personnel
- g. 8.34 – Noncertified Personnel Who are Mandatory Reporters Duty to Report Child Abuse, Maltreatment or Neglect
- h. 8.36 – Noncertified Personnel Worker’s Compensation [NEW]

Vote 4 – 0 to approve.

14. Motion by Lynn Kimbell and seconded by Keith Barham to approve the 2009-10 premiums for our Risk Management Program through the Arkansas School Boards Association [ASBA] to be dated July 1. Vote 4 – 0 to approve.

NOTE:	a. Buildings and Contents	\$15,725
	b. Vehicles	\$ 3,929
	c. Mobile Equipment	\$ 265

15. The following quotes were received for a 60" Zero Turn mower:

a. Hope Outdoor Power & Equipment Hope, AR

1. 2008 eXMark LAS28KA604 28 HP Kawasaki Engine \$6,929.00
2. 2009 eXMark LZAS20KC484 20 HP Kohler Engine \$6,467.00

b. Odis Machine Shop, Inc. Ashdown, AR

1. 2009 eXMark LZAS27KC604 27 HP Kohler Engine \$7,599.24
2. 2009 eXMark LZZ29KA606 29 HP Kawasaki Engine \$8,359.24
3. 2009 eXMark LZAS20KC48 20 HP Kohler Engine \$6,383.24

c. Southwest Arkansas Equipment Co, Inc. Hope, AR

1. 2009 John Deere Z820A 25 HP Kawasaki Engine \$7,550.00

Motion by Keith Barham and seconded by Lynn Kimbell to purchase the 2008 eXMark mower from Hope Outdoor Power & Equipment quoted at \$6,929 after July 1. Vote 4 – 0 to approve.

16. Motion by Ronnie Freeman and seconded by Keith Barham to approve the purchase request for football supplies from Southwest Sporting Goods in the amount of \$4,893.38 plus tax and shipping. Vote 4 – 0 to approve.

Ronnie Freeman declared an executive session at 7:40 P.M. to discuss the hiring of personnel.

The board returned to open session at 8:07 P.M. with Ronnie Freeman stating that no action had been taken during closed session.

17. Dickie Williams made the following personnel recommendations:

- a. Motion by Keith Barham and seconded by Lynn Kimbell to accept Karen Kitchens' resignation as a cook in the cafeteria. Vote 4 – 0 to accept.
- b. Motion by Lynn Kimbell and seconded by Keith Barham to accept Sheryl England's resignation as a part time Chemistry and Physics Teacher. Vote 4 – 0 to accept.
- c. Motion by Keith Barham and seconded by Ronnie Freeman to employ Cindy Kennedy as a Special Education Teacher for the 2009-10 school year. Vote 4 – 0 to approve.

- d. Motion by Lynn Kimbell and seconded by Jeanette Nance to employ Russell Glass as the Chemistry/Physics teacher making him a full time teacher. Vote 4 – 0 to approve.
 - e. Motion by Ronnie Freeman and seconded by Lynn Kimbell to add one period per day to Angie Vickers’ contract making her a five [5] period per day Science teacher. Vote 4 – 0 to approve.
 - f. Motion by Jeanette Nance and seconded by Keith Barham to employ Janice Kidd as a Special Education Aide for the 2009-10 school year. Vote 4 – 0 to approve.
 - g. Motion by Jeanette Nance and seconded by Keith Barham to employ Briget Newsom as a Custodian to begin work as soon as possible. Vote 5 – 0 to approve.
18. Motion by Ronnie Freeman and seconded by Keith Barham to adjourn. Vote 4 – 0 to approve.

TIME: 8:12 P.M.

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING **HIGH SCHOOL LIBRARY** **6:00 P.M.** **07/20/09**

MEMBERS PRESENT: RONNIE FREEMAN RUSSELL WOMACK
LYNN KIMBELL KEITH BARHAM
JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:00 P.M.
2. Prayer by Russell Womack.
3. Carey Smith [District's Fiscal Agent with Stephens Inc. in Little Rock] provided to the board and reviewed information concerning the district's assessment history, millage structure, millage and assessment comparisons with other districts with similar enrollments, district principal debt, Academic Facilities Partnership Program, and financing options. He also provided a projection of estimated state a local funding for the 2009-10 school year.

Carey presented the resolution and associated documents necessary to issue post-dated warrants in order to complete the district's portion of the partnership program [approximately 20% of approximately \$4,000,000]. The amount of the issue will be \$406,500 which will be a sufficient amount to cover the 1.6% fee associated with the issuance of the warrants.

Motion by Russell Womack and seconded by Lynn Kimbell to approve the attached resolution to issue post-dated warrants in the amount \$406,500 which includes the 1.6% fee to issue the warrants. Vote 5 – 0 to approve.

