

Technology Plan Submission Form School Years 2012-2015

District Name	SPRING HILL SCHOOL DISTRICT
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Education Cooperative	Southwest
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Include URL of technology plan if posted to district website:	http://springhill.k12.ar.us/technology

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Current District Demographics

District Profile	
DISTRICT NAME:	SPRING HILL SCHOOL DISTRICT
District Local Education Agency (LEA) Number:	2906000
Number of Schools in the LEA :	2
Total Number of Teachers for the District:	70
Total Number of Students Enrolled in the District:	472
District Billed Entity Number:	139417
FCC Registration Number (FCC-RN):	11864048
District National Center for Education Statistics (NCES) Number:	512630
Percentage of Students Eligible for Free/Reduced Lunch:	51
E-Rate District Discount Level:	80
Internet Connected Student/Computer Ratio for District:	2:1
Based on Census Tract information is your district considered Rural or Urban:	rural

	(Year 1)2012-2013	(Year 2)2013-2014	(Year 3)2014-2015
Number of computers & other devices with Internet access before application.	643.00	0.00	0.00
Projected number of computers & other devices for each year of this technology plan	700.00	750.00	800.00
Direct connections to the Internet number of drops.	449.00	489.00	520.00
Number of classrooms with Internet access.	0.00	0.00	0.00
Direct broadband services between 10 Mbps and 200 Mbps.	0.00	1.00	1.00

School(s) Profile

To be consistent, please use the same school name submitted to Child Nutrition for the Cycle 2 APSCN Report. Please list the name of every school, new and non-instructional facilities for which you file E-Rate.

School Name	LEA#	E-Rate Entity #	NCES#	BEN#
SPRING HILL ELEMENTARY SCHOOL	2906025	82189	1017	0
SPRING HILL HIGH SCHOOL	2906026	82194	1018	0

Technology Committee

The Technology Committee should represent all stakeholders. Development of the technology plan and implementation of the plan should enable parents, educators, students and community members to benefit from the investment in technology. All should have representation on the committee.

District Technology Committee		
Member	Title	Constituency Represented
Angie Raney	Elementary Principal/Superintendent Elect	Educator
Steve Britton	High School Principal	Educator
Nick Hammond	AT&T	Parent/Community
Tammy Glass	Business Education	Educator
Wauleai Huckabee	FACS/FCCLA	Educator/Community
Alex Durham	Student	Student
Tina Huckabee	APSCN SMS	Community/Classified Staff
Lindsey Whatley	Special Education	Educator/Parent

Narrative: A narrative on the technology planning process to include:

Our technology planning is ongoing. As technology needs change and teachers' training is expanded, our district plan is modified. Faculty, staff, students, and parents are asked to serve on the technology committee based on their interest in technology, expertise, and ability to bring different points of view to the planning process. Suggestions from all employees are solicited and considered even if the person is not an official committee member.

Online surveys through Survey Monkey and Google Forms are conducted each year by Southwest Coop, the Principals, and the Tech Coordinator. These surveys provide insight into the needs and wants of teachers in the following areas - professional development, addition of technology equipment and software.

The technology plan will be available on the school website and is used to support the goals of the school ACSIP. The technology committee has scheduled meetings at the beginning and end of each school year. Committee members keep in contact throughout the school year through email, telephone, social networks, chat, and in person.

Each member of the technology committee brings an area of expertise or information to the overall team. As Federal Programs Coordinator and Principal, Angela Raney provides leadership and direction in curriculum areas, and helps secure funding for technology. Tammy Glass is a business teacher, scheduling assistant, and instructional technology facilitator. Wauleai Huckabee conducts technology training for other FACS instructors. She is one of the administrators of our online grading program. Jan Rhodes is Technology Coordinator for both campuses and State Reporting Coordinator. Alex Durham brings a student's perspective to technology use at the school. Lacy Britt teaches and administers our Mac lab. Nick Hammond is a parent and also has extensive knowledge in the area of tablet and mobile computing. Tina Huckabee is an APSCN SMS Administrator and representative of our classified personnel. Alex Durham is a National Officer for FCCLA and will be a completer in more than one Workforce Education program upon graduation.

Faculty and staff received emails asking for input to the district plan. Also, faculty and staff were asked to fill out a technology survey. The approved plan will be posted on the school district website and a printed copy placed in the campus offices.



Vision and Mission Statements

Vision Statement

Spring Hill School District's Technology Vision is provide a curriculum equipped with diverse technologies to enhance teaching and learning in order to prepare students for the 21st century workforce.

Mission Statement

It is the mission of the Spring Hill Technology Program to enable technology to be a natural part of the school day for both teachers and students. Technology should be integrated in a way that supports individual learning styles, cooperative learning, global communication, and improved academic achievement in all areas.

Current Technology Assessment

A. Technology Integration with Curriculum and Instruction

As outlined in our ACSIP document, our curriculum priorities are in the areas on literacy and math. A variety of testing instruments including end of course exams and benchmark exams are used to determine these priority areas.

Elementary has a Windows 7 desktop computer lab with 30 computers available to students in K-6. Use of the lab is scheduled in students' regular weekly schedule. Students access Internet sites such as starfall.com and abcya.com, as well as use Symphony Math, Reading Plus, and My Reading Coach. In addition to this lab, elementary, two wireless laptop carts are used by students for research and can be used for online testing. In 2012, an iPad cart was added to the elementary campus for increased mobile access by students and teachers. Elementary K-6 classrooms utilize SmartBoards, laser printers, document cameras, flip cameras, and calculators. Computers are located in each classroom for students to access Accelerated Reader and STAR assessments.

High School has two business education computer labs - one Windows 7 (30 computers); one Apple iMac (18 iMacs). Both are located in the Technology Building, which also houses the CIV lab. The CIV lab enables students to enroll in Spanish and other courses when there is a scheduling conflict or if the course is not available on campus in a particular semester. In addition to the CIV courses, students can also enroll in online courses offered by Arkansas Virtual High School. To assist with online testing a lab has been added in the The "Old Main" high school building and the High School Library Media Center. Old Main houses a Windows XP/Windows 7 lab (30 computers) that can be scheduled by teachers for their classes to use. The Library Media Center lab consists of (22) Windows 7 computers and is being currently being setup assembled. An iPad cart was also added to the high school for teachers to check out for their classes to utilize. All classrooms and library media centers have desktop and/or laptop computers, printers. SmartBoards and document cameras are used in all academic classrooms. Seventh and Eighth grade students are scheduled for skillstutor.com. Remediation students also practice on the Skills Tutor website.

Special education classrooms provide students with access to computers, iPods, iPads, and Kindles. Students use skillstutor.com for skills practice and coursework. Audio books are available on iPods and iPads, as well as a variety of apps. SmartBoard technology is utilized in the K-6 resource room. A portable SmartBoard is available for 7-12 resource room.

Our strengths are having technology spread evenly across grade levels and subject areas. Our weakness is having added technology at such a fast pace has back logged the roll out of a few projects. Another area of weakness is the wireless network infrastructure. Because of increased wireless devices, the wireless network is being upgraded each year by replacing Apple Airport wireless access points with Meraki Enterprise access points.

Internet is filtered through the M8e6 web filter. Local control allows override accounts to be granted to faculty members when necessary to access pertinent information. Students are supervised by teachers, staff, and through the use of Synchroneyes in the business labs.

Teachers, parents, students, and office staff communicate by email, telephone, text, district web site, district Facebook page, and district Twitter page. Engrade, an online grading system, also offers students and parent access to grades online.



B. Professional Development

Professional development is offered on campus, at Southwest Coop, by attending instate and out of state conferences, and online. Online surveys are used to poll faculty and staff on the areas in which they desire more training.

Spring Hill has a scheduled week of training in June and one in August. At the last August training, faculty and staff attended training on Google email, calendar, and docs, Engrade, and Orchard software. When software or new hardware are implemented during the year, faculty and staff meet after school for training. Our recent January training was iPads and Apps where each teacher was given an iPad2 and a brief training on how to use it.

Teachers are encouraged to access the IDEAS website to view professional development that is available online. Several teachers have also enrolled in online courses through ASU.



C. Equitable Use of Technology

Our Special Education class rooms are equipped with current technology. Students utilize computers to access Skills Tutor, Star Fall, Orchard Software, and Symphony Math. Other software and websites are used at the teachers' discretion. iPads and iPods are loaded with apps and audio books depending upon students' individual needs. Television, dvd, a Wii console, calculators, and Kindles offer a diverse educational setting. A new SmartBoard was added to the elementary resource room in 2011. A portable SmartBoard is used in the high school resource room.

