

DISTRICT PARENTAL INVOLVEMENT PLAN 2017-2018

SPRING HILL SCHOOL DISTRICT

Title I, Part A

The Spring Hill School District is committed to fostering and promoting parental involvement as required in Title I, Part A, Section 1118. To accomplish this goal Spring Hill recognizes the family as the first and primary influence in a child's life. Involving the family in a child's education has the most important influence on a child's success at school and beyond. A child's education is shared by school and family. Family and school must work as knowledgeable partners. The development of the Parent Involvement Plan and the process of school review and improvement through the following types of involvement activities:

- * Parental involvement group meetings>Parent Coordinator: Tara Capps
- * Committee- Tara Capps, Cindy Kennedy, Nicki Purifoy, Carolyn Hicks, Nash Lewis, Audrey Chandler and Peter Maggio
- * Conducting parent surveys>principal: Audrey Chandler & Parent Coordinator: Tara Capps
- * Consultation>Principal: Audrey Chandler
- * Frequently scheduled parent meetings>principal: Audrey Chandler & Parent Coordinator: Tara Capps
- * Conferences> Teachers
- * School improvement meetings>Superintendent: Angie Raney

Goal 1: The Spring Hill School District will foster effective parental involvement strategies and support partnerships among schools, parents, and the community to improve student achievement.

Strategies for reaching goal

- * Develop and disseminate district parental involvement policy.>Parent Coordinator: Tara Capps
- * Conduct an annual meeting to update policy for next year's Title I, Part A program.>Principal: Audrey Chandler
- * Coordinate parental involvement activities with those of other programs.>Parent Coordinator: Tara Capps

* Establish parental involvement contact person at each of the Title I, Part A schools.>Superintendent: Angie Raney (superintendent), Peter Maggio (high school principal), Nash Lewis (4th grade teacher), Audrey Chandler (elementary principal), Tara Capps (High School Counselor and Parent Coordinator), Nicki Purifoy (parent) and Tracy Light (High School English Teacher)

* Conduct an annual review of the effectiveness of the parental involvement policy.

Review of the parent involvement plan on September 11, 2017.

* Develop district parental involvement committee to create a parental involvement policy and implement parental involvement activities as well as disseminate information to the community to promote parental involvement in the Title I, Part A schools.

Angie Raney (superintendent), Peter Maggio (high school principal), Nash Lewis (4th grade teacher), Audrey Chandler (elementary principal), Tara Capps (High School Counselor and Parent Coordinator), Nicki Purifoy (parent) and Tracy Light (High School English Teacher)

* Ensure that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand. Special Education Teacher: Cindy Kennedy & ESL Coordinator: Maci Curtis

Goal 2: The district will provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental involvement.

Strategies for reaching goal

* Conduct ongoing site visits to observe parental involvement practices.>Superintendent: Angie Raney

* Provide materials and training not otherwise available to assist parents in supporting their child's academic achievement.>Parent Coordinator: Tara Capps

* Enhance the awareness and skills of teachers, pupil services personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners.>Principal: Audrey Chandler

* Ensure, to the extent possible, that information is sent home in a language and form parents can understand.>principal: Audrey Chandler

* Provide information on adult literacy training available in the community.>Literacy Council: Judy Harris (903-791-0166)

* Provide a copy of the school policy at each school for parents to view as well as provide a copy to each parent.>Parent Coordinator: Tara Capps

* Monitor each Title I, Part A school to ensure that each school performs the following tasks:

– Develops a parental involvement policy.

- Offers flexible meeting times.
- Provides information to parents about the school’s program, including parent information guides.
- Develops and uses a School–Parent Compact.
- Provides training for parents in working with their child to improve academic achievement.

Superintendent: Angie Raney

* Reinforce parenting skills to support the acquisition of academic skills and their application in real–life situations for parent use.>principal: Audrey Chandler

* Encourage parents to visit/volunteer at school by assisting staff in developing volunteer opportunities as well as training staff to encourage and build volunteer efforts.>Principal: Audrey Chandler

* Encourage parent participation through innovative scheduling of activities through strategies such as holding meetings at a variety of times, such as morning and evenings, in order to maximize the opportunities for parents to participate in school–related activities.>Principal: Audrey Chandler

* Coordinate and integrate parental involvement strategies and staff training with Symphony Reading and Math, Math IXL, and after school remediation in literacy and math.>Parent Coordinator: Tara Capps

* Convene annual school meetings to inform parents of their school’s participation in the development of the parental involvement policy and their right to be involved.>Principal: Audrey Chandler

Goal 3: The district will build the school’s capacity for strong parental involvement.

Strategies for reaching goal

* Provide information to participating parents in such areas as national, state, and local education goals, including parents’ rights as defined in Title I, Part A.>Principal: Audrey Chandler

* Assist in the development of parent engagement groups at each school.>Principal: Audrey Chandler

* Encourage the formation of partnerships between schools and local businesses that include a role for parents.>Principal: Audrey Chandler

* Provide resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.>Parent Coordinator: Tara Capps

* Involve parents through an annual survey to improve school effectiveness.>Parent Coordinator: Tara Capps

* Approve reasonable and necessary expenses associated with parental involvement activities.>Principal: Audrey Chandler

* Provide reasonable support for parental involvement activities at the request of participating Title I, Part A parents. >Parent Coordinator: Tara Capps

Goal 4: The district will conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement policy as it relates to strategies for increasing parental participation and identifying barriers to greater parent participation.