The board set the date to complete the final documents necessary to issue the warrants at 6:00 P.M. on Tuesday, July 28 in the High School Library.

4. Motion by Jeanette Nance and seconded by Keith Barham to approve the minutes of the June 15 regular meeting. Vote 5 – 0 to approve.
5. Motion by Jeanette Nance and seconded by Lynn Kimbell to approve the June financial reports. Vote 5 – 0 to approve.
6. Dickie Williams reported that phase 1 construction at the elementary school is getting closer to completion. Jim Melton [Construction Superintendent] has targeted the first week of August to turn the building over to us. That will give us less than a week to get moved in and get the building ready before the staff returns on August 10. There will be work going on all the way up to and after the students return on August 19.

All furniture, equipment, etc that belongs to the second, third, and fourth grades plus art and the principal's office must be relocated to the new facility before

we can begin cleaning, and stripping and waxing the floors in the fifth and sixth grade building and the portion of the old building that we did not demolish. Smart Boards and associated equipment will be installed during the second week of August. August is going to be busy.

They have begun dirt work for the phase 2 construction.

7. Angie Raney presented our plan for the expenditure of Stimulus Funds in the areas of IDEA [Special Education], Title 1, and Stabilization funding.

Motion by Russell Womack and seconded by Jeanette Nance to approve Stimulus Expenditure Plan as presented. Vote 5 – 0 to approve.

8. Dickie Williams reported that Glen Spears [Engineer] responded to the Arkansas Department of Environmental Quality [ADEQ] letter discussed last month with a time-line for correcting our ammonia outflow problem that we have with our wastewater plant. Glen and I believe that we should not proceed with the plan until we receive information from ADEQ that our plan will be accepted. The board concurred with this assessment.
9. Motion by Lynn Kimbell and seconded by Russell Womack to submit payment in the amount of \$1,230 to the Arkansas School Boards Association for the board's 2009-10 membership. Vote 5 – 0 to approve.
10. Motion by Russell Womack and seconded by Jeanette Nance to accept the milk bid from Borden's, the only bid received, for the 2009-10 school year. Vote 5 – 0 to approve.
11. Motion by Lynn Kimbell and seconded by Keith Barham to accept the bread bid from Interstate Brands Corporation, the only bid received, for the 2009-10 school year. Vote 5 – 0 to approve.
12. Motion by Russell Womack and seconded by Keith Barham to approve Policy 4.51 Food Service Prepayment [policy attached] and Policy 7.17 Food Service Prepayment [policy attached] Vote 5 – 0 to approve.

NOTE: APPROVAL OF THESE POLICIES ELIMINATES THE OPTION TO CHARGE LUNCHEES IN THE CAFETERIA BY STUDENTS AND ADULTS.

RONNIE FREEMAN DECLARED A BREAK AT 7:44 P.M. WITH THE BOARD RETURNING AT 8:08 P.M.

13. Motion by Lynn Kimbell and seconded by Jeanette Nance to approve the changes to the Elementary Student Handbook as presented and reviewed by Angie Raney. Vote 5 – 0 to approve.

14. Motion by Keith Barham and seconded by Russell Womack to approve the changes to the High School Student Handbook as presented and reviewed by Steve Britton. Vote 5 – 0 to approve.
15. Dickie Williams advised the board about the need of a new entrance to the elementary campus. Phase 2 construction is beginning. The NE corner of the new building will actually sit in the roadway near the Technology Building. In addition, the storage area for building materials is in that area. Therefore, we will most likely need to close that road during construction. Parking, at best, will be a challenge this year on the elementary campus.

Motion by Lynn Kimbell and seconded by Russell Womack to construct a new entrance to the elementary campus and to give Dickie Williams the authority to obtain the best price and purchase the culvert; to work with the County Judge to lay and cover the culvert; and to find the best price and to make arrangements for surfacing the entrance with asphalt or concrete. Vote 5 – 0 to approve.

RONNIE FREEMAN EXCUSED HIMSELF FROM THE MEETING AND EXITED THE LIBRARY AT THIS TIME[8:32 P.M.].

LYNN KIMBELL ASSUMED THE CHAIRMAN POSITION AT THIS TIME.

16. Motion by Russell Womack and seconded by Keith Barham to approve the payment of \$2,545.35 to the Employee Benefit Division [EBD] for health insurance premiums [back payments] on behalf of a retired former employee due to the fact that an administrative error was made by a former school employee by placing the retired person in the wrong insurance category or pool. Vote 4 – 0 to approve.

RONNIE FREEMAN RETURNED TO THE MEETING AT THIS TIME [8:40 P.M.] AND ASSUMED THE CHAIRMAN POSITION.