Special Education training is included in on campus workshops at the beginning of the school year. Special Education teachers are available to meet with teachers throughout the year to discuss the needs of their students. The teachers have access to the grades of their students by using Engrade.



D. Current Technology Inventory (2012-2015)

Items over \$1200.00 are inventoried in the APSCN system. At the end of each year, teachers fill out an inventory of all items located within their classrooms. The Inventory Scanner App on an iPhone is being used to update inventory into an electronic format this year.

Retaining this type of information will be very helpful if USAC requests this information in the future.

List of Equipment	Serial #	Make & Model	Date of Purchase	Install Date	Original Location	Current Location	Replacement Date (if applicable)	Quantity	Notes
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Needs Assessment

At the end of each school year faculty and staff turn in Technology request forms to their offices. These forms list items that need to be repaired or updated, as well as, requests for the addition of technology to their classrooms. In addition to these forms, ?faculty and staff were emailed for input on the technology plan. They were also asked to complete an online survey using Google forms. The date of the last assessment is February 2012.

The needs assessment for teachers polled the number of technology devices that are available in our school district by teacher/classroom. There were also questions concerning professional development, and possible new programs being considered for the school district. Some of these programs were BYOD and 1:1 computing.

A separate needs assessment for office/classified employees was conducted. Also, a student needs assessment was conducted in grades 7-12.

Copies of the surveys will be mailed with the signature pages. Twenty nine teachers, 5 office personnel, and 81 students completed the surveys. Copies of the results are summarized and will be given to administration to assist decision making in professional development and technology purchasing for the next year.

Goals, Objectives and Strategies and Implementation of Plan

Technology Goal: State the particular goal that supports your technology plan.

ACTION TIMELINE

Goals	Strategies	Timeframe for this Activity	Professional Development Required	Cost(Budget)for this Activity
Technology as a Tool for Parental Involvement and Communication	Publish school information on the district website hosted by Google Sites	2012-2015	None	0
Monitoring and Evaluation:				
Evaluation of school district website by Administration to see that it is meeting the needs of community.				
Technology as a Tool for Parental Involvement and Communication	Email lists for Parents/Students/Community using school Google email	2012-2015	None	0
Monitoring and Evaluation:				
Updating and revising the email lists based on requests at the beginning of school. Documentation of emails in email system.				
Technology as a Tool for Parental Involvement and Communication	School will use email, fax, and phone communications with parents and guardians	2012-2015	None	9600
Monitoring and Evaluation:				
Records of faxes, phone logs, email logs.				
Technology as a Tool for Parental Involvement and Communication	Continue to use Engrade online grade book (free)	2012-2015	During teacher orientation in August	0
Monitoring and Evaluation:				
Logs of parental communication with teachers.				
Technology as a Tool for Parental Involvement and Communication	Use social networking sites (Facebook & Twitter) to post school announcements and news on a district managed page	2012-2015	None	0
Monitoring and Evaluation:				
Statistics provided by social networking sites				
Technology Integration with Curriculum and Instruction	Teachers will use a variety of technology equipment in their classrooms to enhance student learning.	2012-2015	Dependent upon equipment added	0
Monitoring and Evaluation:				
Teacher lesson plans, questionnaires, and forms.				
Technology Integration with Curriculum and Instruction	Students will use a variety of technology equipment in classroom settings	2012-2015	Dependent upon equipment	0
Monitoring and Evaluation:				
Teacher lesson plans, student projects, student surveys				
Technology Integration with Curriculum and Instruction	Teachers and students will use online resources to enhance and support learning goals.	2012-2015	N/A	0

Monitoring and Evaluation:				
Teacher lesson plans, student projects, surveys, lab schedules				
Technology Integration with Curriculum and Instruction	Teachers and students will use software for enrichment, remediation, skills building	2012-2015	N/A	12000
Monitoring and Evaluation:				
Teacher lesson plans, student projects, time logs on software programs being used				
Technology Integration with Curriculum and Instruction	(7th-12th) Students will have access to CIV courses and online courses in the DL lab	2012-2015	Annually	0
Monitoring and Evaluation:				
Documentation of student schedules and DL lab schedules				
Technology Integration with Curriculum and Instruction	(K-6th)Students will have scheduled computer/iPad time weekly in class or lab settings	2012-2015	N/A	0
Monitoring and Evaluation:				
Elementary schedule, teacher lesson plans				
Technology for Delivery of School Media Center	Destiny Library software or similar software will be used to look up, catalog, inventory books	2012-2015	N/A	6000
Monitoring and Evaluation:				
Media Center records and logs, Destiny web site.				
Technology for Delivery of School Media Center	AR & STAR will be used by students to evaluate & improve reading ability	2012-2015	PD was completed in 2011	6000
Monitoring and Evaluation:				
Documentation of AR and STAR records by Media Specialist, classroom teachers, and aides				
Increase/Improve Technology Access for Teachers and Students	Projectors will be added or replaced as necessary	2012-2015	N/A	6000
Monitoring and Evaluation:				
Purchase records, inventory records of teachers and the district, lesson plans				
Maintenance and Expansion of Infrastructure	Anti-virus software will be used to help maintain systems in working order	2012-2015	N/A	3600
Monitoring and Evaluation:				
Purchase records, work orders, software records, IT notebook records				
Technology for School Administrative Support	Personnel will have necessary professional development	2012-2015	Annually	3000
Monitoring and Evaluation:				
Professional development records detailing workshops and dates attended				
Technology for School Administrative Support	Personnel will use state mandated programs such as Pentamation for recordkeeping	2012-2015	As necessary	0
Monitoring and Evaluation:				

Reports and records maintained in offices on campus; logins to APSCN				
Increase/Improve Technology Access for Teachers and Students	Computers will be purchased for teacher and student use.	2012-2015	On-campus if necessary	60000
Monitoring and Evaluation:				
Purchase records, teacher inventory records, lesson plans, student projects.				
Increase/Improve Technology Access for Teachers and Students	SmartBoards or other interactive equipment will be available in all classrooms.	2012-2015	On-campus	24000
Monitoring and Evaluation:				
Purchase records, inventory records, teacher lesson plans, student projects				
Increase/Improve Technology Access for Teachers and Students	The district will have onsite technology staff necessary to maintain technology resources	2012-2015	N/A	156000
Monitoring and Evaluation:				
Employee records, contracts, job descriptions, district policies				
Increase/Improve Technology Access for Teachers and Students	Laptops will be purchased for teacher and student use.	2012-2015	N/A	18000
Monitoring and Evaluation:				
Purchase records, inventory records of the district and teachers				
Increase/Improve Technology Access for Teachers and Students	Access to computer labs after school for remediation	2012-2015	N/A	6000
Monitoring and Evaluation:				
Remediation lists, payroll records, data obtained from remediation programs/software.				
Technology as a Tool for Delivery of Staff Development	Existing computers, SmartBoards, projectors, printers, digital cameras will be used during staff development.	2012-2015	N/A	0
Monitoring and Evaluation:				
Professional development records of teachers turned into the campus offices.				
Technology as a Tool for Delivery of Staff Development	Access to CIV, webinars, online tutorials, iTunesU, and AETN ideas	2012-2015	Local	6000
Monitoring and Evaluation:				
Professional development records of teachers located in the campus offices				
Maintenance and Expansion of Infrastructure	Expand wireless network to provide adequate access	2012-2015	None	12000
Monitoring and Evaluation:				
Purchase records, inventory records, statistics from Meraki dashboard.				
Maintenance and Expansion of Infrastructure	Evaluate network with the assistance of local Coop Technology Coordinator	2012-2015	None	0
Monitoring and Evaluation:				
Data/statistics produced from EtherScope analysis				