Strategies for reaching goal

* Survey parents annually on activities, including questions to identify barriers to parental involvement. Provide an opportunity for parents to assist in the development of the evaluation procedures, including analysis of data collected as shared in meetings and by email.>Principal: Audrey Chandler & Parent Coordinator: Tara Capps

* Develop procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year. >Parent Coordinator: Tara Capps

1. Use findings from evaluation process to improve parent involvement. Tara Capps (Parent Coordinator) and Audrey Chandler (principal) will use survey monkey as our evaluation process to get feedback.

2. Make recommendations to each participating school for parental involvement policy revisions: Tara Capps (Parent Coordinator) and Audrey Chandler (principal).

3. Provide suggestions for designing school improvement policies, as they relate to parental involvement (Superintendent: Angie Raney)

Goal 5: How will the district involve parents in the joint development of the district Title 1 Application under section 1112 (ACSIP)?

Audrey Chandler (principal) and Tara Capps (Parent Coordinator) recruited several parents from the PTO to serve on the District ACSIP committee. Cheri Pierce (parent and PTO officer), Nicki Purifoy (parent), Tracy Light (High School English Teacher) and Nash Lewis (parent and 4th grade teacher) are on this committee.

PARENTS' RIGHT-TO-KNOW

You have the right to request information regarding the professional qualifications of your child's classroom teachers(s). If you request this information, the district or school will provide you with answers to the following questions as soon as possible:>Superintendent: Angie Raney

1. Has your child's teacher met state licensing requirements for the grade level and subject in which the teacher is providing instruction?

2. What are the college degree majors and the fields of discipline for any graduate degrees or certificates the teacher holds?

If teaching under emergency status:

3. Is the teacher working under an emergency status for which state licensing requirements have been waived?

You also have the right to request information regarding the professional qualifications of the paraprofessional(s) assisting your child's teacher(s). If you request this information, the district or school will provide you with answers to the following questions as soon as possible.

1. Is your child is receiving Title I, Part A services from a paraprofessional?

If yes,

2. Has she/he completed at least two years of study at an institution of higher education?

3. Has she/he completed an associate's (or higher) degree?

4. Has she/he met a rigorous standard of quality by meeting our state's certification procedure for determining the quality of paraprofessional staff?

5. Does she/he have the knowledge of, and the ability to assist in learning activities such as reading, writing, mathematics, and provide other support as appropriate?

If you would like to request this information, please contact your child's school office.

If at any time your student has been taught for four (4) or more consecutive weeks by a teacher(s) that is not highly qualified, you will be notified by the school of this information.

You have the right to request information regarding the professional qualifications of your child's classroom teachers(s). If you request this information, the district or school will provide you with answers to the following questions as soon as possible:

1. Has your child's teacher met state licensing requirements for the grade level and subject in which the teacher is providing instruction?

2. What are the college degree majors and the fields of discipline for any graduate degrees or certificates the teacher holds?

If teaching under emergency status:

3. Is the teacher working under an emergency status for which state licensing requirements have been waived?

COMPLAINT RESOLUTION POLICY

The Spring Hill School District is committed to open communication between school staff and parents at the district's Title I, Part A schools in order to reach the goal of educating all students.

We are aware that disagreements may arise periodically. These disagreements need to be resolved in a timely fashion. The following procedures have been developed to handle complaints dealing with Title I, Part A programs, services, and staff members. All Title I, Part A complaints are to be directed to the federal programs coordinator as described below.

Filing a Complaint (person with complaint does the following)

Gather all information related to the complaint.

Fill out the complaint form. Remember, being as specific as possible will help us to resolve the issue.

3. Send the complaint form to the elementary office at the address listed on the form.

Response to Complaint (central office staff does the following)

Investigate and prepare a response to the complaint.

Ask the federal programs coordinator to review the complaint form and the prepared response.

6. Set an appointment with the originators of the complaint in order to resolve the complaint. The federal programs coordinator usually arranges this meeting within five (5) working days after receipt of the complaint.

7. If the complaint cannot be resolved by the federal programs coordinator, a meeting will be set up with the superintendent, the federal programs coordinator, and the concerned parties.

8. The superintendent will work with the federal programs coordinator to resolve the complaint.

9. If the issue is still unresolved, the federal programs coordinator will contact the state department of education's Title I, Part A office for guidance.

10. Meetings with officials from the district may be scheduled in order to resolve the complaint. If additional steps beyond the state department of education are required in the resolution of the complaint, these steps will occur in accordance with federal legislation.

Contact for Complaints

Angie Raney

Superintendent of Spring Hill School District

870-777-8236

633 Hwy. 355 West Hope, Arkansas 71801

TITLE I, PART A COMPLAINT FORM

Name _____

Address _____

Phone Number _____ Date _____

Nature of Complaint

Do Not Write Below This Line

Date Received in Title I, Part A Office _____

Date of Conference _____ Date Resolved _____

Resolution