17. Motion by Lynn Kimbell and seconded by Jeanette Nance to allow Dickie Williams to attend the Arkansas Superintendent Academy III during the 2009-10 school year. Vote 5 – 0 to approve.
18. Steve Britton and Angie Raney gave brief reports concerning the Spring Testing scores for their respective schools. Over all our students performed very well.
19. Dickie Williams reported that our state auditor, Archie Watson, is now on campus and auditing the 2007-08 books. He will probably be on campus for three to four weeks.

RONNIE FREEMAN DECLARED AN EXECUTIVE SESSION AT 9:13 P.M.

THE BOARD RETURNED TO OPEN SESSION AT 9:35 P.M. WITH RONNIE FREEMAN STATING THAT NO ACTION HAD BEEN TAKEN DURING THE CLOSED SESSION.

20. Dickie Williams recommended the following personnel actions:

- a. Motion by Russell Womack and seconded by Lynn Kimbell to accept the resignation of Matt Hughes as 7th & 8th grade math and social studies teacher and golf coach. Vote 5 – 0 to approve.
- b. Motion by Lynn Kimbell and seconded by Russell Womack to name Kelley Dice as golf coach with the appropriate stipend. Vote 5 – 0 to approve.
- c. Motion by Russell Womack and seconded by Keith Barham to hire Priscilla Ellis as 7th & 8th grade math and social studies teacher pending her release from her 2009-10 contract with Hope School District. Vote 5 – 0 to approve.
- d. Motion by Lynn Kimbell and seconded by Russell Womack to employ Janice Kidd as a bus driver for the 2009-10 school year. Vote 5 – 0 to approve.

NOTE: Janice Kidd will be replacing Danny Dougan who did not return his signed 2009-10 bus driver contract.

- e. Motion by Lynn Kimbell and seconded by Keith Barham to employ Sabrina Rogers as a cook for the 2009-10 school year provided her hiring does not violate any State statute concerning nepotism or ethics. Vote 5 – 0 to approve.

NOTE: Sabrina Rogers is the niece of Julie Allison, Food Service Director.

21. Motion by Russell Womack and seconded by Lynn Kimbell to adjourn. Vote 5 – 0 to approve.

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

SPECIAL MEETING HIGH SCHOOL LIBRARY 6:00 P.M. 07/28/09

MEMBERS PRESENT: RONNIE FREEMAN RUSSELL WOMACK
 LYNN KIMBELL KEITH BARHAM
 JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:00 P.M.
2. Prayer by Ronnie Freeman.
3. Carey Smith [Stephens Inc.] presented and reviewed a resolution necessary to finalize the issuance of postdated warrants in the amount of \$406,500.

Motion by Russell Womack and seconded by Lynn Kimbell to approve the above referenced resolution necessary for the issuance of postdated warrants in the amount of \$406,500 at an interest rate of 4.25% per annum [copy attached].
Vote 5 – 0 to approve.

Documents requiring signatures were signed at this time.

4. Motion by Russell Womack and seconded by Keith Barham to approve the attached change order in the estimated amount of \$648.43 to install approximately 85' of 3" diameter conduit for communications at the new elementary school. Vote 5 – 0 to approve.
5. Motion by Russell Womack and seconded by Lynn Kimbell to approve the tuition agreement with Hope School District to provide ALE services at Garland Learning Center as needed during the 2009-10 school year. Vote 5 – 0 to approve.
6. Motion by Russell Womack and seconded by Jeanette Nance to approve the attached list of contract addendums for those employees that were paid an amount in excess of their 2008-09 contract. Vote 5 – 0 to approve.

RONNIE FREEMAN DECLARD AN EXECUTIVE SESSION AT 6:50 P.M. TO DISCUSS THE HIRING OF PERSONNEL.

THE BOARD RETURNED TO OPEN SESSION AT 7:25 P.M. WITH RONNIE FREEMAN STATING THAT NO ACTION HAD BEEN TAKEN DURING EXECUTIVE SESSION.

7. Dickie Williams recommended the following personnel actions:
- a. Motion by Russell Womack and seconded by Keith Barham to employ Briget Newsom as lunchtime supervision aide two [2] hours per day. Vote 5 – 0 to approve.
 - b. Motion by Russell Womack and seconded by Keith Barham to deny a written request for a leave of absence during the 2009-10 school year by Judith Aaron. Vote 5 – 0 to approve.
8. Motion by Russell Womack and seconded by Lynn Kimbell to adjourn. Vote 5 – 0 to approve.

TIME: 7:26 P.M.