Maintenance and Expansion of Infrastructure	Hire outside consultants as necessary to expand wired network	2012-2015	None	10000
Monitoring and Evaluation:				
Purchase order records, maintenance contracts, work order contracts				
Maintenance and Expansion of Infrastructure	Upgrade phone system on high school campus	2013-2014	Local	5000
Monitoring and Evaluation:				
Purchase order records, phone logs, phone contract, Erate records				
Maintenance and Expansion of Infrastructure	Replace network equipment and servers as necessary	2012-2015	None	15000
Monitoring and Evaluation:				
Purchase order records, inventory records, server records				
Utilization of Distance Learning	Students will have access to CIV and online classes in the DL lab.	2012-2015	Annual facilitator training	0
Monitoring and Evaluation:				
Student schedule records, Distance Learning class records, transcript records, APSCN scheduling information				
Utilization of Distance Learning	Maintenance contracts to insure equipment is in working order	2012-2013	None	4500
Monitoring and Evaluation:				
Purchase records, Maintenance contracts, availability of the distance learning courses.				
Utilization of Distance Learning	Update and/or add computers/printer to distance learning lab	2012-2013	None	5000
Monitoring and Evaluation:				
Purchase order information, equipment inventory, technology office records				
Utilization of Distance Learning	Replace/Update Distance Learning Equipment	2014-2015	Coop	50000
Monitoring and Evaluation:				
Purchase records, inventory records, distance learning records				
Availability of Online Assessments	The necessary equipment will be available to access online assessments.	2012-2015	Local	0
Monitoring and Evaluation:				
Student records, computer lab records, office records, purchase records of equipment inventory				
Availability of Online Assessments	Participate in Pilot Online Assessments	2012-2014	No	0
Monitoring and Evaluation:				
Agreement with online testing company piloting assessments.				
Modernization & Renovation of Schools	Administration will review maintenance requests from School Dude.	2012-2015	None	0
Monitoring and Evaluation:				
School Dude maintenance request records and work orders.				
Modernization & Renovation of Schools	Upgrade electrical and wiring as necessary	2012-2015	None	2000

Monitoring and Evaluation:				
Maintenance records from School Dude, purchase orders, budget information				
Collaborations and Partnerships	Participate in area wide technology meetings at SW Coop	2012-2015	N/A	0
Monitoring and Evaluation:				
Professional development records, notes/emails from meetings				
Collaborations and Partnerships	Share information with other districts and communities online, through meetings and forums	2012-2015	N/A	0
Monitoring and Evaluation:				
Email records, professional development and meeting records				
Increase/Improve Technology Access for Teachers and Students	iPads, Chromebooks or other handheld devices will be purchased for teacher and student use.	2012-2015	As necessary	45000
Monitoring and Evaluation:				
Purchase records, inventory records of the district and teachers				
Increase/Improve Technology Access for Teachers and Students	Digital cameras will be purchased for teacher and student use.	2012-2015	As necessary - local	3000
Monitoring and Evaluation:				
Purchase records, inventory records of teachers, lesson plans				
Increase/Improve Technology Access for Teachers and Students	Document cameras or similar products will be purchased for teacher and student use.	2012-2015	Locally	2700
Monitoring and Evaluation:				
Purchase records, inventory records of the district and teachers, lesson plans				
Technology Integration with Curriculum and Instruction	Purchase technology supplies as needed for classrooms/offices	2012-2015	N/A	21000
Monitoring and Evaluation:				
Purchase records, inventory records, lesson plans, office records				
Technology Integration with Curriculum and Instruction	Provide Professional Development as needed	2012-2015	N/A	69000
Monitoring and Evaluation:				
Professional development records of faculty on each campus				
Increase/Improve Technology Access for Teachers and Students	Purchase Network Printers for classroom use	2012-2015	Local	6000
Monitoring and Evaluation:				
Purchase records, classroom inventory, teacher lesson plans, student projects				



Policies and Procedures

Technology Infrastructure

All network equipment district wide has been replaced within the last two years. Construction of a new Elementary school precipitated a new T1 line being installed on the Elementary campus. All new network wiring and equipment were added to bring the campus back online. A Windows 2003 server is located on the Elementary campus. George Ledding was contracted to run the wiring and install the network equipment district wide in stages. All network equipment and servers are located in locked rooms or "closets". Specific information on network equipment is on file in the technology office. Hubs, switches, and ports are labeled and numbered with identifying information.

?TheOldMainSchoolbuilding houses the bulk of the network equipment for the High School campus. In 2004, the technology department was moved from the Gymnasium building to the new Technology building. The "New" High School, Agri Building, FAC's, Administration, Gymnasium, Science Building, Cafeteria Building, and new Technology Building are connected by fiber to the Old Main building. Network equipment was upgraded last year as well as additional wiring added for a lab in the Old Main building and a lab in the High School Media Center. Two Windows 2003 servers are located in the Old Main building. At least one of these servers will be moved to the Technology building this spring or summer.

The district firewall was activated in 2003-2004 and is operated by DIS. We discontinued use of our Exchange server for email purposes in 2011. Our email is now through Google Education Apps. Internet filtering is provided by 8e6 through DIS. We also have local control ability to add to the state wide blocked sites. Symantec Anti-virus software is used throughout the district. Deep Freeze is used in the Windows computer lab.

Student to computer ratio is approximately two students to each networked computer. The majority of computer systems are Windows XP or Windows 7 with the exception being our digital video lab in high school which contains Apple iMacs. Math, literacy, and the computer labs are given priority when purchasing computer equipment or rotating existing equipment. Computers are rotated from the Windows business lab to the Old Main lab. Computers are scheduled to be rotated or replaced within a three to four year period.

Our present wired infrastructure is effective for use by the faculty, staff, and students. Any problems usually occur as a result of weather conditions or unplanned power outages. The district is adding enterprise wireless to replace the Apple Airports that were previously used.

The district has a Technology/SIS coordinator, and has historically brought in outside technology support when necessary. Technology is a team effort at the school. It will be impossible to maintain and upgrade existing equipment without the effort of school board, administration and teachers working toward a common goal. Technology training takes place with on campus workshops, SW Co-op workshops, and is now available online. E-rate funds, state and federal funds enable the district to add to, maintain, or upgrade the existing infrastructure. ARRA funding was used to upgrade and add many technology items.

Technology Plan Evaluation

The technology committee will meet at the beginning and end of each school year to evaluate progress in achieving plan goals. At this time, implementation plans are made to reach the goals for the next school year. Action plans and time lines can be moved or deleted altogether based on more recent information or necessity.

With increased emphasis on math and literacy, the main goal of the school's technology resources is to act as a tool for achievement of these goals. The Technology Plan will be addressed and amended as necessary following the creation and approval of each ACSIP.

Network infrastructure is evaluated by outside network consultants at least once per fiscal school year. Additions and repairs are made as recommended with the approval of technology staff and administration. Our hardware rotation plan involves rotating equipment from our teaching computer lab environments to classrooms where technology is used as a secondary or support tool. The yearly survey of teachers provides an overview of technology integration, use, and current technology needs. Teacher professional development is assessed by building level administrators. Teachers are also surveyed on what types of technology inservice would be beneficial to them on campus. ARRA, NSLA, REAP funding and ERATE funds have been used to purchase technology related equipment and services.

Evaluation of 2012-2015 Technology Plan will follow a process similar to the one below:

- Spring survey of faculty and staff on technology needs, equipment and use.
- Survey of students regarding technology.
- Review of Technology Requests filed throughout the year for commonality of problems or needs.
- Meetings at end of the school year to evaluate progress.
- Review of Staff Development records and lesson plans by Principals for technology inservice and integration.
- Recommendations from Principals on technology needs.
- Plan for the next school year and present recommendations to the Superintendent.
- Committee members keep in touch by email, personal discussions, and phone conversations throughout the year.

Technology coordinator or a designated member of the committee will document committee meetings, suggestions, and changes to the Technology Plan

Estimated District Technology Plan Budget

2012-2013

Item	Quantity	Local	State	Federal	Sub Total
Item 1: Network Servers					
Switches/Hubs/Routers/DSU's	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Cables	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Cards (desktop & laptop)	0	\$0.00	\$0.00	\$0.00	\$0.00
Firewall or Proxy (include software cost)	0	\$0.00	\$0.00	\$0.00	\$0.00
LAN wiring (Local Area Network)	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Server Software	0	\$0.00	\$0.00	\$0.00	\$0.00
Network File Servers	1	\$0.00	\$0.00	\$5000.00	\$5000.00
Network Printers	2	\$0.00	\$0.00	\$1000.00	\$2000.00
Fiber	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless Access Points	8	\$0.00	\$0.00	\$500.00	\$4000.00
Network Maintenance	1	\$0.00	\$3000.00	\$0.00	\$3000.00
Server (number of servers connected to Internet)	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Storage	0	\$0.00	\$0.00	\$0.00	\$0.00
Email Server	0	\$0.00	\$0.00	\$0.00	\$0.00
DNS (Domain Name Services)	0	\$0.00	\$0.00	\$0.00	\$0.00
Web Hosting Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless WANS	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless LANS	0	\$0.00	\$0.00	\$0.00	\$0.00
WAN (Wide Area Network)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	12				\$14,000.00
Item 2: Network Security					
Electronics Rack	0	\$0.00	\$0.00	\$0.00	\$0.00
UPS	0	\$0.00	\$0.00	\$0.00	\$0.00
Locked Cabinet	0	\$0.00	\$0.00	\$0.00	\$0.00