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING **HIGH SCHOOL LIBRARY** **6:00 P.M.** **08/17/09**

MEMBERS PRESENT: RONNIE FREEMAN RUSSELL WOMACK
LYNN KIMBELL KEITH BARHAM
JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:06 P.M.
2. Prayer by Russell Womack.
3. Motion by Lynn Kimbell and seconded by Russell Womack to approve the minutes of the July 20th regular meeting and the July 28th special meeting. Vote 5 – 0 to approve.
4. Motion by Russell Womack and seconded by Jeanette Nance to approve the July financial reports. Vote 5 – 0 to approve.
5. Dickie Williams reported that we have now moved into the new building [phase 1]. We were able to begin moving in around noon on Wednesday, August 5. Everyone involved with the move have done an excellent job. We still have some work to do in the old building [K-1] tomorrow. We will be ready for the students to come in on Wednesday.

Our focus will now turn to the phase 2 building. Ground work is progressing. The footings are being laid out and digging should begin within a day or two.

Board members will be touring the new building after the meeting tonight.

6. Dickie Williams reviewed the letters between the Arkansas Department of Environmental Quality [ADEQ] and Spring Hill School District since January concerning our wastewater plant. ADEQ is directing the school to make some very costly renovations to the plant now with no guarantee that our ammonia discharge levels will be corrected. The board advised Mr. Williams to meet face to face with ADEQ personnel to hopefully workout an agreement to allow the school time to apply for and receive a state partnership program to install a mechanical system that will meet ADEQ discharge levels.
7. Dickie Williams reported that the new entrance to the elementary school should be completed by the end of the week. The county road department had planned to install the culvert last week. However, due to their work schedule, our job is now scheduled for Wednesday or Thursday of this week. As soon as the culvert is installed, Sid & Sons will lay the asphalt over the new drive.

Twenty [20] yards of SB-2 gravel was delivered today to spread on the bus drive near the new building. Additional gravel will be required once the new entrance is completed.

8. Dickie Williams reported that both the Elementary School and the High School received an Achieving [Ach] status on the 2008-09 Adequate Yearly Progress [AYP] status report. Under the new rating scale Achieving is the highest possible level.
9. Motion by Russell Womack and seconded by Jeanette Nance to approve the 2009-10 salary schedule. Vote 5 – 0 to approve.

NOTE: THERE IS NO CHANGE FROM THE 2008-09 SALARY SCHEDULE.

KEITH BARHAM LEFT THE MEETING ROOM AT THIS TIME.

10. Motion by Lynn Kimbell and seconded by Russell Womack to approve the attached resolution that is required by A.C.A. 6-24-105(c) in order for the school to do business with a family member of a board member. Vote 4 – 0 to approve.

NOTE: THIS RESOLUTION WAS ORIGINALLY APPROVED BY THE BOARD ON OCTOBER 15, 2007. THE REFERENCED STATUTE REQUIRES THE BOARD TO ACT ON THE RESOLUTION EVERY TWO [2] YEARS.

KEITH BARHAM RETURNED TO THE MEETING AT THIS TIME.

11. Dickie Williams reviewed a newly developed Spring Hill School District Organization Chart which is a new audit requirement.
12. Motion by Russell Womack and seconded by Keith Barham to increase the ADULT lunch charge to \$3.00 per plate and the ADULT breakfast charge to \$2.00 per plate. Vote 5 – 0 to approve.
13. Dickie Williams recommended the following Special Education Professional Services Agreements:
 - a. Motion by Lynn Kimbell and seconded by Russell Womack to approve the Professional Services Agreement with Shawn Rayburn for Speech Pathology services. Vote 5 – 0 to approve.
 - b. Motion by Russell Womack and seconded by Lynn Kimbell to approve the Professional Services Agreement with Janine Allen to provide Special Education homebound instruction to one [1] student two [2] hours two [2] time per week at \$30.00/hr. Vote 5 – 0 to approve.

NOTE: THE BOARD DID NOT GO INTO EXECUTIVE SESSION.

14. Dickie Williams recommended the following personnel actions:

- a. Motion by Jeanette Nance and seconded by Keith Barham to accept the resignation of Judith Aaron effective on July 30, 2009. Vote 5 – 0 to approve.
- b. Motion by Jeanette Nance and seconded by Lynn Kimbell to employ Cathy Rothwell as an elementary teacher effective on August 10, 2009. Vote 5 – 0 to approve.
- c. Motion by Lynn Kimbell and seconded by Jeanette Nance to name Barbara Shirey as the district’s Title 1 Parent Facilitator. Vote 5 – 0 to approve.

NOTE: THIS POSITION HAS A \$1,000 STIPEND PAID FROM TITLE 1 FUNDS.

15. Motion by Lynn Kimbell and seconded by Jeanette Nance to adjourn. Vote 5 – 0 to approve.

TIME: 7:13 P.M.

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING HIGH SCHOOL LIBRARY 6:00 P.M. 09/21/09

MEMBERS PRESENT: RONNIE FREEMAN KEITH BARHAM
 RUSSELL WOMACK TOMMY COLLINS
 JEANETTE NANCE

1. Meeting called to order by Ronnie Freeman at 6:00 P.M.
2. Prayer by Ronnie Freeman.
3. Motion by Jeanette Nance and seconded by Russell Womack to approve the minutes of the August 17, 2009 regular meeting. Vote 5 – 0 to approve.
4. Motion by Russell Womack and seconded by Keith Barham to approve the financial reports for August 2009. Vote 5 – 0 to approve.
5. Dickie Williams reported that phase 2 construction has been at a virtual standstill since the August board meeting due to the rain. Dirt work has been completed. The building has been laid out. Underground plumbing and electrical have been completed. A small portion of the footings have been dug. However, Jim Melton [Construction Superintendent] is very cautious about digging the footings with the prediction of rain practically every day. The slab can be poured in about two weeks if the rain would just cooperate.
6. Dickie Williams reported that he and Glen Spears met with ADEQ personnel at their office on August 27. They are not directing us to spend an excessive amount of money at this time to make changes to our wastewater system that historically has proven to not be capable of lowering the ammonia outflow levels to ADEQ requirements. They do expect us to make changes to show an effort on our part to meet ADEQ requirements. We are waiting on their written response to our meeting before proceeding with any change.

Millwood State Park is considering replacing a package unit similar to the system that we have been discussing. This could possibly be a solution to our problem without the high cost of a new system. Glen will keep us informed.
7. The county road department laid the culvert for our new entrance to the elementary school about two weeks ago. However, Diane Willmon [Arkansas Highway Department] advised us that the culvert needed to be lowered about five [5] inches and moved about 1 ½ to 2 feet further back from the road.

Bobo & Baine Construction Company worked today to remove and re-install the culvert based upon Ms. Willmon's recommendation.

Sid & Son's Asphalt Company will lay the asphalt after Bobo & Baine completes their work and it stops raining.

8. Per A.C.A. 6-13-618 the board reorganized themselves as follows with Ronnie Freeman conducting the nominations and voting for each position:
 - a. Russell Womack nominated Ronnie Freeman for **PRESIDENT**.
There were no other nominations.
Ronnie Freeman called for the vote.
Vote 5 – 0 to elect Ronnie Freeman as President for the 2009 – 10 school year.
 - b. Ronnie Freeman nominated Russell Womack for **VICE-PRESIDENT**.
There were no other nominations.
Ronnie Freeman called for the vote.
Vote 5 – 0 to elect Russell Womack as Vice-President for the 2009-10 school year.
 - c. Russell Womack nominated Jeanette Nance for **SECRETARY**.
There were no other nominations.
Ronnie Freeman called for the vote.
Vote 5 – 0 to elect Jeanette Nance as Secretary for the 2009-10 school year.
 - d. By resolution, Russell Womack nominated Jeanette Nance to be designated the **Disbursing Officer** of the district.
There were no other nominations.
Ronnie Freeman called for the vote.
Vote 5 – 0 to designate Jeanette Nance as the Disbursing Officer of the district for the 2009-10 school year.
 - e. Keith Barham nominated the remaining four board members [Ronnie Freeman, Russell Womack, Tommy Collins, and Keith Barham] to be **ALTERNATE DISBURSING OFFICERS**.
Ronnie Freeman Called for the vote.
Vote 5 – 0 to name the remaining four board members as Alternate Disbursing Officers for the 2009-10 school year.
 - f. Motion by Jeanette Nance and seconded by Russell Womack to appoint Dickie Williams as the **EX OFFICIO FINANCIAL SECRETARY** of the Board. Vote 5 – 0 to approve.

g. Motion by Keith Barham and seconded by Russell Womack to appoint Kay Still as the **DISTRICT TREASURER** per the attached resolution. Vote 5 – 0 to approve.

9. Dickie Williams reviewed the 2008-09 Annual Financial Report and the 2009-10 Budget.

Motion by Russell Womack and seconded by Jeanette Nance to approve the 2008-09 Annual Financial Report and the 2009-10 Budget. Vote 5 – 0 to approve.

10. Angie Raney reviewed the 2009-10 ACSIP Plan.

Motion by Tommy Collins and seconded by Russell Womack to approve the 2009-10 ACSIP Plan. Vote 5 – 0 to approve.

11. Dickie Williams reviewed the Audit Report for the Year Ending on June 30, 2008. The report reflected one [1] finding and two [2] supplemental findings.