Locked Space	0	\$0.00	\$0.00	\$0.00	\$0.00
Fire Alarm	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Filtering	0	\$0.00	\$0.00	\$0.00	\$0.00
Anti-Virus	1	\$0.00	\$1200.00	\$0.00	\$1200.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	1				\$1,200.00
Item 3: Computer Hardware/Software					
Computers (total number of computers connected to Internet for the District)	25	\$0.00	\$0.00	\$1000.00	\$25000.00
Laptops	6	\$0.00	\$0.00	\$1000.00	\$6000.00
Hand Held	30	\$0.00	\$0.00	\$500.00	\$15000.00
Printers	0	\$0.00	\$0.00	\$0.00	\$0.00
Digital Camera	2	\$0.00	\$0.00	\$500.00	\$1000.00
Interactive WhiteBoards	2	\$0.00	\$0.00	\$4000.00	\$8000.00
Scanners	0	\$0.00	\$0.00	\$0.00	\$0.00
MP3 Players	0	\$0.00	\$0.00	\$0.00	\$0.00
Educational Software (both instructional and non-instructional; i.e. Accelerated Reader/Math)	4	\$0.00	\$0.00	\$2000.00	\$8000.00
Wireless Access Card Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance & Upgrades	0	\$0.00	\$0.00	\$0.00	\$0.00
Visual Presenters (i.e document camera)	1	\$0.00	\$0.00	\$900.00	\$900.00
LCD Projectors	2	\$0.00	\$0.00	\$1000.00	\$2000.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	72				\$65,900.00
Item 4: Telecommunication Services					
Telephone Equipment (i.e. PBX, Key systems, VOIP, including local and long distance Centrex/Plexar)	0	\$0.00	\$0.00	\$0.00	\$0.00
Distance Learning Services (video equipment)	0	\$0.00	\$0.00	\$0.00	\$0.00
Cellular Services	0	\$0.00	\$0.00	\$0.00	\$0.00

ISDN, DSL line, Leased line	0	\$0.00	\$0.00	\$0.00	\$0.00
911 Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Paging Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Satellite	0	\$0.00	\$0.00	\$0.00	\$0.00
Data/Voice drops	0	\$0.00	\$0.00	\$0.00	\$0.00
Basic Phone Services	32	\$0.00	\$100.00	\$0.00	\$3200.00
Data Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Fax Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	32				\$3,200.00
Item 5: Professional Development					
Training (online professional development courses i.e. IDEALS site)	1	\$0.00	\$1000.00	\$1000.00	\$2000.00
Staff Support (including materials, stipends, substitute, pay, mileage, conference expenses, salary and fringe benefits of professional development coordinator)	1	\$0.00	\$9000.00	\$14000.00	\$23000.00
Professional Development Contracts	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$25,000.00
Item 6: Services					
Tech Services	1	\$0.00	\$7000.00	\$0.00	\$7000.00
Retrofitting (i.e....electrical expansion, electrical repairs, electrical outlets, breaker box, transformers)	0	\$0.00	\$0.00	\$0.00	\$0.00
ISP Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Computer Vendor Tech Support	0	\$0.00	\$0.00	\$0.00	\$0.00
Software Vendor Tech Support	0	\$0.00	\$0.00	\$0.00	\$0.00
Printers, Copies, Fax	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00

SubTotal	1				\$7,000.00
Item 7: Technical Support					
Staffing (including salaries and fringe benefits of technology coordinator, technician, etc..)	1	\$0.00	\$52000.00	\$0.00	\$52000.00
Contractual (including contracts to provide technical services not available within the district)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	1				\$52,000.00
Item 8: Basic Maintenance					
LAN	0	\$0.00	\$0.00	\$0.00	\$0.00
WAN	0	\$0.00	\$0.00	\$0.00	\$0.00
File Servers	0	\$0.00	\$0.00	\$0.00	\$0.00
PC & Other workstations	0	\$0.00	\$0.00	\$0.00	\$0.00
Distance Learning (CODEC)	1	\$0.00	\$1500.00	\$0.00	\$1500.00
Phone Systems	0	\$0.00	\$0.00	\$0.00	\$0.00
Installation/Shipping (for E-Rate eligible for equipment)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	1				\$1,500.00
Item 9: Supplies, Materials and Other Expenditure					
-Misc Technology Supplies - toner, usb drives, cables, surge protectors, ups, etc.	1	\$0.00	\$7000.00	\$0.00	\$7000.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00

-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	1				\$7,000.00
Grand Total	123				\$176,800.00

Estimated District Technology Plan Budget

2013-2014

Item	Quantity	Local	State	Federal	Sub Total
Item 1: Network Servers					
Switches/Hubs/Routers/DSU's	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Cables	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Cards (desktop & laptop)	0	\$0.00	\$0.00	\$0.00	\$0.00
Firewall or Proxy (include software cost)	0	\$0.00	\$0.00	\$0.00	\$0.00
LAN wiring (Local Area Network)	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Server Software	0	\$0.00	\$0.00	\$0.00	\$0.00
Network File Servers	1	\$0.00	\$0.00	\$5000.00	\$5000.00
Network Printers	0	\$0.00	\$0.00	\$0.00	\$0.00
Fiber	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless Access Points	8	\$0.00	\$0.00	\$500.00	\$4000.00
Network Maintenance	1	\$0.00	\$3000.00	\$0.00	\$3000.00
Server (number of servers connected to Internet)	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Storage	0	\$0.00	\$0.00	\$0.00	\$0.00
Email Server	0	\$0.00	\$0.00	\$0.00	\$0.00
DNS (Domain Name Services)	0	\$0.00	\$0.00	\$0.00	\$0.00
Web Hosting Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless WANS	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless LANS	0	\$0.00	\$0.00	\$0.00	\$0.00
WAN (Wide Area Network)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	10				\$12,000.00
Item 2: Network Security					
Electronics Rack	0	\$0.00	\$0.00	\$0.00	\$0.00
UPS	0	\$0.00	\$0.00	\$0.00	\$0.00
Locked Cabinet	0	\$0.00	\$0.00	\$0.00	\$0.00

Locked Space	0	\$0.00	\$0.00	\$0.00	\$0.00
Fire Alarm	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Filtering	0	\$0.00	\$0.00	\$0.00	\$0.00
Anti-Virus	1	\$0.00	\$1200.00	\$0.00	\$1200.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	1				\$1,200.00

Item 3: Computer Hardware/Software

Computers (total number of computers connected to Internet for the District)	20	\$0.00	\$0.00	\$1000.00	\$20000.00
Laptops	6	\$0.00	\$0.00	\$1000.00	\$6000.00
Hand Held	30	\$0.00	\$0.00	\$500.00	\$15000.00
Printers	0	\$0.00	\$0.00	\$0.00	\$0.00
Digital Camera	2	\$0.00	\$0.00	\$500.00	\$1000.00
Interactive WhiteBoards	2	\$0.00	\$0.00	\$4000.00	\$8000.00
Scanners	0	\$0.00	\$0.00	\$0.00	\$0.00
MP3 Players	0	\$0.00	\$0.00	\$0.00	\$0.00
Educational Software (both instructional and non-instructional; i.e. Accelerated Reader/Math)	4	\$0.00	\$0.00	\$2000.00	\$8000.00
Wireless Access Card Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance & Upgrades	0	\$0.00	\$0.00	\$0.00	\$0.00
Visual Presenters (i.e document camera)	1	\$0.00	\$0.00	\$900.00	\$900.00
LCD Projectors	2	\$0.00	\$0.00	\$1000.00	\$2000.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	67				\$60,900.00

Item 4: Telecommunication Services

Telephone Equipment (i.e. PBX, Key systems, VOIP, including local and long distance Centrex/Plexar)	0	\$0.00	\$0.00	\$0.00	\$0.00
Distance Learning Services (video equipment)	0	\$0.00	\$0.00	\$0.00	\$0.00
Cellular Services	0	\$0.00	\$0.00	\$0.00	\$0.00

ISDN, DSL line, Leased line	0	\$0.00	\$0.00	\$0.00	\$0.00
911 Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Paging Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Satellite	0	\$0.00	\$0.00	\$0.00	\$0.00
Data/Voice drops	0	\$0.00	\$0.00	\$0.00	\$0.00
Basic Phone Services	32	\$0.00	\$100.00	\$0.00	\$3200.00
Data Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Fax Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	32				\$3,200.00
Item 5: Professional Development					
Training (online professional development courses i.e. IDEALS site)	1	\$0.00	\$1000.00	\$1000.00	\$2000.00
Staff Support (including materials, stipends, substitute, pay, mileage, conference expenses, salary and fringe benefits of professional development coordinator)	1	\$0.00	\$9000.00	\$14000.00	\$23000.00
Professional Development Contracts	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$25,000.00
Item 6: Services					
Tech Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Retrofitting (i.e....electrical expansion, electrical repairs, electrical outlets, breaker box, transformers)	1	\$0.00	\$2000.00	\$0.00	\$2000.00
ISP Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Computer Vendor Tech Support	0	\$0.00	\$0.00	\$0.00	\$0.00
Software Vendor Tech Support	0	\$0.00	\$0.00	\$0.00	\$0.00
Printers, Copies, Fax	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00

SubTotal	1				\$2,000.00
Item 7: Technical Support					
Staffing (including salaries and fringe benefits of technology coordinator, technician, etc..)	1	\$0.00	\$52000.00	\$0.00	\$52000.00
Contractual (including contracts to provide technical services not available within the district)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	1				\$52,000.00
Item 8: Basic Maintenance					
LAN	0	\$0.00	\$0.00	\$0.00	\$0.00
WAN	0	\$0.00	\$0.00	\$0.00	\$0.00
File Servers	0	\$0.00	\$0.00	\$0.00	\$0.00
PC & Other workstations	0	\$0.00	\$0.00	\$0.00	\$0.00
Distance Learning (CODEC)	1	\$0.00	\$1500.00	\$0.00	\$1500.00
Phone Systems	0	\$0.00	\$0.00	\$0.00	\$0.00
Installation/Shipping (for E-Rate eligible for equipment)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	1				\$1,500.00
Item 9: Supplies, Materials and Other Expenditure					
-Misc tech supplies & items - toner, usb drives, cables, surge protectors, ups	1	\$0.00	\$7000.00	\$0.00	\$7000.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00

-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	1				\$7,000.00
Grand Total	116				\$164,800.00

Estimated District Technology Plan Budget

2014-2015

Item	Quantity	Local	State	Federal	Sub Total
Item 1: Network Servers					
Switches/Hubs/Routers/DSU's	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Cables	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Cards (desktop & laptop)	0	\$0.00	\$0.00	\$0.00	\$0.00
Firewall or Proxy (include software cost)	0	\$0.00	\$0.00	\$0.00	\$0.00
LAN wiring (Local Area Network)	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Server Software	0	\$0.00	\$0.00	\$0.00	\$0.00
Network File Servers	1	\$0.00	\$0.00	\$5000.00	\$5000.00
Network Printers	2	\$0.00	\$0.00	\$1000.00	\$2000.00
Fiber	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless Access Points	8	\$0.00	\$0.00	\$500.00	\$4000.00
Network Maintenance	1	\$0.00	\$4000.00	\$0.00	\$4000.00
Server (number of servers connected to Internet)	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Storage	0	\$0.00	\$0.00	\$0.00	\$0.00
Email Server	0	\$0.00	\$0.00	\$0.00	\$0.00
DNS (Domain Name Services)	0	\$0.00	\$0.00	\$0.00	\$0.00
Web Hosting Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless WANS	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless LANS	0	\$0.00	\$0.00	\$0.00	\$0.00
WAN (Wide Area Network)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	12				\$15,000.00
Item 2: Network Security					
Electronics Rack	0	\$0.00	\$0.00	\$0.00	\$0.00
UPS	0	\$0.00	\$0.00	\$0.00	\$0.00
Locked Cabinet	0	\$0.00	\$0.00	\$0.00	\$0.00

Locked Space	0	\$0.00	\$0.00	\$0.00	\$0.00
Fire Alarm	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Filtering	0	\$0.00	\$0.00	\$0.00	\$0.00
Anti-Virus	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	0				\$0.00
Item 3: Computer Hardware/Software					
Computers (total number of computers connected to Internet for the District)	20	\$0.00	\$0.00	\$1000.00	\$20000.00
Laptops	6	\$0.00	\$0.00	\$1000.00	\$6000.00
Hand Held	30	\$0.00	\$0.00	\$500.00	\$15000.00
Printers	0	\$0.00	\$0.00	\$0.00	\$0.00
Digital Camera	2	\$0.00	\$500.00	\$0.00	\$1000.00
Interactive WhiteBoards	2	\$0.00	\$0.00	\$4000.00	\$8000.00
Scanners	0	\$0.00	\$0.00	\$0.00	\$0.00
MP3 Players	0	\$0.00	\$0.00	\$0.00	\$0.00
Educational Software (both instructional and non-instructional; i.e. Accelerated Reader/Math)	4	\$0.00	\$0.00	\$2000.00	\$8000.00
Wireless Access Card Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance & Upgrades	0	\$0.00	\$0.00	\$0.00	\$0.00
Visual Presenters (i.e document camera)	0	\$0.00	\$0.00	\$0.00	\$0.00
LCD Projectors	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	64				\$58,000.00
Item 4: Telecommunication Services					
Telephone Equipment (i.e. PBX, Key systems, VOIP, including local and long distance Centrex/Plexar)	0	\$0.00	\$0.00	\$0.00	\$0.00
Distance Learning Services (video equipment)	0	\$0.00	\$0.00	\$0.00	\$0.00
Cellular Services	0	\$0.00	\$0.00	\$0.00	\$0.00

ISDN, DSL line, Leased line	0	\$0.00	\$0.00	\$0.00	\$0.00
911 Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Paging Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Satellite	0	\$0.00	\$0.00	\$0.00	\$0.00
Data/Voice drops	0	\$0.00	\$0.00	\$0.00	\$0.00
Basic Phone Services	32	\$0.00	\$100.00	\$0.00	\$3200.00
Data Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Fax Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	32				\$3,200.00
Item 5: Professional Development					
Training (online professional development courses i.e. IDEALS site)	0	\$0.00	\$0.00	\$0.00	\$0.00
Staff Support (including materials, stipends, substitute, pay, mileage, conference expenses, salary and fringe benefits of professional development coordinator)	1	\$0.00	\$10000.00	\$15000.00	\$25000.00
Professional Development Contracts	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	1				\$25,000.00
Item 6: Services					
Tech Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Retrofitting (i.e....electrical expansion, electrical repairs, electrical outlets, breaker box, transformers)	1	\$0.00	\$2000.00	\$0.00	\$2000.00
ISP Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Computer Vendor Tech Support	0	\$0.00	\$0.00	\$0.00	\$0.00
Software Vendor Tech Support	0	\$0.00	\$0.00	\$0.00	\$0.00
Printers, Copies, Fax	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00

SubTotal	1				\$2,000.00
Item 7: Technical Support					
Staffing (including salaries and fringe benefits of technology coordinator, technician, etc..)	1	\$0.00	\$54000.00	\$0.00	\$54000.00
Contractual (including contracts to provide technical services not available within the district)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	1				\$54,000.00
Item 8: Basic Maintenance					
LAN	0	\$0.00	\$0.00	\$0.00	\$0.00
WAN	0	\$0.00	\$0.00	\$0.00	\$0.00
File Servers	0	\$0.00	\$0.00	\$0.00	\$0.00
PC & Other workstations	0	\$0.00	\$0.00	\$0.00	\$0.00
Distance Learning (CODEC)	1	\$0.00	\$1500.00	\$0.00	\$1500.00
Phone Systems	0	\$0.00	\$0.00	\$0.00	\$0.00
Installation/Shipping (for E-Rate eligible for equipment)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	1				\$1,500.00
Item 9: Supplies, Materials and Other Expenditure					
Small tech supplies and equipment - cables, usb drives, surge protectors, ups, etc.	1	\$0.00	\$7000.00	\$0.00	\$7000.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00



-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	1				\$7,000.00
Grand Total	113				\$165,700.00

TECHNOLOGY PLAN

STATEMENT OF ASSURANCES

School District SPRING HILL SCHOOL DISTRICT

The LEA, in accordance with the Arkansas Department of Education policies and procedures, by submitting this local technology plan, hereby assures that:

1. The LEA is an equal opportunity employer and shall perform to all affirmative action and other applicable requirements; accordingly, the applicant does not discriminate nor permit discrimination in its operations or employment practices against any person or group of persons on the grounds of race, color, religion, national origin, handicap or sex in any manner prohibited by law. Further, the applicant agrees to comply with the Civil Rights Acts of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Americans with Disabilities Act.
2. The LEA agrees that the Arkansas Department of Education, or any of its duly authorized representatives, at any time during the terms of this technology plan, shall have access to, and the right to audit examine any pertinent books, documents, papers, and records of grantee related to this plan.
3. The LEA certifies that they have not been barred from contracting or otherwise doing business with the State or Federal Governments.
4. This plan, and all matters or issues collateral to it, shall be governed by, and construed in accordance with, the laws of the State of Arkansas.
5. **This plan has been reviewed and approved by the District Technology Committee, the District Superintendent, and the approved by the School Board.**

Signature of School Board President	Date
Signature of Superintendent	Date
Chairperson, District Technology Committee	Date

District Technology Coordinator/Contact:

Name:	Telephone #:
Title:	
Email:	Fax:



School District Acceptable Use Policy

Program Years 2012,2013,2014

Department of Information Systems

E-Rate Letter of Agency

The Participant, (Cooperative/District/School/Library Name) SPRING HILL SCHOOL DISTRICT authorizes the Department of Information Systems (DIS), State of Arkansas, to act as a consortium lead on its behalf in matters related specifically to any State and Federal discount programs for the purpose of securing E-rate discounts.