FINDING: Financial accounting duties should be distributed among appropriate employees. The District because of limited resources does not have adequate staff to segregate these duties to sufficiently reduce the risk of fraud or error and properly safeguard the District's assets. To ensure the proper safeguarding of the District's assets, management should distribute financial accounting duties among appropriate employees to the extent possible.

SUPPLEMENTAL FINDING #1: The District's Disaster Recovery or Business Continuity Controls are inadequate. The Disaster Recovery Plan does not contain minimum requirements set forth by Arkansas Department of Education – IT Security Policy.

SUPPLEMENTAL FINDING #2: The District did not include the \$177,265.62 spent on architect fees for the construction of the elementary school in the capital asset records as construction in progress. The District should update the capital asset records in the subsequent year to include these expenditures in construction in progress. **[CORRECTED]**

12. The consensus of the board was to change the following regular meeting dates as shown due to conflicts with the regular meeting dates:

October 19	Change to:	Monday	October 26
November 16	Change to:	Thursday	November 19
December 21	Change to:	Monday	December 14
January 18	Change to:	Tuesday	January 19
February 15	Change to:	Tuesday	February 16
March 15	Change to:	Thursday	March 18

13. Dickie Williams requested retroactive approval of the following purchases:
- a. Motion by Russell Womack and seconded by Jeanette Nance to retroactively approve George’s Cabling invoice #1351 in the amount of \$2,997.00. Vote 5 – 0 to approve. **[PARTNERSHIP]**
 - b. Motion by Russell Womack and seconded by Keith Barham to retroactively approve Optus Inc invoice #TMI020617 in the amount of \$5,431.47 and invoice #TMI020692 in the amount of \$639.40. Vote 5 – 0 to approve. **[PARTNERSHIP]**
 - c. Motion Jeanette Nance and seconded by Russell Womack to retroactively approve Apple Inc. invoice #s: 9823691804; 9823738614; 9823930009; 9823930722; 9823931534; 9824073499 in the grand total amount of \$30,377.14. Vote 5 – 0 to approve. **[STIMULUS]**
14. Motion by Jeanette Nance and seconded by Keith Barham approve the quote from Optus Inc. for upgrades to the High School intercom system in the amount of \$5,579.00 [approximate] plus tax and freight if necessary. Vote 5 – 0 to approve. **[STIMULUS]**
15. The consensus of the board was to schedule the Annual Report to the Public in conjunction with the regular board meeting on October 26.
16. Motion by Jeanette Nance and seconded by Russell Womack to adjourn. Vote 5 – 0 to approve.

TIME: 7:40 P.M.

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING	HIGH SCHOOL LIBRARY	6:00 P.M.	10/26/09
MEMBERS PRESENT:	RONNIE FREEMAN RUSSELL WOMACK	KEITH BARHAM TOMMY COLLINS	
MEMBERS ABSENT:	JEANETTE NANCE		

1. Meeting called to order by Ronnie Freeman at 6:02 P.M.
2. Prayer by Tommy Collins.
3. The **ANNUAL REPORT TO THE PUBLIC** was presented by Angie Raney [Elementary Principal], Steve Britton [High School Principal], and Dickie Williams [Superintendent].
4. Motion by Russell Womack and seconded by Keith Barham to approve the minutes of the September 21, 2009 regular meeting. Vote 4 – 0 to approve.
5. Motion by Russell Womack and seconded by Tommy Collins to approve the September financial reports. Vote 4 – 0 to approve.
6. Dickie Williams reported that our building program was way behind schedule due to the excessive amount of rain received in recent weeks and since last spring. Phase 2 footings have been poured. The slab will be poured when weather permits.

Had everything worked according to plans, the phase 2 slab would have been poured by the time school started in August and completion of the project would have been early June 2010. We now could be looking at a completion date around Christmas of 2010. We are able to have school this year without the phase 2 building. Therefore, we will be able to start school next year without the new building. It will be nice when we can make the move to the new building.

7. Dickie Williams reported that the new entrance to the Elementary School has been completed. He asked the board to give retroactive approval to several invoices associated with the new entrance and SB-2 gravel for the parking lot.

Motion by Keith Barham and seconded by Russell Womack to give retroactive approval to pay invoices associated with the new entrance to the Elementary School and SB-2 gravel for the parking lot in the total amount of \$8,277.87 [See attached list]. Vote 4 – 0 to approve.

8. Motion by Keith Barham and seconded by Russell Womack to remove Lynn Kimbell's name and to add Tommy Collins' name to the district's signature card at the First National Bank of Hope. Vote 4 – 0 to approve.
9. Motion by Russell Womack and seconded by Tommy Collins to renew the ASBA Business Trip Accidental Death and Dismemberment policy. Vote 4 – 0 to approve.
10. None of the board members present plan to attend the Annual ASBA Conference in December. Dickie Williams is to check with Jeanette Nance to see if she could attend, if so she would be appointed as the district's delegate to the Delegate Assembly.

RONNIE FREEMAN DECLARD AN EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT OF PERSONNEL AT 6:57 P.M.

THE BOARD RECONVENED IN OPEN SESSION AT 7:12 P.M. WITH RONNIE FREEMAN STATING THAT NO ACTION HAD BEEN TAKEN DURING EXECUTIVE SESSION.

11. Dickie Williams recommended the following personnel actions:
 - a. Motion by Russell Womack and seconded by Tommy Collins to terminate Bridget Newsom as the elementary school custodian effective immediately. Vote 4 – 0 to approve.
 - b. Motion by Keith Barham and seconded by Russell Womack to hire Tammy Glass two [2] hours each student contact day beginning October 27 through the last student day this school year to clean the Business Building, Science Building, and Special Education Building. Vote 4 – 0 to approve.
12. Motion by Russell Womack and seconded by Keith Barham to adjourn. Vote 4 – 0 to approve.

TIME: 7:14 P.M.

President

Secretary

Superintendent

A MEETING OF THE BOARD OF EDUCATION OF SPRING HILL SCHOOL
DISTRICT NO. 10

MINUTES OF BOARD OF EDUCATION

REGULAR MEETING	HIGH SCHOOL LIBRARY	6:00 P.M.	11/19/09
MEMBERS PRESENT:	RONNIE FREEMAN JEANETTE NANCE RUSSELL WOMACK	KEITH BARHAM TOMMY COLLINS	

1. Meeting called to order by Ronnie Freeman at 6:05 P.M.
2. Prayer by Russell Womack.
3. John Collier, grandfather of several of our students, properly requested to address the board concerning building a track around the football field. Mr. Collier reviewed with the board his efforts to seek information concerning securing grants, engineering advice, land acquisition, etc for the construction of a track.

Mr. Collier was advised that the school did not have funds to put into this project or the funds for the maintenance of the track. The consensus of the board was to make a decision at the point that all funding, development, and construction facts were known and the assurance that there would be no initial or long term outlay by the school district.

4. Motion by Keith Barham and seconded by Tommy Collins to approve the minutes of the October 26, 2009 board meeting. Vote 5 – 0 to approve.
5. Motion by Russell Womack and seconded by Jeanette Nance to approve the October financial reports. Vote 5 – 0 to approve.
6. Dickie Williams reported that due to the favorable weather over the last two weeks, our building program has moved very rapidly. The concrete slab for the phase 2 building was poured on Thursday of last week. The block layers began laying blocks on Monday and are moving very rapidly.

Jim Melton, job superintendent, stated late this afternoon that with thirty [30] good working days he should have all the blocks laid for the interior walls. However, the split faced blocks will have to be laid on the exterior before the installation of the roof. If the weather holds it is reasonable to think that the roof could be installed in February. Everything depends upon the weather.

7. Ronnie Freeman, Board President, appointed Russell Womack to serve as the board's representative on the Task Force to Close the Achievement Gap.

Dickie Williams also presented the attached list of appointees to the task force. The consensus of the board was to approve and/or agree with the list of appointees.

8. Motion by Russell Womack and seconded by Keith Barham to approve the attached summary list of non-personnel policy changes. Vote 5 – 0 to approve.
9. Dickie Williams advised the board that he has attempted to find someone to repair the roof leaks in the gym but has not been successful. One firm did provide a quote to re-roof the gym. Mr. Williams stated that he would continue to find someone capable and willing to repair the roof.
10. Enrollment today is 465 with 230 in the elementary school and 235 in the high school.
11. Dickie Williams advised the board concerning the legal requirement for a gas line inspection that has recently been performed. We have not been billed for the inspection but we can expect a fairly substantial cost associated with this inspection.
12. Dickie Williams requested and the board agreed to solicit bids for the sale of two busses [#2 and #12].
13. Dickie Williams advised the board that Amelia's bus [#11] has a cracked block and is leaking antifreeze. This was reported about two years ago and we have been able to slow the leak by using Stop-Leak, etc. We think we are about to run out of luck. We plan to take the bus to the Truck Center in Texarkana fairly soon for them to see if anything can be done to get a few more years of use before the block has to be changed.
14. Dickie Williams advised the board that our Ten Year Facility Plan is due on February 1 and the Partnership Application for 2011-12 and 2012-13 has to be submitted by March 1. A public meeting is required prior to the submission of both documents. Mr. Williams suggested that the public meeting be held during the regular meeting in December or January, most likely January.