The Participant authorizes DIS to engage on its behalf in the procurement process, in the submission of FCC Form 470, FCC Form 471, and other E-rate forms, and in the overall administration of these programs solely for the purpose of facilitating application for those discounts on E-rate eligible services, which shall include, but not be limited to, Telecommunications Services, Internet Access, Internal Connections, and Internal Connections Basic Maintenance.

I, the authorized signer, understand that DIS will be making certifications on behalf of the Participant. By signing this letter of agency, I make the following certifications:

- a. I certify that the schools or educational service cooperatives in the Participants district are all schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§7801(18) and (38), do not operate as for-profit businesses, and do not have endowments exceeding \$50 million.
- b. I certify that the libraries or library consortia in the Participants system are eligible for assistance from a State Library Administrative Agency under the Library Services and Technology Act of 1996, Pub. L. No. 104-208, §211 et seq., 110 Stat. 3009 (1996), do not operate as for-profit businesses, and have budgets that are completely separate from any school (including, but not limited to, elementary schools, secondary schools, colleges, or universities).
- c. I certify that the schools, educational service cooperatives, libraries, or library consortia in the Participants district have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that the entities I represent or the entities listed in this application have secured access to all of the resources to pay the discounted charges for eligible services from funds to which access has been secured in the current funding year. I certify that the Billed Entity will pay the non-discount portion of the cost of the goods and services to the service provider(s).
- d. I certify that all of the schools, educational service cooperatives, libraries, or library consortia in the Participants district are all covered by technology plans that are written, that cover all 12 months of the funding year, and that have been or will be approved by a state or other authorized body, and an SLD-certified technology plan approver, prior to the commencement of service.
- e. I certify that the schools, educational service cooperatives, libraries, or library consortia in the Participants district are compliant, or will be compliant at the time funded services are provided, with the Childrens Internet Protection Act, Pub. L. 106-554 (2000).
- f. I certify that the services the school, educational service cooperative, library, library consortia or district purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the Commissions rules at 47 C.F.R. Sec. 54.500(k). Additionally, I certify that the Billed Entity has not received anything of value or a promise of anything of value, other than services and equipment requested under this form, from the service provider(s) or any representative or agent thereof or any consultant in connection with this request for services.
- g. I certify that the entities eligible for support that I am representing will retain copies of all documents related to E-Rate applications and funding use for a period of five years from the last date of service covered by this letter of agency. Documents to be retained include, but are not limited to: E-rate forms, technology plans, discount rate support, competitive bids received, bid selection results, inventory records, invoices, and payments.
- h. I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurement of services for which support is being sought.
- i. I certify that the Participants district, educational service cooperative, library, or library consortia has complied with all E-rate program rules, and I acknowledge that failure to do so may result in denial of discount funding and cancellation of funding commitments.
- j. I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service receive an appropriate share of the benefits from those services.
- k. I certify that no kickbacks were paid to anyone and understand that false statements on this form may be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§502, 503(b), may subject me to a fine and imprisonment pursuant

to 18 U.S.C. 1001, and may subject me to the civil remedies available under the False Claims Act, 31 U.S.C.§§3729 et seq.

- i. I certify that I am authorized to sign this Letter of Agency on behalf of the Participant, that I have examined this letter, and that, to the best of my knowledge, information, and belief, all information provided to DIS for E-rate submission or contained in this Letter is true and correct.

This certification for the E-Rate Program is effective for:

1. Program Year 2012 (July 1, 2012 June 30, 2013);
2. Program Year 2013 (July 1, 2013 June 30, 2014); and
3. Program Year 2014 (July 1, 2014 June 30, 2015).

This certification in no way limits the abilities of entities of the Participant to file for a discount or refund pursuant to the E-rate program, or any other grants and programs on their own, nor does it abrogate any other rights and responsibilities of the Participant with the E-Rate Program.

Entity Name:	
*Authorized Signature:	
Printed Name:	
Title:	
Date:	
**Entity Number:	

**Signature shall be that of Superintendent or designee; or Educational Service Cooperative Director or designee; or Librarian or designee.*

***Entity number is the number assigned to each district by the Schools & Libraries Division. One may determine a districts entity number at: www.sl.universalservice.org/Utilities/BilledEntitySearch_Public.asp.*

**DO NOT SEND THIS FORM TO THE UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
 OR TO THE FEDERAL COMMUNICATIONS COMMISSION**

**Schools and Libraries Universal Service
 Certification by Administrative Authority to Billed Entity of
 Compliance with the Children's Internet Protection Act**

Please read instructions before completing.
 (To be completed by the Administrative Authority and provided to your Billed Entity)
This form is required only for funding years beginning July 1, 2001 and later.

Administrative Authority's Form Identifier: _____
 Create your own code to identify THIS Form 479.

Block 1: Administrative Authority Information

1. Name of Administrative Authority	2. Funding Year
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3. Mailing Address and Contact Information for Administrative Authority
 Street Address, P. O. Box or Route Number

City	State	Zip Code
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Name of Contact Person

10-Digit Telephone Number	Fax Number	Email Address
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Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

Block 2: Certifications and Signature

- I am the Administrative Authority for one or more schools or libraries for which Universal Service Support Mechanism discounts have been requested or approved for eligible services. The Administrative Authority must make the required certification(s) for the purposes of the Children's Internet Protection Act (CIPA) in order to receive discounted services.
- I recognize that I may be audited pursuant to this form and will retain for five years any and all records that I rely upon to complete this form.

Name of Administrative Authority _____
 Administrative Authority's Form Identifier _____
 Contact Person _____
 Telephone Number _____

Block 2: Certifications and Signature (Continued)

6. I certify that as of the date of the start of discounted services:
- a the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments has (have) complied with the requirements of the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l).
 - b pursuant to the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments:
 (FOR SCHOOLS and FOR LIBRARIES IN THE FIRST FUNDING YEAR FOR PURPOSES OF CIPA) is (are) undertaking such actions, including any necessary procurement procedures, to comply with the requirements of CIPA for the next funding year, but has (have) not completed all requirements of CIPA for this funding year.

 (FOR FUNDING YEAR 2003 ONLY: FOR LIBRARIES IN THE SECOND OR THIRD FUNDING YEAR FOR PURPOSES OF CIPA) is (are) in compliance with the requirements of CIPA under at 47 U.S.C. § 254(l) and undertaking such actions, including any necessary procurement procedures, to comply with the requirements of CIPA under 47 U.S.C. § 254(h) for the next funding year.
 - c the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), does not apply because the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments is (are) receiving discount services only for telecommunications services.

CIPA Waiver. Check the box below if you are requesting a waiver of CIPA requirements for the Second Funding Year after April 20, 2001 in which the recipients of service under your administrative authority have applied for discounts:

- d I am providing notification that, as of the date of the start of discounted services, I am unable to make the certifications required by the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), because my state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification(s) otherwise required. I certify that the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of the Third Funding Year after April 20, 2001 in which they apply for discounts.

CIPA WAIVER FOR LIBRARIES FOR FUNDING YEAR 2004. Check the box below if you are requesting a waiver of CIPA requirements for Funding Year 2004 for the library(ies) under your administrative authority that have applied for discounts for Funding Year 2004:

- e I am providing notification that, as of the date of the start of discounted services in Funding Year 2004, I am unable to make the certifications required by the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), because my state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification(s) otherwise required. I certify that the library(ies) under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of Funding Year 2005.

The certification language above is not intended to fully set forth or explain all the requirements of the statute.

7. Signature of authorized person	8. Date
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9. Printed name of authorized person

10. Title or position of authorized person

11. Telephone number of authorized person

FCC NOTICE FOR INDIVIDUALS REQUIRED BY THE PRIVACY ACT AND THE PAPERWORK REDUCTION ACT

Part 54 of the Commission's Rules authorizes the FCC to collect the information on this form. Failure to provide all requested information will delay the processing of the application or result in the application being returned without action. Information requested by this form will be available for public inspection. Your response is required to obtain the requested authorization.

The public reporting for this collection of information is estimated to be 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the required data, and completing and reviewing the collection of information. If you have any comments on this burden estimate, or how we can improve the collection and reduce the burden it causes you, please write to the Federal Communications Commission, AMD-PERM, Paperwork Reduction Act Project (3060-0853), Washington, DC 20554. We will also accept your comments regarding the Paperwork Reduction Act aspects of this collection via the Internet if you send them to PRA@fcc.gov. PLEASE DO NOT SEND YOUR RESPONSE TO THIS FORM TO THIS ADDRESS.

Remember - You are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-0853.

THE FOREGOING NOTICE IS REQUIRED BY THE PRIVACY ACT OF 1974, PUBLIC LAW 93-579, DECEMBER 31, 1974, 5 U.S.C. 552a(e)(3) AND THE PAPERWORK REDUCTION ACT OF 1995, PUBLIC LAW 104-13, OCTOBER 1, 1995, 44 U.S.C. SECTION 3507.

A paper copy of this form, with a signature in Block 2, Item 7, must be mailed or delivered to your Billed Entity.

Schools and Libraries Universal Service

Certification by Administrative Authority to Billed Entity of Compliance with the Children’s Internet Protection Act

**Instructions for Completing the
Schools and Libraries Universal Service**

Certification by Administrative Authority to Billed Entity of Compliance with the Children’s Internet Protection Act (FCC Form 479)

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I. PURPOSE OF FORM

The FCC Form 479, Certification by Administrative Authority to Billed Entity of Compliance with the Children’s Internet Protection Act, provides notification to a Billed Entity by an Administrative Authority of the status of the Administrative Authority’s compliance for the purposes of CIPA. The Billed Entity will then certify on its FCC Form 486, Receipt of Service Confirmation Form, that it has collected duly completed and signed Forms 479 from Administrative Authorities that the Billed Entity represents. Starting in Funding Year 2002 (the Funding Year beginning July 1, 2002), Form 479 also provides notification to the Billed Entity of a request for waiver by the Administrative Authority.

Throughout these instructions, the Administrative Authority may also be referred to as “you.”

Note that this form must be used beginning with Funding Year 2001 (the Funding Year beginning July 1, 2001) and later.

II. IMPACT OF CIPA REQUIREMENTS ON FORM 479

The Children's Internet Protection Act (CIPA) was signed into law on December 21, 2000. In order to receive discounts for Internet Access and Internal Connections services under the universal service support mechanism, school and library authorities must certify that they are enforcing a policy of Internet safety. The Internet safety policy must include measures to block or filter Internet access for both minors and adults to certain visual depictions.

Beginning with Funding Year 2001 (the Funding Year beginning July 1, 2001), if the Billed Entity who represents an Administrative Authority is applying for Internet Access or Internal Connections, the Administrative Authority must certify on a Form 479 that it is in compliance with the requirements of CIPA or that it is undertaking such actions to comply with the requirements of CIPA prior to the start of the following Funding Year. (If the Administrative Authority is the Billed Entity, the Administrative Authority will certify on the Form 486.) The Billed Entity must receive your completed and signed Forms 479 before it can complete and postmark its Form 486. If the Billed Entity is applying only for Telecommunications Services, the requirements of CIPA do not apply and the Billed Entity is not required to collect Forms 479. (For more information, see the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l).)

Applying for funds. For the purpose of CIPA requirements, a school or library that is a recipient of service is considered to have applied for funds in a Funding Year only when a Form 486 for a Funding Request for Internet Access, Internal Connections or Basic Maintenance has been successfully data entered and USAC has issued a Form 486 Notification Letter.

Determination of Your First Funding Year for Purposes of CIPA. The first Funding Year after Funding Year 2000 (the Funding Year beginning July 1, 2000) in which a school or library applies for funds (i.e. in which a Form 486 is successfully data entered for Internet Access, Internal Connections or Basic Maintenance and USAC issues a Form 486 Notification Letter) is the **First Funding Year** for purposes of CIPA. Once your First Funding Year is established, the next two funding years will be your second and third funding years for purposes of CIPA. (See "**Applying for Funds**" above.) In the first Funding Year, the applicant must be in compliance with CIPA or undertaking actions to comply with CIPA, in order to receive discounts for Internet Access, Internal Connections or Basic Maintenance services.

Once the First Funding Year is established, the Funding Year immediately following the First Funding Year becomes the **Second Funding Year** for purposes of CIPA. If the school or library applies for funds for Internet Access, Internal Connections or Basic Maintenance in the Second Funding Year, it must certify that it is in compliance with CIPA unless state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification otherwise required. A school or library so prevented may request a waiver for the Second Funding Year.

The **Third Funding Year** for purposes of CIPA is the Funding Year immediately following the Second Funding Year. If the school or library applies for funds for Internet Access, Internal Connections or Basic Maintenance in the Third Funding Year, it must be in compliance with CIPA.

You must be in compliance with CIPA for any Funding Year thereafter.

The following situations WOULD constitute the Administrative Authority's First Funding Year:

- The Billed Entity submits a Form 486 for Internet Access, Internal Connections or Basic Maintenance, the Form 486 is successfully data entered and USAC issues a Form 486 Notification Letter, but the Billed Entity cancels all of its Funding Requests on a Form 500.
- The Billed Entity submits a Form 486 for Internet Access, Internal Connections or Basic Maintenance, the Form 486 is successfully data entered and USAC issues a Form 486 Notification Letter, but the service provider does not receive a corresponding disbursement.

The following situations WOULD NOT constitute the Administrative Authority's First Funding Year:

- The Billed Entity receives a Funding Commitment for Internet Access, Internal Connections or Basic Maintenance, but takes no further action.
- The Billed Entity receives a Funding Commitment for Internet Access, Internal Connections or Basic Maintenance, submits Form 486, but the Form 486 is not successfully data entered and no Form 486 Notification Letter is issued.
- The Billed Entity applies only for Telecommunications Services.

III. SUBMISSION REQUIREMENTS AND GENERAL INSTRUCTIONS

Who Must Submit the Form 479?

In general, the Administrative Authority is the entity that must complete Form 479. For a school, the Administrative Authority may be the school, school district, school board, local educational agency, or other authority with responsibility for administration of the school. For a library, the Administrative Authority may be the library, library board, or other authority with responsibility for administration of the library.

If the Administrative Authority is also the Billed Entity, the Administrative Authority certifies on the Form 486. If the Administrative Authority is not the Billed Entity, the Administrative Authority must complete Form 479, and submit the Form 479 to the Billed Entity. The Billed Entity then certifies on Form 486 that it has collected duly completed and signed Form(s) 479.

How Many Forms 479 to Submit to the Billed Entity?

Generally, you will complete one Form 479 for each of your Billed Entities.

When to Submit the Form 479?

The Billed Entity must receive your completed and signed Forms 479 in time to postmark the Billed Entity's Form 486 to meet Form 486 deadlines. You should work with your Billed Entity to determine when to submit your Form 479.

You must complete Form 479 for each Funding Year in which you receive discounted services beginning with Funding Year 2001 (the Funding Year beginning July 1, 2001) and after.

SPECIAL NOTE FOR LIBRARIES AND CONSORTIA CONTAINING LIBRARIES FOR FUNDING YEAR 2003: On July 24, 2003, the FCC released an Order (FCC 03-188) to bring its implementation of CIPA into compliance with the recent United States Supreme Court decision on CIPA. The Order states that library consortium members who filed the September 2002 version of the Form 479 for FY2003 funding requests prior to the effective date of the Order must file the revised Form 479 with their billed entity within 45 days after the effective date of the Order. USAC expects the effective date of the Order to be in August 2003. To determine the effective date of the Order and the deadline for refiling Form 479, applicants should check the USAC website or contact the Client Service Bureau (see "Where to Get More Information?" below).

Note to Libraries in Funding Years 2003 and 2004.

- **For Funding Year 2003**, libraries must be in compliance with CIPA or undertaking actions to comply with CIPA in order to receive discounts for Internet Access, Internal Connections or Basic Maintenance.
- If a library that applied for funds for Internet Access, Internal Connections or Basic Maintenance in Funding Year 2003 applies for funds for Internet Access, Internal Connections or Basic Maintenance **in Funding Year 2004**, it must certify that it is in compliance with CIPA unless state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification otherwise required. A library so prevented may request a waiver for Funding Year 2004. (See "**Applying for funds**" above and the instructions for Item 6e below.)
- If a library has applied for funds for Internet Access, Internal Connections or Basic Maintenance in both Funding Year 2003 and Funding Year 2004, it must be in compliance with CIPA in Funding Year 2005 and any Funding Year thereafter. (See "**Applying for funds**" above.)
- Libraries that apply for funds for Internet Access, Internal Connections or Basic Maintenance for the first time in Funding Year 2004 or any subsequent year should follow the procedures in the "**Determination of Your First Funding Year for Purposes of CIPA**" above.