He also advised the board that the wastewater plant would be included in the Partnership Application for 2011-12.

He also advised the board that the current Ten Year Facility Plan calls for the construction of a new academic building at the high school to be submitted in the 2011-12 partnership application. The consensus of the board was to move this project to the 2013-14 application cycle.

15. Motion by Jeanette Nance and seconded by Keith Barham to approve the recommendation by the superintendent to give a one time bonus of \$250 to all personnel [certified and classified] that are under contract for a minimum of seven [7] hours per day. The amount will be pro-rated for those employees contracted for less than seven [7] hours per day [approximately \$35.71 per contracted hour]. Vote 4 – 1 to approve with Russell Womack casting the NAY vote.

RONNIE FREEMAN DELARED AN EXECUTIVE SESSION AT 7:56 P.M. TO DISCUSS THE EMPLOYMENT OF PERSONNEL.

THE BOARD RETURNED TO OPEN SESSION AT 8:05 P.M. WITH RONNIE FREEMAN STATING THAT NO ACTION HAD BEEN TAKEN DURING EXECUTIVE SESSION.

16. Motion by Russell Womack and seconded by Tommy Collins adjourn. Vote 5 – 0 to approve.

TIME: 8:14 P.M.

President

Secretary

Superintendent

10. Motion by Russell Womack and seconded by Keith Barham to purchase the ASBA School Board Legal Liability Insurance offered through Ramsey, Krug, Farrell & Lensing in the annual premium amount of \$3,325.00. Vote: 5 – 0 to approve.
11. Motion by Russell Womack and seconded by Keith Barham to approve the July 1, 2010 School Choice transfer request from Hope School District to Spring Hill School District by Priscilla Vines on behalf of her child, Brody Vines, who will be in Kindergarten during the 2010-11 school year. This approval is contingent upon the child being identified as a minority [Asian] on initial school registration documents. Vote: 5 – 0 to approve.
12. Dickie Williams reported the findings of the Standards Review conducted on December 2. There were five [5] items that were considered relatively minor and we were given the opportunity to make corrections before January 30.

One item that could result in a probationary status if not corrected by January 30 was identified. We feel that a resolution is forthcoming to resolve this issue prior to January 30. If not, we are prepared to appeal to the Commissioner of Education and if needed to the State Board of Education.

13. Motion by Russell Womack and seconded by Jeanette Nance to change the date in the first paragraph of Board Policy #4.3—COMPULSORY ATTENDANCE REQUIREMENTS from September 15 to September 1. Vote: 5 – 0 to approve.
14. Motion by Jeanette Nance and seconded by Russell Womack to add the following statements to Board Policy 4.15--GRADING: *Kindergarten students will be graded by using a master checklist. Letter grades will not be used.* In addition the words “all schools in the district” are to be replaced with “Grades 1 – 12”. Vote: 5 – 0 to approve.
15. Motion by Russell Womack and seconded by Keith Barham to approve the softball order in the amount of \$2,729.69 plus tax and shipping and the baseball order in the amount of \$2,862.97 plus tax and shipping. Both quotes were from Southwest Sporting Goods Inc. Vote 5 – 0 to approve.
16. Dickie Williams reported on the state initiative identified as the Race to the Top. This is a federal grant program funded with stimulus funds. The State of Arkansas is in line to receive between \$60 - \$175 million dollars if the grant is approved. The state is preparing the grant documents. In order for Spring Hill to participate, a non-binding Memorandum of Understanding [MOU] has to be signed by the board president and the superintendent. The board will have to meet during the first week of January to approve this document. It was decided to meet at 5:45 P.M. on Wednesday January 6.
17. Dickie Williams reminded board members to complete their Statement of Financial Interest and to file with the County Clerk no later than January 31.

RONNIE FREEMAN DECLARED AN EXECUTIVE SESSION TO DISCUSS THE HIRING OF PERSONNEL AT 8:04 P.M. THE BOARD RETURNED TO REGULAR SESSION AT 8:12 P.M. WITH RONNIE FREEMAN STATING THAT NO ACTION HAD BEEN TAKEN DURING EXECUTIVE SESSION.

18. Motion by Tommy Collins and seconded by Russell Womack to approve the recommendation by the superintendent to employ Rebecca Ann Hamilton as the custodian for the elementary school retroactive to December 1 through the last student contact day during the 2009-10 school year. Vote: 5 – 0 to approve.
19. Motion by Russell Womack and seconded by Jeanette Nance to adjourn. Vote: 5 – 0 to approve.

TIME: 8:14 P.M.

President

Secretary

Superintendent