Where to Send Form 479?

The Form 479 must be filed with your Billed Entity.

DO NOT SUBMIT THE COMPLETED FCC FORM 479 TO THE SCHOOLS AND LIBRARIES DIVISION OR TO THE FCC; SUBMIT IT ONLY TO YOUR BILLED ENTITY.

Compliance.

Anyone filing false information is subject to penalties for false statements, including fine or forfeiture, under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.

All of the information required in the Form 479 must be completed in order for the Billed Entity to be able to certify as required on the FCC Form 486.

Where to Get More Information?

Information is available on the USAC website at www.usac.org/sl. Information is also available by contacting the SLD Client Service Bureau by email using the "Submit a Question" feature on the USAC website, by fax at 1-888-276-8736 or by phone at 1-888-203-8100.

IV. SPECIFIC INSTRUCTIONS

Type or clearly print in the spaces provided. Attach additional pages if necessary.

Administrative Authority's Form Identifier: Use this space to assign a number or letter of your own devising to facilitate communication with your Billed Entity about THIS particular Form 479. Your Administrative Authority's Form Identifier can be very simple; for example, if you are filing three Forms 479, you might label them "A," "B," and "C." The Administrative Authority's Form Identifier can also be descriptive, such as "Internet." Choose identifiers that suit your own record keeping needs.

A. Block 1: Administrative Authority Information

Block 1 of Form 479 asks you for your name, address, and basic identification information.

Item 1 - Provide the name of the Administrative Authority.

Item 2 - Provide the Funding Year (e.g., 2001 –2002) for which funds were requested or approved and for which the Billed Entity will be submitting a Form 486. Program Funding Years begin on July 1 and end on June 30. For example, Funding Year 2001 runs from July 1, 2001 through June 30, 2002. Cite only one Funding Year in this item.

Item 3 - Provide the Administrative Authority's full mailing address, whether a street address, Post Office Box number, or route number. Provide the Contact Person's Name; 10-digit telephone number including the area code; fax number; and e-mail address.

B. Block 2: Certifications and Signature

Block 2 of Form 479 asks you to certify with respect to your status as the Administrative Authority and with respect to your compliance with the Children's Internet Protection Act.

Item 4 – Certify that you are an Administrative Authority for one or more schools or libraries for which Universal Service Support Mechanism discounts have been requested or approved for eligible services. You must make the required certification(s) for the purposes of the Children's Internet Protection Act in order to receive discounted services. While the Billed Entity will not submit the Form 486 until after discount requests have been approved and a Funding Commitment Decision Letter (FCDL) has been issued, the Billed Entity may ask you to file the Form 479 in advance of approval of the requests so that the Billed Entity is ready to file the Form 486 once the FCDL has been received.

Item 5 – Certify to your recognition that you may be audited pursuant to this certification and will retain for five years any and all records that you rely upon to complete this form.

Item 6 - This item concerns compliance with the requirements of the Children's Internet Protection Act (CIPA), as codified at 47 U.S.C. § 254(h) and (l), and the implementing rules as codified at 47 C.F.R. § 54.520. Check the box that describes the status of compliance with the Children's Internet Protection Act. The certification statements in Item 6 of the Form 479 should be read as if you are addressing them to the Billed Entity.

An Administrative Authority can certify Item 6b only in the first Funding Year after Funding Year 2000 (the Funding Year beginning July 1, 2000) for which it is applying for discounts for Internet Access or Internal Connections services. An Administrative Authority can seek a CIPA Waiver under Item 6d only in its Second Funding Year. If you request a CIPA Waiver, you certify that your schools or libraries will be in compliance before the start of the Third Funding Year. You cannot seek a CIPA Waiver in your Third Funding Year, even if you have a new school or library branch/outlet under your authority in that Funding Year. (See “**Impact of CIPA Requirements on Form 479**” above for a discussion of First, Second and Third Funding Years.) Note that libraries can request a CIPA Waiver under Item 6e in Funding Year 2004. (See the instructions for Item 6e below.)

Schools and libraries receiving E-rate discounts are required to have an Internet safety policy that addresses: (1) access by minors to inappropriate matter on the Internet and World Wide Web, (2) the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications, (3) unauthorized access, including hacking, and other unlawful activities by minors online, (4) unauthorized disclosure, use, and dissemination of personal identification information regarding minors, and (5) measures designed to restrict minors’ access to materials harmful to minors. There is also a public notice and hearing/meeting requirement. The Internet safety policy must include the use of filtering or blocking technology that protects against access, through computers with Internet access, to visual depictions that are obscene, child pornography, or (in the case of use by minors) harmful to minors.

- **Item 6a** – Check here if you certify to the Billed Entity that the recipient(s) of service under your administrative authority and represented in the Funding Request Number(s) for which the Billed Entity has requested Funding Commitments has (have) complied with the requirements of the Children’s Internet Protection Act.
- **Item 6b** – Check here if you certify to the Billed Entity that the recipient(s) of service under your administrative authority and represented in the Funding Request Number(s) for which the Billed Entity has requested Funding Commitments is (are) undertaking such actions, including any necessary procurement procedures, to comply with the requirements of the Children’s Internet Protection Act for the next funding year, but has (have) not completed all requirements of CIPA for this funding year.

NOTE FOR LIBRARIES: If Funding Year 2003 is your Second or Third Funding Year for purposes of CIPA and you check Item 6b, you are certifying that you are in compliance with the Internet safety policy and the public notice and hearing/meeting requirements and that you are undertaking actions to be in compliance with the filtering or blocking technology requirement by the start of Funding Year 2004.

- **Item 6c** – Check here if you certify that the Children’s Internet Protection Act does not apply because the recipient(s) of service under your administrative authority and represented in the Funding Request Number(s) for which the Billed Entity has requested or received Funding Commitments is (are) receiving discount services only for Telecommunications Services.
- **Item 6d – CIPA Waiver. This item is applicable only to your Second Funding Year. (See “Impact of CIPA Requirements on Form 479” above for the definition of your Second Funding Year.)** Check here if you are providing notification that, as of the date of the start of discounted services, you are unable to make the certifications required by the Children’s Internet Protection Act because your state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certifications otherwise required. You certify that the recipients(s) of service under your administrative authority and represented in the Funding Request Number(s) for which your Billed Entity has requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of the Third Funding Year after April 20, 2001 in which they apply for discounts.

For example, if in Funding Year 2001 you certify that you are undertaking such actions necessary to put the measures required by CIPA in place for Funding Year 2002, then in order to obtain discounts in Funding Year 2002, you must fully implement the measures prior to the start of services in that Funding Year, unless you obtain a waiver as a result of procurement/competitive bidding constraints.

- **Item 6e – CIPA WAIVER FOR LIBRARIES FOR FUNDING YEAR 2004.** Check here if you are providing notification that, as of the date of the start of discounted services in Funding Year 2004, you are unable to make the certifications required by the Children’s Internet Protection Act because your state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certifications otherwise required. You certify that the library(ies) under your administrative authority and represented in the Funding Request Number(s) for which your Billed Entity has requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of Funding Year 2005.

NOTE THAT the certification language in the Form 479 is not intended to fully set forth or explain all the requirements of CIPA.

Item 7 requires the signature of the Authorized Person.

Item 8 - Enter the date the Form 479 was signed. This date must include the month, day and year.

Item 9 - Print the name of the Authorized Person whose signature is provided in Item 7.

Item 10 - Provide the title or position of the Authorized Person whose signature is provided in Item 7.

Item 11 - Provide the telephone number, including area code, of the Authorized Person whose signature is provided in Item 7. This information is required in order to expedite any communications that may be necessary between the Authorized Person responsible for signing the Form 479 and the Billed Entity.

Submit completed forms to your Billed Entity.

V. REMINDERS

- The person authorized to provide the information required by Form 479 must sign and date Form 479.
- Provide data for all information items.
- This Form 479 is applicable to you only if you are an Administrative Authority who is not a Billed Entity. If you are starting services for which **you** were approved for discounts as the Billed Entity on a Form 471, please file a Form 486 and submit it to the Schools and Libraries Division.
- DO NOT send the Form 479 to USAC or to the FCC.
- DO send Form 479 to your Billed Entity.